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ARKANSAS HIGHER EDUCATION COORDINATING BOARD

SPECIAL MEETING

JULY 25, 2019



Arkansas Division of Higher Education

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**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
SPECIAL MEETING**

**Thursday, July 25, 2019
4:00 p.m.**

University of Central Arkansas

AGENDA

1. Report on Annual Review of Faculty Performance (Dr. Jessie Walker)
2. Annual Concurrent Enrollment Report (Dr. Walker)

REPORT ON ANNUAL REVIEW OF FACULTY PERFORMANCE

Arkansas Code Annotated §6-63-104 and Arkansas Higher Education Coordinating Board (AHECB) policy 5.5 require that each college and university conduct an annual performance review of faculty members. Pursuant to this statute, Arkansas Department of Higher Education (ADHE) staff is required to monitor the faculty evaluation processes adopted at public institutions, and make a report to the Coordinating Board and Legislative Council each year. Each institution must have on file with ADHE a plan detailing the procedures for faculty evaluation at each institution. Significant amendments to these plans are to be submitted for Board approval.

Institutions were required to submit a report to ADHE that describes the process followed during the 2018-2019 academic year. Those reports are summarized below.

Faculty Performance Review Activities

Faculty performance was assessed using a variety of methods including assessment by students, classroom visits by administrators, peer review, and self-evaluation activities. Findings were shared with faculty members being evaluated and, when appropriate, an improvement plan was jointly developed between the faculty member and the administrator who conducted the evaluation. Evaluation methods and timeframes of the process varied among institutions. All teaching faculty members including teaching assistants as well as full-time, part-time, adjunct, and visiting faculty were evaluated.

Institutional Monitoring of the Evaluation Process

Administrators at various levels were responsible for oversight of the evaluation process. Results, whether related to faculty performance or to the effectiveness of the process, were monitored and appropriate actions were taken. Evaluation results provided the basis for personnel promotion, merit salary increases, and reappointment decisions.

Notable Findings

Based on established faculty review processes, the performance of most faculty members exceeded satisfactory standards. The process itself was seen as a valuable tool for identifying procedural improvements for improved faculty performance and satisfaction.

Plans Developed as a Result of These Findings

Specific remedial or disciplinary actions were taken as a result of performance deficiencies revealed by the evaluation process. Most often, this involved the development of professional improvement plans. In addition, changes in institutional process have been addressed when warranted.

Overall Sense of Satisfaction Concerning the Faculty Performance Review

Appropriate stakeholders were involved in the formulation of the institution's faculty performance evaluation plan. Most faculty members viewed the process as a useful tool for providing continuous assessment and improvement in instruction delivery and student learning.

Efforts in Working with Faculty Having Demonstrated Deficiencies in the Use of the English Language

The English language proficiency of faculty members at all institutions was assessed prior to employment and then on an ongoing basis through student and administrator evaluations of faculty members' classroom performances. A variety of means including increased use of PowerPoint presentations, required participation in English as a Second Language courses, and accent reduction training were used to remedy the few deficiencies that were found.

Compliance with Statutory Requirements that Colleges of Education Work Collaboratively with Accredited Public Schools

The collaboration between Colleges of Education and the public schools in their respective areas was documented in these reports. Institutions partnered with public schools through Educational Renewal Zone, secondary career centers, educational cooperatives, and other programs that encouraged high school students to pursue postsecondary education. Institutions also engaged in numerous activities that provided assistance with staff development and school improvement programs, including advisory councils, professional development, mentoring programs, teacher job fairs, and data collection and needs assessments.

ANNUAL REPORT ON CONCURRENT EDUCATION

Arkansas law allows for the enrollment of high school students in college-level courses under certain conditions. Under Arkansas code §6-60-202, a qualified student at a public or private high school in Arkansas can enroll in postsecondary education for college-level credit exclusively on a part-time status. This is defined as **dual enrollment**. Under this code, a “qualified student” is someone who must be recommended for enrollment by the principal of the high school where the student is enrolled and also must the minimum criteria for advanced placement.

Under Arkansas Code §6-18-223, a public school student who is enrolled in a Arkansas public school system and has successfully completed the eighth grade is eligible to enroll in a public two-year or four-year institution of higher education to complete a **college course** for *high school* and *college credit*. **Concurrent enrollment** allows students to obtain credit toward a high school diploma at the same time they earn college credit.

This report will focus on the state of concurrent and dual enrollment among Arkansas postsecondary institutions in AYs 17-19. For more information related to concurrent education, ADHE now provides a website that contains our concurrent policy, a listing of concurrent contacts by institution, and MOU template for institutions.

INSTITUTIONAL REQUIREMENTS FOR CONCURRENT CREDIT

For concurrent course enrollments to be counted for full-time enrollment (FTE)/higher education funding purposes, conditions in the following areas below must be met.

Program Accreditation/Authorization

If a postsecondary institution offers a concurrent credit course(s) on a high school campus taught by a high school teacher, the postsecondary institution must be accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP) or approved by the Arkansas Higher Education Coordinating Board (AHECB) to offer courses, including courses offered via distance technology, for concurrent credit. A listing of all institutions that are accredited/approved by NACEP or AHECB is listed in the attachment section of this report.

Concurrent Credit Courses

Concurrent credit courses are required to be freshman and/or sophomore-level courses approved through an established institutional process and included in the institutional course catalog. The general education courses offered for concurrent credit must be listed in the Arkansas Course Transfer System (ACTS). A list of the career and technical education (CTE) courses offered for concurrent credit must be attached to the signed Memorandum of Understanding (MOU) between the high

school/school district and the college/university.

Students can earn college credit and/or *up to* one unit of high school credit for successful completion of each general education concurrent course, blended AP or IB/concurrent course, or CTE course that is a minimum of 3 semester credit hours. Courses offered for concurrent credit must meet the **same standards** as college courses taught on the college/university campus.

The college/university administration must exercise direct oversight of all aspects of the concurrent course, including participation in the faculty selection, orientation, and evaluation processes. The concurrent course instructor must use the approved college/university course syllabus and textbook. He or she must adopt the **same** learning outcomes and assignments as those developed for the course offered on the college/university campus (with limited exceptions). Lastly, the instructor must use the same grading/awarding standards as those on the college/university campus. If departmental exams are used in college/university campus courses, then those course exams must be used at the high school site.

While it is understood that one high school may have a concurrent agreement with more than one college/university; however, there should not be unnecessary duplication of college course offerings.

AP/Concurrent or IB/Concurrent Blended Courses (College/University Participation Optional)

Advanced Placement (AP) courses are high school courses in which students are required to take the AP Exam and make the requisite score of 3 in order to receive college credit from an Arkansas institution of higher education.

The merging of *AP or IB courses* and *general education college courses* is allowed under certain circumstances, and these merged courses will be referenced as **blended AP/concurrent or IB/concurrent courses**.

Colleges and universities that offer these blended concurrent courses must ensure that these courses meet all the requirements set forth in the AHECB concurrent enrollment policy. Students enrolled in these blended AP/concurrent or blended IB/concurrent courses must meet all college/university requirements included in the AHECB concurrent enrollment policy.

The high school must have written documentation on file of all students who took the AP exam and IB exam along with corresponding exam data to provide to the college/university upon request. Any high school that cannot furnish data on blended AP/concurrent or blended IB/concurrent test takers during an ADE/ADHE concurrent enrollment program audit will not be approved for the continued offering of blended AP/concurrent or blended IB/concurrent courses.

Concurrent Course Ownership

Postsecondary institutions must demonstrate "ownership" of any course offered for concurrent credit. Ownership of courses means that the college/university will:

- Provide the instructors with appropriate training and orientation in course curriculum, assessment criteria, course philosophy, and administrative requirements after approval of the instructors to teach the college/university courses.
- Ensure that instructors receive continuing collegial interaction with college faculty through professional development, required seminars, and site visits. These interactions will address topics such as course content, course delivery, student learning assessment, in-class evaluation, and professional development in the field of study.
- Ensure that students have the opportunity to utilize institutional resources including the college/university library and academic advising on the college/university campus.

Simply awarding college credit to students who are enrolled in concurrent courses offered by a sponsoring college/university does not meet the principle of “course ownership” as described above.

Teaching Credentials

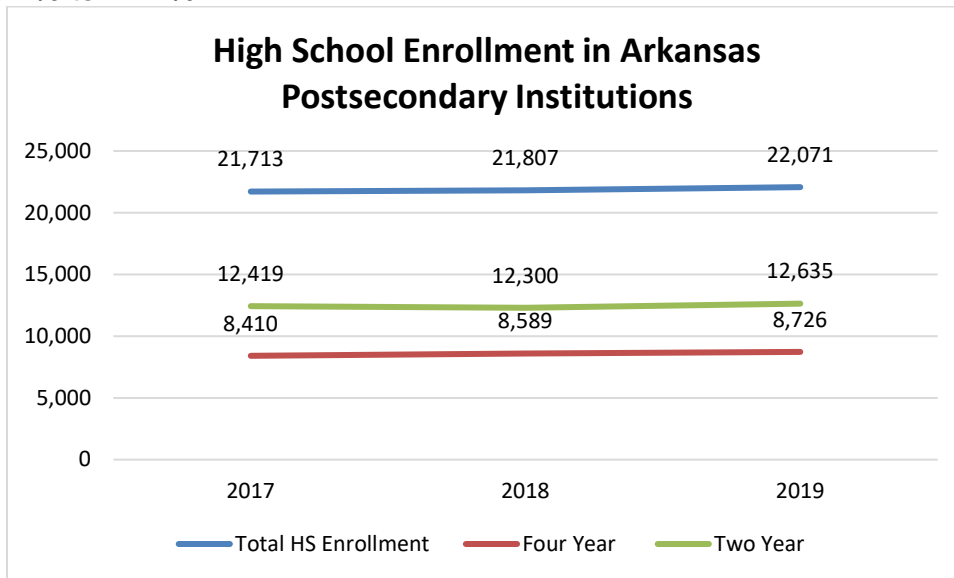
Faculty teaching general education concurrent courses must have a master’s degree that includes a minimum of 18 graduate college credit hours in the subject area being taught. College or university faculty who travel to the high school or secondary center to teach concurrent courses (and/or faculty and staff that have direct, official contact with the high school student) must have a criminal background check and complete the child maltreatment training course as required of public school teachers.

The teacher of the blended AP/concurrent course(s) must have completed AP training in the subject area(s), must have a master’s degree with a minimum of 18 graduate college credit hours in the subject area being taught, must be approved to teach the concurrent course(s) by the college/university, and must provide the college/university with documentation of successful completion of AP training.

The instructor of record must be the individual that teaches the concurrent course(s). For general education concurrent courses and blended concurrent courses, these individuals must have a master’s degree that includes a minimum of 18 graduate college credit hours in the subject areas being taught. For the purpose of teaching a concurrent course under AHECB current policy, an individual under contract with the school district as a teacher will not be considered an adjunct faculty member of the college/university.

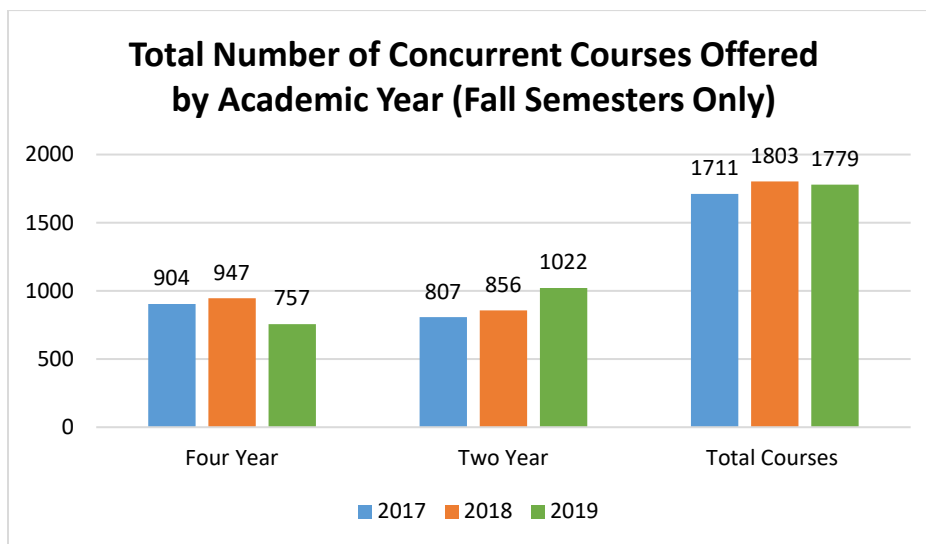
STATE OF CONCURRENT EDUCATION IN ARKANSAS

Despite decreases in total postsecondary enrollment over the past three years, total high school concurrent enrollment in colleges and universities slightly increased. Both two and four-year institutions had enrollment increases of 1.73% and 3.75% respectively. In addition, the percentage of high school concurrent enrollment in college and universities in relation to total postsecondary enrollment has increased from 10.4% to 11.1%.



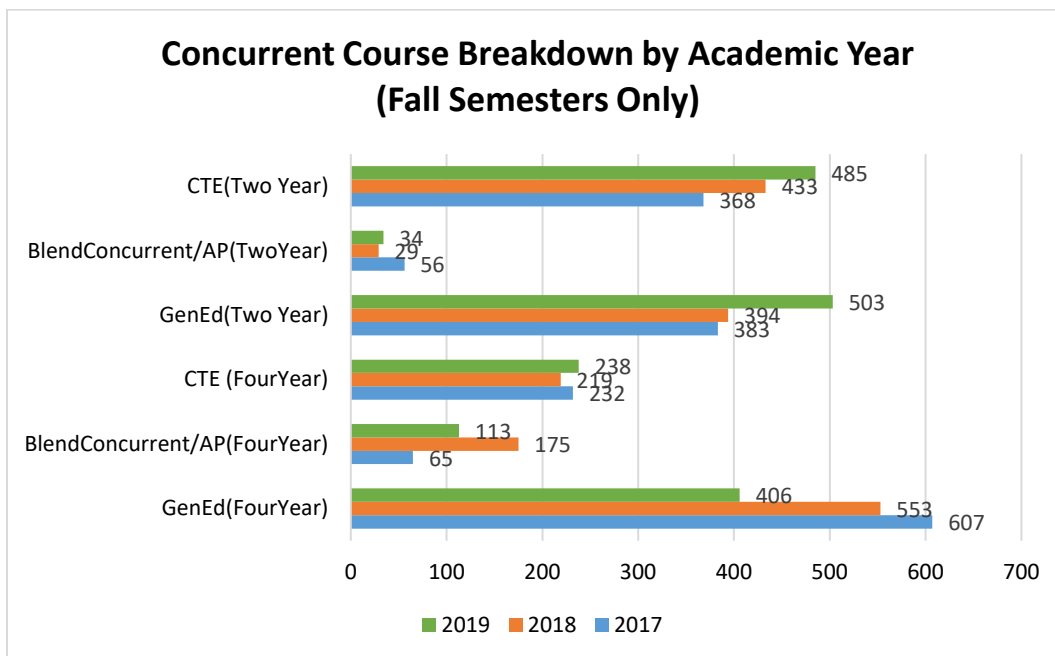
Concurrent Course Breakdown

The total number of concurrent courses offered by all public institutions increased by 4% from AY 17 to AY 19. When examined by institutional type, the total number of courses decreased at four-year institutions by 16% but increased at two-year institutions by 27%. Further breakdown of institutional trends are noted below.



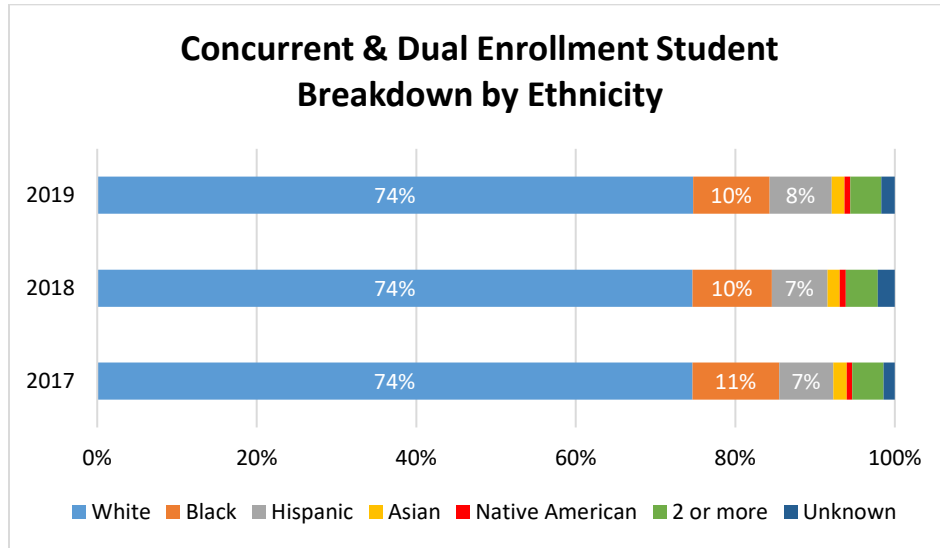
Four Year Institutions. At four-year institutions, the majority of the courses offered are general education courses (ACTS) followed by blended concurrent/Advanced Placement courses as well as career and technical education (CTE) courses. While the number of blended courses offered increased by 74%, the number of general education courses offered decreased by 33% over the same three year period.

Two Year Institutions. At two-year institutions, there is a close distribution of CTE and general education courses (ACTS) offered followed by blended concurrent/Advanced Placement courses. Notably, both concurrent CTE and general education offerings both increased by 32% and 31% respectively over the three-year period.



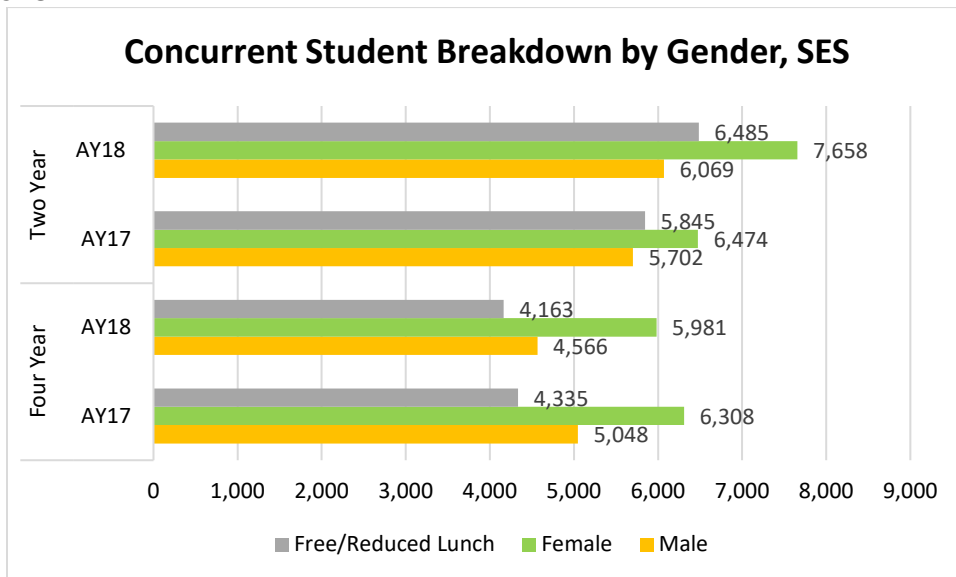
Concurrent Student Breakdown

Over the past three academic years, the majority of students who have participated in concurrent or dual enrollment have been White students (74%) followed by African-American (10%) and Hispanic students (8%). Students who classify as biracial or multiracial compose 4% of the student population. Asian students make up 2% of the population. Native American and Hawaiian students are less than 1% of the population.



Focusing solely on the concurrent student population, it is notable to acknowledge that more female students have enrolled in concurrent courses than male students in AY 17 and AY 18 regardless of the institutional type.

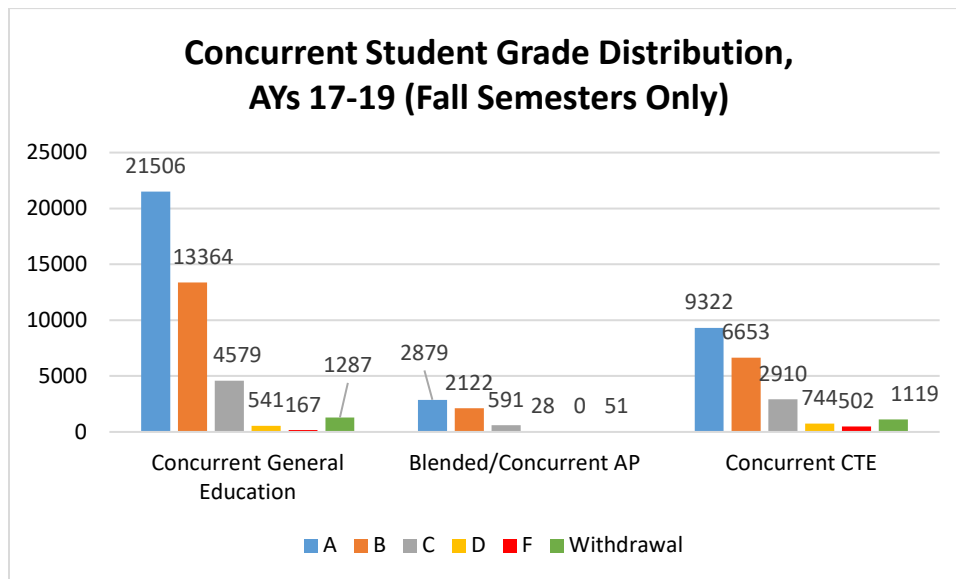
These findings represent a level of positive indication that access to concurrent education is being offered and received by students of families with low socio-economic status. In AY 18, 6,485 of the 13727 (47%) students who took concurrent courses at two year institutions qualified for free and reduced lunch compared 4,163 of the 10,547 students (39.5%) who took concurrent courses offered at four-year institutions.



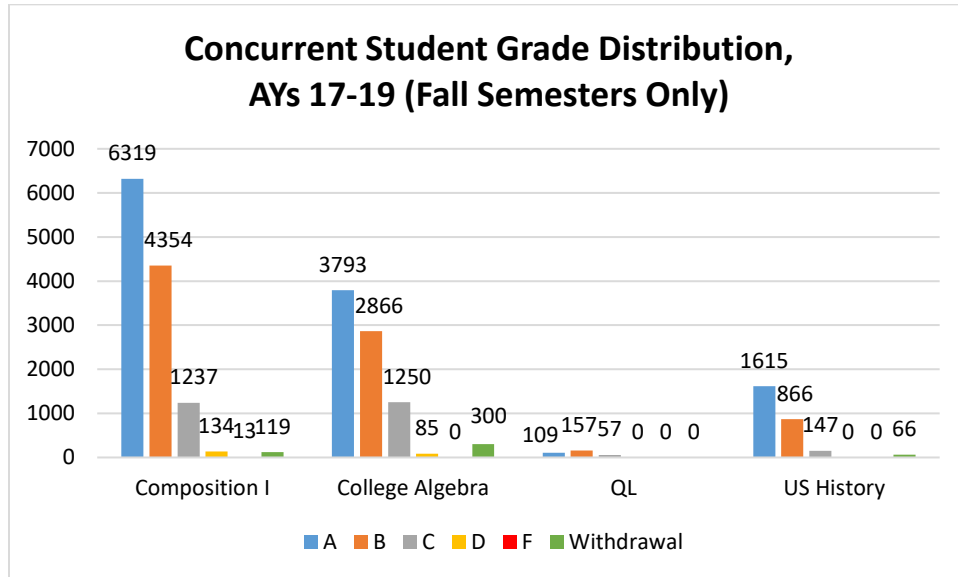
Concurrent Student Grade Breakdown

In this section, student grade distributions in concurrent courses will be discussed on the basis of two categories: a) concurrent course type (i.e. general education, CTE, blended) and b) gateway courses. It is also important to note that the grades captured are from each of the fall semesters during the time period between AY 17-AY 19.

Student Grades by Course Type. When viewing student grades by concurrent course type, the majority of student grades issued were either an A, B, or C. For students in general education courses, those individuals with a grade of A, B, or C made up 95% of the total grades issued. In blended AP courses, students with a grade of A, B, or C made up 99% of the total grades issued; students in concurrent CTE courses who earned a grade of A, B, or C made up 89% of the total grades issued. These percentages are similar when student grades are sub-categorized by institutional type.



Student Grades by Gateway Courses. Gateway courses are approved ACTS general education courses in math, English, reading, or an ADHE approved terminal subject area. In this section, the following gateway courses were selected: College Algebra (MATH 1103), Quantitative Literacy (MATH 1113), English Composition I (ENGL 1013), and United States History I and II (HIST 2113, 2123). For all concurrent students who took a gateway course, those individuals with a grade of A, B, or C made up 96% of the total grades issued. These percentages are similar when student grades are sub-categorized by gateway course type and institutional type.



Attachments

- Attachment Arkansas Concurrent Programs accredited by National Alliance of Concurrent Enrollment Partnerships (NACEP)
- Attachment Arkansas Concurrent Programs approved by Arkansas Higher Education Coordinating Board
- Attachment Listing of MOUs for 2018-2019 Academic Year



Arkansas Concurrent Programs Accredited
by the National Alliance of Concurrent Enrollment Partnerships

Institution	Concurrent Enrollment Partnership	Initially Accredited	Reaccredited	Accredited Through Academic Year
Arkansas State University Beebe	Concurrent Enrollment	2009	2017	2023-2024
Arkansas State University Jonesboro	Concurrent Classes	2010	2017	2023-2024
Arkansas State University Newport	Concurrent Enrollment Program	2009	2016	2022-2023
College of the Quachitas	Concurrent Enrollment Program	2009	2016	2022-2023
National Park College	Concurrent High School Student	2010	2017	2023-2024
Northwest Arkansas Community College	Early College Experience	2009	2016	2022-2023
Phillips Community College	Concurrent Enrollment	2010	2017	2023-2024
Southern Arkansas University-Magnolia	Concurrent Enrollment Program	2010	2017	2023-2024
University of Arkansas Community College at Batesville	UACCB Concurrent Credit	2012	2019	2025-2026
University of Arkansas Hope-Texarkana	Your Bridge to College Concurrent Enrollment Program	2011	2017	2023-2024
University of Arkansas-Little Rock	High School Concurrent Enrollment Program	2009	2017	2023-2024
University of Central Arkansas	Concurrent Enrollment Program	2012	2019	2025-2026



Arkansas Concurrent Programs approved by Arkansas Higher Education Coordinating Board

Institution	Concurrent Enrollment Partnership	Initially Accredited	Accredited Through Academic Year
Arkansas Northeastern College	Concurrent Courses	2015	2019-2020
Arkansas Tech University	Concurrent Courses	2015	2019-2020
Arkansas Tech University-Ozark	Concurrent Courses	2015	2019-2020
Black River Technical College	Concurrent Courses	2015	2019-2020
East Arkansas Community College	Concurrent Courses	2015	2019-2020
Ozarka College	Concurrent Courses	2015	2019-2020
South Arkansas Community College	Concurrent Courses	2015	2019-2020
Southeast Arkansas College	Concurrent Courses	2015	2019-2020
University of Arkansas at Pine Bluff	Concurrent Courses	2015	2019-2020
University of Arkansas Community College at Morrilton	Concurrent Courses	2015	2019-2020
University of Arkansas Community College at Rich Mountain	Concurrent Courses	2015	2019-2020
University of Arkansas Pulaski Technical College	Concurrent Courses	2015	2019-2020

Listing of MOUs for 2018-2019 Academic Year

Arkansas Colleges and Universities Offering Concurrent Courses
At Arkansas High Schools
2018-19

For information about Concurrent requirements, contact your high school Concurrent Coordinator, your high school Principal, or the College or University offering concurrent courses at your high school.

4-year institutions

Arkansas State University-Jonesboro (<http://www.astate.edu/>)

Barton-Lexa High School	Corning High School
Greene County Tech High School	Jonesboro High School
Marmaduke High School	Nettleton High School
Newport High School	Northeast Arkansas Career and Tech Center
Paragould High School	Piggott High School
Rector High School	Valley View High School

Arkansas Tech University/Arkansas Tech University-Ozark (<http://www.atu.edu/>)

Alma High School	Arkansas Tech Main Campus
Bauxite High School	Clarksville High School
County Line High School	Dover High School
Greenwood High School	Maumelle High School
Ozark High School	Paris High School
Pottsville High School	Russellville High School
Scranton High School	Subiaco Academy
Van Buren High School	Vilonia High School
Virtual Arkansas Concurrent Campus	Western Yell County High School

Southern Arkansas University (www.saum.edu)

Benton Harmony Grove High School	Bradley High School
Columbia Christian High School	Fouke High School
Glen Rose High School	Gurdon High School
Magnolia High School	Quest Academy of West Little Rock

University of Arkansas – Fort Smith (www.uafs.edu)

Alma High School	
Arkansas School for Math, Science & the Arts	
Booneville High School	Cedarville High School
Charleston High School	Fort Smith High School
Greenwood High School	Hackett High School

Lavaca High School
Van Buren High School

Union Christian Academy

University of Arkansas at Little Rock (www.ualr.edu)

Arkansas School for the Deaf
Greenbrier High School
Joe T Robinson High School
Lisa Academy West
Maumelle Charter High School
Morrilton High School
Parkview-High School
Sheridan High School
Vilonia High School

e-Stem Charter High School
Jacksonville High School
Lisa Academy North
Little Rock School District EXCEL
Maumelle High School
Mount Saint Mary
Pulaski Academy
Sylvan Hills High School
Wilbur D. Mills High School

University of Arkansas – Monticello (www.uamont.edu)

Crossett High School
Dumas High School
Hermitage High School
McGehee High School
Monticello Occupational Education Center
Pine Bluff High School
Southeast Arkansas Community-Based Education Center
White Hall High School

Dermott High School
Hamburg High School
Lakeside High School
Monticello High School
Parkers Chapel High School

University of Central Arkansas (www.uca.edu)

Catholic High School
Central High School
Conway Christian High School
Little Rock Christian Academy
Quitman High School

Central Arkansas Christian
Conway High School
Episcopal Collegiate High School
Parkview High School
St. Joseph High School

Two Year Institutions

Arkansas Northeastern College (www.anc.edu)

Armored High School
Buffalo Island Central High School
Delta C-7 High School
Gosnell High School
Osceola High School
North Pemiscot High School

Blytheville High School
Cooter High School
East Poinsett County High School
KIPP School Manila High School
Rivercrest High School

Arkansas State University-Beebe (www.asub.edu)

Beebe High School
Cabot High School
Conway Career Center
Hazen High School
Lonoke High School

Bradford High School
Concord High School
Conway High School
Heber Springs High School
Mt. Vernon/Enola High School

Pangburn High School
Riverview High School
Searcy High School

Quitman High School
Rose Bud High School
Shirley High School

Arkansas State University-Mid-South (www.midsouthcc.edu)

Earle High School
West Memphis Christian School
Marion High School
Academies of West Memphis

Arkansas State University-Mountain Home (www.asumh.edu)

Mountain Home High School

Arkansas State University-Newport (www.asun.edu)

Bay High School
East Poinsett High School
Marked Tree High School
Newport High School
Northeast Arkansas Career and Technical Center
Riverside High School
Tuckerman High School
Brookland High School
Harrisburg High School
McCrary High School
Trumann High School

Black River Technical College (www.brtc.edu)

Corning High School
Marmaduke High School
Pocahontas High School
Walnut Ridge High School
Hoxie High School
Maynard High School
Sloan Hendrix High School

College of the Ouachitas (www.coto.edu)

Benton High School
Glen Rose High School
Sheridan High School
Bismarck High School
Poyen High School

Cossatot Community College of UA (www.cccua.edu)

Ashdown High School
De Queen High School
Foreman High School
Kirby High School
Murfreesboro High School
South Pike High School
Delight High School
Dierks High School
Horatio High School
Mineral Springs High School
Nashville High School

East Arkansas Community College (www.eacc.edu)

Augusta High School
Cross County High School
Harrisburg High School
Lee County High School
Wynne High School
Brinkley High School
Forrest City High School
Lee Academy
Palestine-Wheatley High School

National Park Community College (www.npcc.edu)

Cutter Morning Star High School
 Hot Springs High School
 Lake Hamilton High School
 Mountain Pine High School
 National Park Technology Center

Fountain Lake High School
 Jessieville High School
 Lakeside High School
 Fountain Lake High School

North Arkansas College (www.northark.edu)

Alpena High School
 St. Joe High School

Marshall High School
 Valley Springs High School

Northwest Arkansas Community College (www.nwacc.edu)

Arkansas Arts Academy
 Bentonville High School
 Bentonville West High School
 Decatur High School
 Elkins High School
 Fayetteville Christian High School
 Gentry High School
 Greenland High School
 Heritage High School
 Lincoln High School
 Pea Ridge Manufacturing and Business Academy (PRMBA)
 Prairie Grove High School
 Rogers High School
 Shiloh Christian High School
 Springdale High School

Archer Learning Center
 Bentonville Ignite
 Crossroads Learning Center
 Don Tyson School of Innovation
 Farmington High School
 Fayetteville High School
 Gravette High School
 Har-Ber High School
 Lifeway Christian School
 Pea Ridge High School
 PRISM Education Center
 Rogers New Tech High School
 Siloam Springs High School
 West Fork High School

Ozarka College (www.ozarka.edu)

Cave City High School
 Izaard County Consolidated High School
 Mountain View High School
 Viola High School

Highland High School
 Melbourne High School
 Salem High School

Phillips Community College of the University of Arkansas (www.pccua.edu)

Barton/Lexa High School
 DeSoto High School
 Dumas High School
 Helena-West Helena High School
 Lee County High School
 Stuttgart High School

Clarendon High School
 DeWitt High School
 Hazen High School
 KIPP Delta Collegiate High School
 Marvell-Elaine High School

Pulaski Technical College (www.pulaskitech.edu)

Bauxite High School
 Bryant High School
 Central Arkansas Christian
 Early College Credit Homeschool Organization
 Hall High School
 Jacksonville Lighthouse Charter School
 Little Rock High School

Benton High School
 Calvary Academy
 JA Fair High School
 Jacksonville North Pulaski High School
 Mayflower High School

North Little Rock High School
Southwest Christian Academy

Saline Career Center

Rich Mountain Community College

(www.rmcc.edu/)

Caddo Hills High School
Mena High School
Ouachita River High School

Cossatot River High School
Mount Ida High School

South Arkansas Community College

(www.sacc.edu)

El Dorado High School
Smackover High School

Parkers Chapel High School
Westside Christian School

Southeast Arkansas Community College

(www.seark.edu)

Southeast Arkansas College
Ridgeway Christian School
White Hall High School

Dollarway High School
Watson Chapel High School

Southern Arkansas University-Tech

(www.sautech.edu)

Bearden Early High School
Camden Fairview High School
Harmony Grove High School
Rison High School

Bearden High School
Hampton High School
Magnolia High School
Victory Christian School

UA Community College at Batesville

(www.uaccb.edu)

Bald Knob High School
Cave City High School
Midland High School

Batesville High School
Highland High School
Southside High School

UA Community College at Hope-Texarkana

(www.uacch.edu)

Arkansas High School
Cornerstone Christian Academy
Genoa High School
Lafayette County High School
Prescott High School
Texarkana Arkansas High School

Blevins High School
Fouke High School
Hope High School
Nevada High School
Spring Hill High School

UA Community College at Morrilton

(www.uaccm.edu)

Clinton High School
Danville High School
East End High School (Bigelow)
Guy Perkins High School
Nemo Vista High School
Pottsville High School
Sacred Heart Catholic School
South Side Bee Branch School District

Conway High School
Dover High School
Greenbriar High School
Home School Association
Perryville High School
Quitman High School
South Conway County School District
Wonderview School District