

**Tentative Agenda Items  
February 4, 2011 AHECB Meeting**

**BOARD BUSINESS (Introductions, announcements, minutes)**

**EXECUTIVE SECTION**

**AGENCY UPDATES**

**ACADEMIC COMMITTEE REPORT\***

**FINANCE COMMITTEE REPORT\***

**OTHER INFORMATION ITEMS**

\*The Academic Affairs and Finance Committees will continue to meet before the full Board meeting. However, agenda items for those committees that will be placed in the Executive section will be considered by the full Board and not during the committee meetings.

**BOARD BUSINESS**

- Introductions
- Minutes, October 29, 2010 Regular meeting
- Minutes, November 15, 2010 Special meeting
- Announcements
- **Report of Nominating Committee**  
The Nominating Committee Chairman will make the report of the nominating committee for the slate of Board officers for 2011-12.
- **Reimbursement of Expenses for Members of the AHECB and ICAC**  
In accordance with Act 1211 of 1995 (A.C.A. §25-16-901 et seq.) it is necessary for the Coordinating Board to adopt a resolution authorizing expense reimbursement for board members and members of the ICAC.
- **State Board of Higher Education Foundation Election of Supervisory Committee.**  
The Board will elect the supervisory committee for the State Board of Higher Education Foundation.

**AGENCY UPDATE**

**EXECUTIVE SECTION**

- **Fall 2010 Annual Enrollment Report**  
  
Customary enrollment statistics will be presented to the Coordinating Board as an information item. This will include enrollment statistics for total enrollment, enrollment by topics (gender, race/ethnicity, age category, and attendance status), annual unduplicated headcount, fall SSCH/FTE, and annual SSCH/FTE.
- **Annual Report on First-Year Student Remediation for Fall 2010**  
  
Remediation rates for the Fall 2010 entering class will be presented to the Coordinating Board as an information item. Remediation rates by institution will be compared to the four previous fall terms. This will include comparative data of the Anytime Rates, 2-Year Rates, and 1-Year Rates.
- **Annual Financial Condition Report**  
  
The third annual higher education financial condition report will be presented which depicts the financial condition of all Arkansas public institutions of higher education. The report will include recommendations for future funding policies and a summary of the previous year's resolutions.

## ACADEMIC COMMITTEE

### Regular Agenda

- **University of Arkansas at Pine Bluff  
Role and Scope Change**

The Coordinating Board will consider the ADHE Executive Staff recommendation for approval of the role and scope of the University of Arkansas at Pine Bluff to offer a doctoral degree in agricultural business.

- **Program Viability Report**

The Coordinating Board will consider ADHE Executive Staff recommendations on the continuation or discontinuation of academic programs that do not meet program viability thresholds.

- **Annual Report on Student Enrollment and Graduation at Institutions Certified under ACA 6-61-301 (ICAC)**

An update on the number of Arkansas residents pursuing academic degrees offered by out-of-state and for-profit institutions certified to operate in Arkansas.

### Consent Agenda

- **Arkansas State University-Jonesboro  
Bachelor of Science in Nutritional Sciences/Dietetics**

Program Summary

The proposed program in Dietetics at Arkansas State University is designed for individuals who wish to graduate with a B. S. in Nutritional Sciences. The proposed coordinated program consists of 74 hours of sequenced and integrated didactic and clinical courses, including supervised practice hours in various facilities throughout the area. The practicum hours provide experience in three broad areas of dietetic practice, clinical, community, and management, and are designed to allow the student to practice and develop skills while learning.

All professional courses are new courses. Existing classrooms and some labs will be used to provide space for student cohorts. The Jonesboro Public School will provide the "kitchen" laboratory. Refrigeration items will be purchased by the college and a small amount of new equipment will be purchased through student infrastructure fees. The program requires two years and two summers for didactic and supervised practice hours. Upon completion of the required courses, the program graduate is eligible to take the Registry Examination for Dietitians and then be prepared to seek employment as an entry-level dietitian in a variety of health care and food service facilities.

- **Arkansas State University Mountain Home  
Associate of Applied Science in Welding**

Program Summary

The Associate of Applied Science (A.A.S.) in Welding Technology both builds upon and complements the currently offered Certificate of Proficiency (16 credit hours) and the Technical Certificate in Welding Technology (33 credit hours) offered by Arkansas State University-Mountain Home since the Fall 2006 semester. The AAS in Welding Technology is a two-year degree (63 credit hours) designed to prepare students for a career as a welding technician in the fabrication, construction and manufacturing industries. The

program includes hands-on application of shielded metal arc welding (SMAW), gas tungsten arc welding (GMAW), and gas metal arc welding (GMAC) processes, in all positions, using pipe, plate, and structural shapes. The requirements for this degree prepare students for the opportunity to earn various welder certifications as defined by the American Welding Society.

- **Arkansas Tech University**  
**Associate of Applied Science in Occupational Therapy Assistant (Ozark Campus)**

Program Summary

A Certified Occupational Therapy Assistant (COTA), under the supervision of an Occupational Therapist, provides rehabilitative services to individuals with mental, physical, emotional, or developmental disabilities. The COTA's purpose is to improve a client's quality of life and enhance his/her ability to perform daily activities. COTAs provide clients with adaptive skills that enable them to reenter the workforce, instruct clients in compensating for a loss of motor skill function, and plan activities that increase the independence of the physically and/or developmentally disabled.

In collaboration with an occupational therapist, COTAs help patients with rehabilitative activities and exercises outlined in a treatment plan. These activities include teaching appropriate methods for movement (such as from a bed to a wheelchair) or exercises that improve motor function, such as hand motions. The proposed associate degree program requires 71 semester credit hours of coursework.

- **Mid-South Community College**  
**Associate of Applied Science in Aviation Maintenance Technology**  
**Technical Certificate in Airframe Maintenance Technology**  
**Technical Certificate in Powerplant Maintenance Technology**

Program Summary

The Associate of Applied Science degree in Aviation Maintenance Technology (98 semester credit hours) prepares students for the Federal Aviation Administration's airframe and powerplant examinations. Successful completion of the program may lead to employment opportunities as maintenance technicians in general aviation, corporate aviation, airlines, or aerospace manufacturing. In addition to traditional aircraft maintenance courses, the curriculum emphasizes modern aircraft systems including electronics, composite structures, automatic controls and turbine engines. Students will have the opportunity to participate in work-based learning programs with various general and corporate aviation entities throughout the greater Memphis region. The requisite Associate of Applied Science general education courses provide students the foundation necessary to pursue baccalaureate degrees in a variety of aviation fields.

The Technical Certificate in Aviation Airframe Maintenance Technology (32 semester credit hours) provides students with both theory and practical lab application on aircraft construction, rigging and repair, aircraft operation systems, aircraft warning systems, and advanced aircraft electrical systems. This certificate in conjunction with the Certificate of Proficiency in General Aviation Maintenance Technology would allow a student to be eligible to apply for a Federal Aviation Administration maintenance airframe license.

The Technical Certificate in Aviation Powerplant Maintenance Technology (31 semester credit hours) provides students with both theory and practical lab application in powerplant theory and construction both for reciprocating and turbine engines, and theory and repair of powerplant accessories. This certificate in conjunction with the Certificate of Proficiency in General Aviation Maintenance Technology would allow a student to be eligible to apply for a Federal Aviation Administration maintenance powerplant license.

- **Ozarka College  
New Instructional Center at Mammoth Spring, Arkansas**

Program Summary

Based on input from the Mammoth Spring Mayor, School District superintendent, Chamber of Commerce, Rotary Club and other community leaders, there is a significant unmet need for post secondary options in Mammoth Spring and Oregon County, Missouri that Ozarka College is positioned to answer to meet its charge and mission. The off-campus location is currently offering (on-site) less than 50 percent of Ozarka programs for the fall 2010 semester at Mammoth Spring High School. As the location's student base grows, additional courses will be added and there is also strong interest and support for an LPN nursing cohort.

Initially, courses will be covered with adjunct faculty and full-time faculty currently employed by Ozarka College. A part-time site coordinator will be hired who will also teach as part-time faculty. All additional staffing costs and utilities will be more than covered by increased enrollment at the Mammoth Spring site. Ozarka will consider adding full-time positions only if enrollment can sustain the growth. The fall 2010 enrollment for OC-MS is 50 students and we anticipate growth next semester to 150-200 students, who would otherwise remain unserved in that region. In addition to charge and mission fulfillment, we believe that providing easy access to education to the Mammoth Spring area serves as a very good example of higher education stepping up to meet Governor Beebe's goals of enabling more college students and producing a higher number of graduating Arkansans.

- **University of Arkansas Community College at Batesville  
New Instructional Center at Cushman, Arkansas**

Program Summary

In 2009 the Cushman Public School System consolidated with the Batesville Public School System. This action left a variety of buildings on the Cushman campus unused. Likewise, the University of Arkansas Community College at Batesville (UACCB) was concurrently looking to expand its vocational, technical and community education offerings. Certain buildings at the Cushman site can function as classrooms, welding labs and offices. Likewise, the Batesville School District is interested in exploring opportunities for future collaboration and partnership.

The most recent development in regard to the Cushman site has come from the Department of Human Services (DHS) and its related effort to train 100 workers for a soon to open call center. Subsequent to this training UACCB is looking to host select technical and community education courses on the site in the spring. UACCB is developing long term plans and wants to proceed in a way that provides a quality service for our students, community and institution.

- **Institutional Certification Advisory Committee (ICAC)**

ADHE staff presented the following applications for certification at the January 2011 ICAC quarterly meeting for possible consideration by the Coordinating Board.

Bryan College, Springfield, Missouri

Initial Certification – Establishment of new site in Little Rock, Arkansas

- Associate of Applied Science in Business
- Associate of Applied Science in Business Administration and Management
- Associate of Applied Science in Computer Information Systems - Networking
- Associate of Applied Science in Criminal Justice
- Associate of Applied Science in Medical Assistant
- Associate of Applied Science in Medical Laboratory Technician
- Associate of Applied Science in Medical Administrative Specialist

Initial Certification – Distance Technology

- Associate of Applied Science in Business

Everest College, Phoenix, Arizona

Initial Certification – Distance Technology  
Associate of Applied Science in Accounting  
Associate of Applied Science in Business  
Associate of Applied Science in Criminal Investigations  
Associate of Applied Science in Criminal Justice  
Bachelor of Science in Criminal Justice

Grand Canyon University, Phoenix, Arizona

Initial Certification – Distance Technology  
Bachelor of Science in Business Administration  
Bachelor of Science in Psychology  
Bachelor of Science in Sociology  
Bachelor of Science in Justice Studies  
Bachelor of Science in Accounting  
Bachelor of Science in Applied Management  
Bachelor of Arts in Communication  
Bachelor of Science in Entrepreneurial Studies  
Bachelor of Science in Healthcare Administration  
Bachelor of Science in Health Science: Professional Development and Advanced Patient Care

Oklahoma Wesleyan University, Bartlesville, Oklahoma

Initial Certification – Distance Technology  
Associate of Arts in General Studies  
Bachelor of Science in Organizational Management and Ethics

University of Southern California, Los Angeles, California

Initial Certification – Distance Technology  
Master of Social Work  
Focus Areas in: Community Organization, Planning and Administration; Families and Children; Health; Mental Health; and Work and Life

**Letters of Notification**

**Letters of Intent**

**FINANCE COMMITTEE**

▪ **Economic Feasibility of an E&G Bond Issue for OTC**

Ouachita Technical College requests approval of the economic feasibility of plans to issue bonds totaling \$565,000 with a term of 15 years at an estimated annual interest rate not to exceed 1.0 percent. Proceeds from the bond issue will be used to remodel and expand the Cosmetology Building. The Ouachita Technical College Board of Trustees approved this action at its meeting held on December 7, 2010.

▪ **Economic Feasibility of an E&G Bond Issue for PTC**

Pulaski Technical College requests approval of the economic feasibility of plans to issue bonds totaling \$45,000,000 with a term of 30 years at an estimated annual interest rate of 4.6 percent. Proceeds from the bond issue will be used to construct a Fine and Performing Arts/Humanities Center and a Culinary Arts and Hospitality Management Center. The Pulaski Technical College Board of Trustees approved this action at its meeting held on November 8, 2010.

- **Economic Feasibility of an E&G Bond Issue for SAU**

Southern Arkansas University requests approval of the economic feasibility of plans to issue bonds totaling \$6,500,000 with a term of 30 years at an estimated annual interest rate of 4.75 percent. Proceeds from the bond issue will be used to construct a new Agricultural Center and make necessary improvements to current farm operations. The Southern Arkansas University Board of Trustees approved this action at its meeting held on November 4, 2010.

- **Economic Feasibility of an E&G Loan Issue for UAF**

University of Arkansas, Fayetteville requests approval of the economic feasibility of plans to obtain a loan not to exceed \$1.3 million with a term of up to 10 years at an expected annual interest rate of 0.0 percent. The loan is being requested from the Arkansas Sustainable Building Revolving Loan Fund which is managed by Arkansas Building Authority and established with funds from the American Reinvestment and Recovery Act. Proceeds from the loan will be used for Educational and General purposes to replace a chiller and cooling tower as well as install a plate and frame heat exchanger. The University of Arkansas Board of Trustees will consider this request at its meeting held on January 28, 2011.