

Minutes
State Board of Private Career Education
Arkansas Division of Higher Education – Meeting by Zoom
March 8, 2022 – 2:00 p.m.

Members Present: Alice Obenshain, Brittney Matthews, Jack Avery, Sterling Penix

Others Present: Julie Chavis, Alana Boles, Dr. Eric Flowers, Tracy Harrell

Welcome and Approval of Minutes of November 1 Meeting

Alice Obenshain called the meeting to order at 2:02 p.m. She asked if anyone had any discussion regarding the minutes from the last meeting. Jack Avery made a motion to approve the minutes from the November 1 meeting and Sterling Penix seconded the motion. The minutes were approved.

New ADHE Employee Introduction

Alana Boles introduced a new ADHE employee, Tracy Harrell. Tracy is a Program Specialist for Private Career Education. Tracy gave a brief history of her time at Southeast Arkansas College prior to coming to ADHE.

Report from Arkansas Division of Higher Education (ADHE) Staff

Alana Boles reported that Private Career Education is currently working on processing the applications of 4 new schools. She also stated that she and Tracy are getting prepared for the renewal process to begin. All PCE school licenses expire on May 31st each year. Boles reported that notifications for renewals will initially be sent on April 15 and then again on May 15. Additionally, Boles stated that she worked with INA (Information Network of Arkansas) to create and revise PCE forms. The forms are now available online and schools have the option to make payments online as well.

Open Forum

Brittney Matthews brought up a discussion about low enrollment and how it is affecting schools and programs nationwide. Sterling Penix stated that April is Second Chance month and expressed his interest in connecting previously incarcerated people to services and resources to help them transition.

Meeting Adjourned

With a motion from Sterling Penix and a second from Brittney, the meeting adjourned at 2:21 p.m.