

**Tentative Agenda Items  
July 25, 2008 AHECB Meeting**

**BOARD BUSINESS (Introductions, announcements, minutes)**  
**EXECUTIVE SECTION (Priority items, thematic—world changing items)**  
**AGENCY UPDATES (Formerly Director's report, the world-changing events at ADHE)**  
**ACADEMIC COMMITTEE REPORT\***  
**FINANCE COMMITTEE REPORT\***  
**OTHER INFORMATION ITEMS**

\*The Academic Affairs and Finance Committees will continue to meet before the full Board meeting. However, agenda items for those committees that will be placed in the Executive section will be considered by the full Board and not during the committee meetings.

**BOARD BUSINESS**

- Introductions
- Minutes, April 24, 2008 Special Board meeting
- Minutes, April 25, 2008 Regular meeting
- Minutes, May 16, 2008 Special Board meeting
- Announcements
- **Report of Nominating Committee**  
Nominating Committee Chairman Bob Burns will make the report of the nominating committee for the slate of Board officers for 2008-09.
- **Election of Supervisory Committee**  
Because Anne Trussell's term on the Board expired and Dr. Jim Purcell assumed the Director's position, new officers need to be appointed to the State Board of Higher Education Foundation.

**EXECUTIVE SECTION**

- **Report on 2007 College-Going Rate**  
  
The annual report concerning the College-Going Rate for Arkansas will be presented. Included will be a table detailing the number of first-time entering freshmen by institution for the past five years through fall 2007 and a comparison to the national college-going rate according to the National Center for Education Statistics.
- **Operating Funding Recommendations for the 2009-11 Biennium**  
  
The priorities for the Operating Recommendations for the 2009-11 biennium are: to restore the funding lost in the revenue forecast for fiscal 2009, to provide for a five (5) percent increase in general revenue funding for 2009-10, and for a three (3) percent increase for 2010-11. These recommendations require \$71.9 million in new funding for 2009-10 and \$24.36 million for 2010-11. For 2009-10, \$34.9 million is required to restore lost funding for fiscal 2009; the remaining funds recommended (\$37 million) represent a 5% increase in general revenue funding. The biennial request will require the staff to submit three sets of request forms representing: the recommendations described above, a no increase budget, and a budget showing a seven (7) percent reduction in general revenue funding.
- **Approval of Institutional Role and Scope Revisions**  
  
ADHE has been working with Dennis Jones, National Center for Higher Education Management Systems (NCHEMS) in the review of the role and scope designations for the institutions. Dr. Jones will make his report and the staff will recommend role and scope revisions to the Coordinating Board for approval.

## **AGENCY UPDATES**

- **WICHE Grant, “Non-Traditional, No More”**
- **Staff changes**

## **ACADEMIC COMMITTEE**

### **Consent Agenda**

#### **Arkansas State University—Newport**

Conversion of technical programs transferred from Arkansas State University Technical Center

##### Program Summary

In December 2007, the Board of Trustees of Arkansas State University transferred the authority and responsibility of the Arkansas State University Technical Center (ASUTC) to Arkansas State University--Newport (ASUN). The transfer was acknowledged by the Arkansas Higher Education Coordinating Board at its meeting on February 1, 2008. ASU-Newport is requesting conversion to college credit for programs offered at ASUTC.

#### **Cossatot Community College of the University of Arkansas**

Technical Certificate in Agriculture Management

##### Program Summary

A Technical Certificate in Agriculture Management offers area students the opportunity to expand their knowledge of agriculture in subjects that will assist them in their search for employment on farms and ranches or as they plan to own and operate a farm or ranch. This program provides educational opportunities for recent high school graduates and others who choose to continue their education in agriculture without obtaining a 4-year degree. An emphasis will be placed on entrepreneurship to assist students in developing their own business or operation should they choose to do so. Nine new courses will be added to already existing courses to make-up this Technical Certificate.

#### **Mid-South Community College**

Technical Certificate in Pharmacy Technician

##### Program Summary

The Technical Certificate in Pharmacy Technician, a 2-semester program, will be designed to meet Institute for the Certification of Pharmacy Technicians (ICPT) certification standards. MSCC will hire a qualified full-time Pharmacy Technician Specialist and provide facilities for courses which address the fundamentals of pharmacology. Students will complete clinical training at area hospitals and retail pharmacies. The only other Arkansas institution offering this program is located more than 120 miles away.

#### **Mid-South Community College**

Associate of Applied Science in Respiratory Therapy

##### Program Summary

The Associate of Applied Science in Respiratory Therapy will be designed to meet accreditation standards of the Commission on Accreditation of Allied Health Education Programs (CAAHEP). A qualified Respiratory Therapist Specialist will be hired to develop and pilot introductory and advanced courses addressing breathing disorders, fundamentals of trauma care, establishing artificial

airways, providing resuscitation, and rehabilitation. A skills lab on campus plus clinical rotations in area hospitals and clinics will prepare students to work in today's health care environment. While Associate degree programs for Respiratory Therapist are available at a few other Arkansas colleges and at the University of Arkansas for Medical Sciences, none are close enough to serve our time-/place-bound students.

### **Mid-South Community College**

Associate of Applied Science in Medical Assistant

#### Program Summary

The Associate of Applied Science in Medical Assistant will be designed to meet accreditation standards of the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and of the curriculum review board of the American Association of Medical Assistants Endowment (AAMAE). MSCC will hire a qualified full-time Medical Assistant Specialist and develop space for courses addressing basic X-ray, spirometry, and electrocardiography, as well as phlebotomy.

Externships will prepare students to work in today's hospitals, clinics, and medical offices. This program is not offered elsewhere in the state.

### **NorthWest Arkansas Community College**

Technical Certificate in Dental Assisting

#### Program Summary

The Dental Assisting Technical Certificate Program will provide needed training for dental auxiliaries in Northwest Arkansas. Classroom instruction in infection control, terminology, materials, instruments, procedures, equipment maintenance, and x-ray procedures will be balanced by laboratory practice as well as clinical situations. Additional training in professional conduct, ethics, and office duties will also be provided.

### **Pulaski Technical College**

Associate of Applied Science in Transportation Facilities Management

#### Program Summary

This program would prepare students for positions as service managers and/or supervisors in facilities that service the transportation industry. In addition it would provide a means toward upward mobility for technicians working in the transportation fields.

### **South Arkansas Community College**

Associate of Applied Science in Respiratory Therapy

#### Program Summary

The proposed program is a minimum five (5) semester program that will culminate in the Associate of Applied Science in Respiratory Therapy. Successful students will be able to sit for the national certification examination in respiratory therapy offered by the National Board of Respiratory Care (NBRC). The board offers both Certified Respiratory Therapist (CRT) and Registered Respiratory Therapist (RRT) credentials to those who graduate from entry-level or advanced programs accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) or the Committee on Accreditation for Respiratory Care (CoARC) and who also pass an exam. This program will seek CAAHEP accreditation.

### **University of Arkansas at Little Rock**

Completion Program for Bachelor of Sciences in Nursing

### Program Summary

The Bachelor of Science in Nursing (BSN) completion program will offer RN graduates of either an associate of science or a diploma program an avenue to pursue an advanced degree while continuing employment. The curriculum for the BSN completion program will build on a foundation of curriculum required for the associate degree Registered Nurse or diploma Registered Nurse program but will focus on the learning needs of the practicing RN. The BSN completion program will integrate theory and practicum learning experiences into their work environment. The curriculum was developed with input from practice partners at Arkansas Childrens Hospital, Saline Memorial Hospital, and St. Vincent Health System (SVHS).

### **University of Arkansas at Little Rock**

Master of Science in Systems Engineering

### Program Summary

The International Council on Systems Engineering (INCOSE) defines systems engineering as “an interdisciplinary approach and means to enable the realization of successful systems. It focuses on defining customer needs and required functionality early in the development cycle, documenting requirements, and then proceeding with design synthesis and system validation while considering the complete problem. Systems engineering integrates all the disciplines and specialty groups into a team effort forming a structured development process that proceeds from concept to production to operation. Systems engineering considers both the business and the technical needs of all customers with the goal of providing a quality product that meets the user needs.”

### **University of Arkansas at Little Rock**

Doctor of Philosophy in Reading

### Program Summary

The Center for Literacy under the Department of Teacher Education within the College of Education at the University of Arkansas at Little Rock proposes a Doctor of Philosophy (PhD) in Reading designed to meet the increasing and changing demands of reading education in our state and nation. The International Reading Association (IRA) professional standards clearly outline different levels of preparation to meet the diverse roles and responsibilities of reading educators. The five unique roles include: Paraprofessional (Category I), Classroom Teacher of Reading (Category II), Reading Specialist/Literacy Coach (Category III), Teacher Educator (Category IV), and Literacy Administrator/Reading Curriculum Specialist (Category V). The current reading programs at UALR address Categories II and III with the Master’s in Reading degree and the Literacy Coach Specialist certificate degree, respectively, and Category V with the Educational Specialist in Reading degree. However, in order to prepare candidates for the Teacher Educator role, a PhD in Reading degree is required. With the increasing demand for reading specialists in schools, the role of the Teacher Educator for providing instruction to candidates at the graduate and undergraduate levels is more important than ever. Yet, there are no universities in Arkansas and only a few in the surrounding states where professionals can earn this higher degree. If the proposal for a PhD in Reading is approved, UALR stands positioned to assume a regional and national influence in training Teacher Educators for the field of reading education.

### **University of Arkansas at Monticello**

Technical Certificate in Health Information Technology

### Program Summary

The Health Information Technology Technical Certificate is designed to provide individuals with opportunities to learn basic knowledge and skills needed to become a medical assistant, medical office assistant, medical transcriptionist, medical insurance coder, or medical insurance technician with emphasis on the analysis of medical records. Medical coders must successfully complete the national certification examinations of the American Academy of Professional Coders or the American Health

Information Management Association to be a Certified Coding Associate. Medical coders may be employed without the national certification; however, the credential will enhance employment and salary options.

### **Annual Faculty Performance Report**

A summary report on the Annual Review of Faculty Performance for the 2007-08 academic year will be presented.

### **Perkins IV New State Plan**

An update on the reauthorization of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 will be provided. The report will include current implementation plans and a review of the major themes of the legislation.

### **Arkansas Health Education Grant Program - 2005-2008 Study**

This report will contain participation data for 2005-2008 and projections for 2009-2011. The study will include a report on the distribution of student slots at the participating institutions, the number and percentage of grant recipients by field and institution, as well as information from the participating institutions, licensing boards, and student self-reports on the status of grant recipients who completed their studies.

### **Institutional Certification Advisory Committee**

The Institutional Certification Advisory Committee (ICAC) will review the following applications for certification at the July 2008 quarterly meeting.

#### **Capella University, Minneapolis, Minnesota**

##### **Decertification – Online**

Graphics and Multimedia Specialization in Bachelor of Science in Information Technology  
System Design and Development Specialization in Master of Science in Information Technology

#### **Kaplan University, Fort Lauderdale, Florida**

##### **Initial Certification - Online**

Associate of Applied Science in Accounting  
Associate of Applied Science in Business Administration/Management  
Master of Business Administration  
Master of Science in Management

#### **Nova Southeastern University, Fort Lauderdale-Davie, Florida**

##### **Initial Certification - Online**

Master of Business Administration

#### **University of Phoenix, Arizona**

##### **Initial Certification – Online**

Associate of Arts/Information Technology in Visual Communication

#### **University of Phoenix**

##### **Initial Certification – New Site in Texarkana, Arkansas**

Bachelor of Science in Business Management  
Master of Business Management

#### **Webster University – Fort Smith, Arkansas**

##### **Recertification**

Master of Business Administration  
Master of Arts in Human Resource Management  
Master of Arts in Information Technology Management

#### **Webster University – Fayetteville, Arkansas**

##### **Recertification**

Master of Business Administration

Master of Management & Leadership  
Master of International Business  
Master of Arts in Human Resource Management  
Master of Arts in Human Resource Development  
Master of Arts in Information Technology Management

- **Letters of Notification**
- **Letters of Intent**

## **Regular Agenda**

### **University of Arkansas, Fayetteville**

Doctor of Philosophy in Education Policy

#### Program Summary

This will be a program in K-12 education policy, based on the social sciences and other academic disciplines, supported by empirical research. (see Appendix #1 for summary presentation version of the proposal.) The creation of a Ph.D. program in education policy will be an essential step to fulfill the mission established for the Department of Education Reform when it was created, namely to “provid[e] research that will directly inform policymakers at all levels of government, scholars, parents, teachers, administrations and the general public...”

## **FINANCE COMMITTEE**

### **Recommendations for State Funding of Capital Projects: 2009-11 Biennium**

Capital funding recommendations were based on institutional E&G square footage need, condition of existing facilities, enrollment, and deferred maintenance needs. Recommendations include funding for renovation, new construction and technology infrastructure of \$83.55 million. ADHE staff also recommended \$18.7 million for deferred maintenance and \$2.6 million for equipment and library needs. A total of \$104.8 million was recommended for all projects.

### **Personal Services Recommendations for Non-Classified Personnel**

A.C.A. §6-61-209 requires the Arkansas Higher Education Coordinating Board to present a consolidated budget request from the state-supported colleges and universities to the General Assembly and the Governor prior to each regular session of the General Assembly. As part of this process, ADHE staff reviewed personal services requests for each Arkansas public institution of higher education, met with representatives of each institution requesting a meeting, and recommend changes for AHECB approval.

### **Distribution of Mineral Lease Funds**

The Department of Higher Education recommends that \$1 million from the Higher Education Research Development Fund be allocated to the University of Arkansas, Fayetteville for expenses associated with the connection of all public universities to the e-corridor.

### **Certification of Intercollegiate Athletic Budgets for 2008-09**

A.C.A §6-62-805 (Act 366 of 1991) directs institutions of higher education having intercollegiate athletic programs to certify annually that their intercollegiate athletic programs will generate sufficient revenues to meet budgeted expenditures, or that any athletic deficit will be met by separate institutional, board-sanctioned student athletic fees.

Each institution having an intercollegiate athletic program responds with submission of both ADHE Form 21-2 and a copy of its Board resolution approving the athletic operating budget for the 2008-09 fiscal year.

### **Economic Feasibility of Bond for Phillips Community College of the University of Arkansas (PCCUA)**

PCCUA requests approval of the economic feasibility of plans to issue bonds totaling \$12,305,000 with a term of 30 years at an annual interest rate of approximately 5 percent. Proceeds from the bond issue will be used for educational and general purposes to construct the Grand Prairie Center and to refund a previous bond issue.

### **Economic Feasibility of Loan for the University of Arkansas, Fayetteville (UAF)**

UAF requests approval of the economic feasibility of plans to issue a bank note totaling no more than \$5 million with a term of up to 5 years at an estimated annual interest rate of no more than 5 percent. Proceeds from the note will be used for auxiliary purposes. The auxiliary issue will be utilized for various capital projects in Athletics.

### **Economic Feasibility of Bond for University of Arkansas Community College - Hope (UACCH)**

UACCH requests approval of the economic feasibility of plans to issue bonds totaling \$2,700,000 with a term of 30 years at an annual interest rate of approximately 5 percent. Proceeds from the bond issue will be used for educational and general purposes to construct a Science/Technology Center.

### **Economic Feasibility of Bond for Arkansas Tech University (ATU)**

ATU requests approval of the economic feasibility of plans to issue bonds totaling \$2,150,000 with a term of 30 years at an annual interest rate of approximately 5 percent. Proceeds from the bond issue will be used for auxiliary purposes to renovate two residence halls.

### **Revisions to Higher Education Bond Projects**

Phillips Community College – University of Arkansas requests approval to revise the Renovation of Ohio Street Properties project to include renovation/restoration of the Pillow-Thompson House. The total amount allocated for this project will remain at \$400,000.

The University of Arkansas System Office requests that the remaining funds allocated to the Criminal Justice Institute (\$993,170.78) be moved to UAMS and added to the allocation for the Education Building project. This will bring the allocation for the Education Building at UAMS to \$12,993,170.78 and reduce the Criminal Justice Institute allocation to \$6,829.22.