

**Tentative Agenda Items
April 24, 2009 AHECB Meeting**

**BOARD BUSINESS (Introductions, announcements, minutes)
EXECUTIVE SECTION
AGENCY UPDATES
ACADEMIC COMMITTEE REPORT*
FINANCE COMMITTEE REPORT*
OTHER INFORMATION ITEMS**

*The Academic Affairs and Finance Committees will continue to meet before the full Board meeting. However, agenda items for those committees that will be placed in the Executive section will be considered by the full Board and not during the committee meetings.

BOARD BUSINESS

- Introductions
- Minutes, January 29 Special meeting
- Minutes, January 30 Regular meeting
- Announcements

EXECUTIVE SECTION

▪ **Annual Report of Student Retention and Graduation**

The annual Graduation and Retention Rate Study will be presented to the Coordinating Board as an information item. This study tracks for up to six years the cohorts of "first-time entering freshmen enrolled as full-time, degree-seeking students" in order to determine one-year retention rates and six-year graduation rates. Demographic and institutional data pertaining to the fall cohorts from 1992 through 2008 will also be presented.

▪ **Annual Report on Retention and Graduation of Intercollegiate Athletes**

The annual report on retention and graduation of intercollegiate athletes will be presented to the Coordinating Board.

▪ **Annual Report on Productivity of Recently Approved Programs**

Degree productivity of certificate and associate degree programs approved by the Coordinating Board in 2004-05 (after three years) and baccalaureate and graduate degree programs approved by the Coordinating Board in 2002-2003 (after five years) will be presented to the Coordinating Board as an information item. AHECB productivity standards for baccalaureate programs are three graduates per year, two graduates per year for master's level programs, and one graduate per year for doctoral programs whereas the guidelines for certificate and associate programs are three graduates per year.

AGENCY UPDATE

ACADEMIC COMMITTEE

Consent Agenda

- **Arkansas Tech University**
Associate of Applied Science in Culinary Management

Program Summary

The Associate of Applied Science degree in Culinary Management will provide a foundation and specialized study in the culinary field through theory, laboratory observations/experiences and field

experiences for students interested in a career in food preparation, cooking and foodservice management. Graduates will be prepared for careers in restaurants, clubs, hotels, catering operations, institutional food operations and other areas of foodservice management. Graduates of the Associate of Applied Science program may also elect to pursue the Bachelor of Science degree in Hospitality Administration at Arkansas Tech University.

- **Phillips Community College of the University of Arkansas, Arkansas Northeastern College, Arkansas State University-Newport, East Arkansas Community College, and Mid-South Community College**

Certificate of Proficiency, Technical Certificate, and Associate of Applied Science in Renewable Energy Technology

Program Summary

The new program in Renewable Energy Technology is a joint proposal presented by the Arkansas Delta Training and Education Consortium (ADTEC). This consortium is composed of five Eastern Arkansas Delta community colleges: Arkansas Northeastern College, Arkansas State University-Newport, East Arkansas Community College, Phillips Community College of the University of Arkansas, Mid-South Community College.

The Renewable Energy Technology (RET) program is designed for students interested in careers in renewable energy technology. Focusing on the practices, skills, and knowledge necessary for employment in the numerous industries associated with the emerging field of renewable energy, RET provides learning experiences through the implementation of an engaged and applied curriculum delivery system that addresses the various processes and services which constitute the industry. Students will explore the RET industries and the integrated roles played by producers, managers, laborers, regulators, planners, and others in the field. This program with a defined career pathway is a goal of the Community Based Job Training and WIRED grant awarded to Phillips Community College of the University of Arkansas in April of 2008. It will be offered on the PCCUA campus and replicated at Arkansas State University-Newport, Arkansas Northeastern College, Mid-South Community College, and East Arkansas Community College as an ADTEC program of study. After a student earns the AAS, he/she will be able to pursue a Bachelor of Applied Science which has been planned as a component of the program and will be provided by Arkansas State University (ASU) in Jonesboro.

- **Cossatot Community College of the University of Arkansas**

Associate of Applied Science in Culinary Arts

Program Summary

The Culinary Arts program is an Associate of Applied Science degree program that will provide foundation and specialized study on the culinary field through academic, laboratory, and field experiences. The freshman studies provide the knowledge and skills necessary for the individual to ensure efficient and quality product preparation and service in the food-service setting. The sophomore studies expand on culinary knowledge and skills through more advanced culinary studies with additional emphasis placed on management, personnel, ethics, and law in a service setting with preparation of the individual for increasing supervisory responsibility. This program prepares its graduates for careers in restaurants, clubs, hotels, catering operations, and institutional food service.

Students will gain practical experience in catering and restaurant operation by preparing and serving meals to groups visiting the College. In the course of the program, each student rotates through several positions, from dishwasher to manager. Actual meeting time may vary from week to week depending on the activities in which students participate. Night and weekend work may be required on some occasions. Upon completion of the Sanitation and Safety course, students must pass the National Restaurant Association's food service sanitation certification test in order to stay in the program. Successful completion of the program and additional work experience under a certified chef/baker allow graduates to take the certification examinations of the American Culinary Federation and The Retail Bakers Association.

- **Rich Mountain Community College**
Technical Certificate in Computer Forensics by distance technology

Program Summary

Computer forensics, sometimes called cyber forensics, is the use of analytical techniques to identify, collect, preserve, and examine evidence and information that is magnetically stored or encoded on the storage media of computers, telephones, personal digital assistants (PDAs), and other electronic devices capable of storing digital information. It is used to recover and review hidden files, damaged or corrupted files, deleted files, password protected files, encrypted files, email and web mail correspondence, evidence of web browsing, internet chat data, cellular telephone records, and Global Positioning System tracks, among others.

This program prepares students to work in computer investigations. Typically, information is gathered during a computer forensics investigation that is not available to or viewable by the average computer user, such as deleted files and fragments of data that are hidden or otherwise obscured from view. Special skills and tools are needed to obtain this type of information or evidence. Thus, training students in the preservation, identification, extraction, interpretation, and documentation of computer evidence and following the rules of evidence and legal procedures is the purpose of this course of instruction. Learning outcomes include knowing how to maintain the integrity of evidence and factually report the information uncovered during an investigation.

- **University of Arkansas Community College at Hope**
Associate of Applied Science in Power Plant Technology

Program Summary

This program is designed for entry-level employment in the operation of facilities where steam and/or electricity is generated such as modern fossil fuel power plants, food processing plants, paper mills, tire and rubber product manufacturers, water treatment facilities, or others. Graduates will master the theories and responsibilities of plant operations and the mechanical and chemical technologies needed for working in related industrial operations. Four areas of emphasis will be offered: Power Plant Operations, Electrical and Instrument Tech, Welding, or Machinist.

- **University of Arkansas at Little Rock**
Doctor of Philosophy in Criminal Justice

Program Summary

The Department of Criminal Justice, University of Arkansas at Little Rock proposes a doctoral program (PhD) in Criminal Justice. The program is created with the goal of increasing the number of doctorally trained graduates in criminal justice to meet increasing demand for academic teaching positions as well as policy and administrative leadership positions in the criminal justice field.

Admission to the program will require a master's degree and specific statistics and methodology courses at the master's level. Students in the doctoral program will be guided through an intense, supervised course of study in crime, the causes of criminal behavior, and governmental responses to crime. The program will provide students advanced academic training, strong methodological and statistical skills, and special expertise in the study of crime and justice. The program will require intensive work in qualitative and quantitative methods, statistical analysis, and research design. Graduates will understand the complex dynamics of crime and the criminal justice system in the U.S. and demonstrate expertise in research and the analysis of crime. Graduates of this program will serve as professors in universities, as researchers in non-profit and commercial organizations focusing in the broad area of crime and justice, and as researchers and supervisors in government agencies.

**Institutional Certification Advisory Committee (ICAC)
Grand Canyon University, Phoenix, Arizona**

Initial Certification – Online

- Registered Nurse to Bachelor of Science in Nursing (RN-BSN)
- Registered Nurse to Masters of Science in Nursing (RN-MSN) – Nursing Education
- Master of Science in Nursing – Nursing Education

Registered Nurse to Master of Science in Nursing (RN-MSN) – Nursing Leadership in Health Care
Master of Science in Nursing – Nursing Leadership in Health Care

DeVry University, Naperville, Illinois

Initial Certification – Online

Master of Science in Educational Technology
Master of Science in Electrical Engineering
Master of Business Administration
Master of Accounting and Financial Management
Master of Human Resource Management

Excelsior College, Albany, New York

Initial Certification – Online

Associate in Science in Nursing
Associate in Applied Science in Nursing

Recertification – Online

Associate of Applied Science in Business
Associate of Applied Science in Administrative/Management Studies
Bachelor of Science in Accounting
Bachelor of Science in General Business
Bachelor of Science in Liberal Arts
Bachelor of Science in Management of Human Resources
Bachelor of Science in Management Information Systems
Bachelor of Science in Marketing
Master of Business Administration

Franklin University, Columbus, Ohio

Initial Certification – Online

Bachelor of Science in Public Relations
Bachelor of Science in Operations and Supply Chain Management

Recertification – Online

Bachelor of Science in Accounting
Bachelor of Science in Applied Management
Bachelor of Science in Business Administration
Bachelor of Science in Business Forensics
Bachelor of Science in Computer Science
Bachelor of Science in e-Marketing
Bachelor of Science in Financial Management
Bachelor of Science in Forensic Accounting
Bachelor of Science in Healthcare Management
Bachelor of Science in Human Resources Management
Bachelor of Science in Information Technology
Bachelor of Science in Management
Bachelor of Science in Management Information Systems
Bachelor of Science in Marketing
Bachelor of Science in Public Safety Management
Bachelor of Science in Web Development

Strayer University, Arlington, Virginia

Initial Certification – Online

Bachelor of Business Administration
Bachelor of Science in Information Systems
Bachelor of Science in Accounting
Master of Science in Accounting
Master of Business Administration

University of Phoenix, Phoenix, Arizona

Initial Certification – Online

Associate of Arts/Information Technology in Visual Communications
Doctor of Philosophy in Industrial/Organizational Psychology

Recertification – Online
Bachelor of Science in Communication
Bachelor of Science in Psychology
Bachelor of Science in Criminal Justice

University of Phoenix – Little Rock, Arkansas

Recertification
Bachelor of Science in Communication
Bachelor of Science in Psychology
Bachelor of Science in Criminal Justice

University of Phoenix – Rogers, Arkansas

Recertification
Bachelor of Science in Communication
Bachelor of Science in Psychology
Bachelor of Science in Criminal Justice

Walden University, Minneapolis, Minnesota

Initial Certification – Online
Master of Public Health
Master of Science in Nursing
Master of Science in Psychology
Doctor of Philosophy in Health Services
Doctor of Philosophy in Human Services
Doctor of Philosophy in Public Health

- **Letters of Notification**
- **Letters of Intent**

FINANCE COMMITTEE

- **Economic Feasibility of Bond for Arkansas Tech University (ATU)**

ATU requests approval of the economic feasibility of plans to issue bonds totaling \$5,120,000 with a term of 30 years at an estimated annual interest rate of 5.25 percent. Proceeds from the bond issue will be used for E&G purposes to expand the engineering building and science building, purchase academic facilities, and various other capital improvements.

- **Economic Feasibility of Bond for Southern Arkansas University (SAU)**

SAU requests approval of the economic feasibility of plans to issue bonds totaling \$2,000,000 with a term of 30 years at an annual interest rate of approximately 5.5 percent. Proceeds from the bond issue will be used for educational and general purposes to renovate and update the current academic and administrative facilities.

- **Distribution of Mineral Lease Funds**

The Department of Higher Education recommends that up to \$1.5 million from the Higher Education Research Development Fund be allocated to the University of Arkansas, Fayetteville for expenses associated with the connection of all public universities to the e-corridor.

- **Revisions to Higher Education Bond Projects**

Black River Technical College requests approval to reallocate funds from the Classroom Renovation project to the Academic Complex project. This revision will increase the Academic Complex project from \$2.0 million to \$2.220 million.