



# **NWACC**

## **2013 – 2014 BUDGET**

June-2013

## **NORTHWEST ARKANSAS COMMUNITY COLLEGE FY 2013-2014**

On May 13, 2013, the NorthWest Arkansas Community College Board of Trustees approved the FY 2013-14 Budget. The objectives of the FY 2013-14 Budget were to ensure financial stability, increase efficiencies and omit redundancies; also, to promote quality and excellence in the achievement of NWACC's mission and adherence to its 5-Year Strategic Plan. NWACC administration accomplished these objectives as it presented a balanced budget to the Board. The FY 2013-14 Budget aligns financial resources with expenditures to provide exemplary support and educational experiences for all students: traditional and non-traditional, credit and non-credit.

The NWACC FY2014 Budget assumptions and highlights are as follows:

- NWACC would continue to focus on the 5-Year Strategic Plan as budget decisions were made.
- Enrollment was projected to remain flat.
- Tuition rates did not change, and fee increases were kept at minimum levels.
- NWACC offered retirement incentives to generate salary savings.
- Few new positions were added due to flat enrollment projections.
- NWACC received additional appropriations from the state in all authorized fund groups (General, EETF, and GIF).

Going forward, NWACC is improving the budgeting experience by continuing to automate the budget development process. The College is committed to increasing student recruitment, retention, and graduation rates; remaining one of the most desirable employers in northwest Arkansas; fostering diversity; and providing quality services.

Debi Buckley, Sr. Vice President for Administrative Services/CFO  
Gulizar Baggson, Budget Director

June 15, 2013

# NORTHWEST ARKANSAS COMMUNITY COLLEGE FY 2013-2014

<b>BOARD OF TRUSTEES</b>	<b>District</b>	<b>TERM EXPIRATION</b>
Mr. Scott Grigsby	1	12-31-14
Mr. Daniel Shewmaker (Secretary)	2	12-31-16
Mr. Mike Shupe	3	12-31-18
Mr. Todd Schwartz	4	12-31-18
Mr. Geovanny Sarmiento	5	12-31-16
Mr. Richard Clifford (Chair)	6	12-31-14
Ms. Amy Forrest	7	12-31-18
Mr. Mauricio Herrera	8	12-31-14
Mr. Joe Spivey (Vice-Chair)	9	12-31-16
Ms. Cindy Beltran (Student Trustee)		AY 2013-14

## **ADMINISTRATION**

Dr. Evelyn Jorgenson	President
Dr. Stephen Gates	SVP for Learning & Provost
Ms. Debi Buckley	SVP of Administrative Services/CFO
Mr. Tim Cornelius	VP for Learning, Global Business, Health Prof. & Ext Programs
Dr. Ricky Tompkins	VP for Learning
Dr. Todd Kitchen	VP for Learner Support Services
Dr. Meredith Brunen	Executive Director of Development
Mr. Steven Hinds	Executive Director of Public Relations

## **CAMPUS LOCATIONS**

### **NWACC Bentonville Campus**

One College Drive  
Bentonville, AR 72712  
479-636-9222

### **NWACC Washington County Center**

Central Plaza  
693 White Road, Suite B  
Springdale, AR 72764  
479-927-3330

### **NWACC Jones Center**

922 East Emma Avenue  
Springdale, AR 72764  
479-756-8090

### **NWACC Farmington Center**

278 West Main  
Farmington, AR 72701

### **NWACC Adult Education & Culinary**

1200 West Walnut  
Rogers, AR 72756  
479-986-6911

### **The Melba Shewmaker Southern Region National Child Protection Training Center**

1202 SE Eagle Way  
Bentonville, AR 72712

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
FY 2013-2014**

**Budget Based on Estimated Student Semester Credit Hours**

In District SSCH	71,444
Out of District SSCH	86,889
Out of State SSCH	<u>9,159</u>
<b>Total Budgeted SSCH:</b>	<b>167,492</b>

<b>2012 Benton County Property Value:</b>	<b>\$3,305,869,005</b>
<b>Millage Rate:</b>	<b>0.0026</b>

<b>Number of Budgeted Positions</b> <i>(excluding part-time positions):</i>	<b>420</b>
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**Employee Headcount as of April 2, 2013**

Full-time Faculty	153
Part-time Faculty	313
Full-time Staff	287
Part-time Staff	<u>95</u>
<b>Total:</b>	<b>814</b>

**College Owned Building Square Footage**

Burns Hall	181,000
Becky Paneitz Student Center	81,799
Health Professions Building	81,043
Shewmaker Center	42,000
Physical Plant Building	12,317
Central Energy Plant	2,967
Parking Garage	<u>278,000</u>
<b>Total:</b>	<b>679,126</b>

**Leased Building Square Footage**

Global Business Development Center	42,763
The Melba Shewmaker NCPTC	17,000
Washington County Facility	11,284
Jones Center for Families	6,278
Adult Education Facility	17,723
Non-Profit Center	15,789
Farmington HS Facility	<u>3,060</u>
<b>Total:</b>	<b>113,897</b>

**Capital Bonded Indebtedness:**

Series 2005 – Student Center	\$26,873,831
Series 2010A – Health Professions Center	\$16,186,663
Series 2010B – Health Professions Center	<u>\$12,031,500</u>
<b>Total:</b>	<b>\$55,091,994</b>

**NORTHWEST ARKANSAS COMMUNITY COLLEGE**  
**FY 2014 BUDGET STATEMENT of REVENUES and EXPENDITURES**

	EDUCATIONAL & GENERAL	DESIGNATED	AUXILIARY	TOTAL
<b>REVENUE</b>				
Tuition Credit	\$17,605,000			\$17,605,000
Other Tuition Credit	\$152,888			\$152,888
NWACC Tuition Scholarship/Waiver	(\$1,038,100)			(\$1,038,100)
Tuition Non Credit	\$600,706			\$600,706
Student Fees Credit	\$3,784,185	\$2,773,735		\$6,557,920
Student Fees Non Credit	\$382,371			\$382,371
Fee Employee & Guest Parking			\$30,000	\$30,000
Gifts & Grants Reimbursement		\$183,000		\$183,000
General Revenue	\$10,619,202			\$10,619,202
Educational Excellence Trust Fund	\$996,078			\$996,078
Other Non Operating Revenue	\$125,000	\$28,000		\$153,000
Millage	\$5,636,872			\$5,636,872
Bookstore Commission			\$300,000	\$300,000
Food Service Sales & Commission			\$58,500	\$58,500
Vending Machine Income			\$86,000	\$86,000
Miscellaneous Auxiliary Revenue			\$52,660	\$52,660
<b>Total Revenue</b>	<b>\$38,864,202</b>	<b>\$2,984,735</b>	<b>\$527,160</b>	<b>\$42,376,097</b>

**EXPENDITURES**

Instructional Administration Salaries	\$1,971,734		\$38,000	\$2,009,734
Full Time Instructors Salaries	\$7,844,691			\$7,844,691
Part Time Instructors Salaries	\$3,581,220			\$3,581,220
FT Instructors Overload Salaries	\$409,542			\$409,542
Administrative/Professional Salaries	\$4,508,403	\$186,613		\$4,695,016
Classified Salaries	\$5,041,123	\$237,416	\$31,795	\$5,310,334
Extra Help Salaries	\$325,771	\$70,000	\$85,000	\$480,771
Work Study Salaries	\$57,000			\$57,000
Benefits	\$7,786,867	\$160,741	\$36,525	\$7,984,133
Operating Expenses	\$5,702,564	\$896,221	\$124,000	\$6,722,785
Travel-Professional Development	\$373,168	\$3,000		\$376,168
Professional/Contract Fee & Services	\$635,692	\$42,000		\$677,692
Capital Outlay	\$90,000	\$212,191		\$302,191
Equipment Between \$2,500-4,999	\$83,350	\$101,348	\$211,840	\$396,538
Other Expenses	\$453,078	\$1,075,205		\$1,528,283
<b>Total Expenditures</b>	<b>\$38,864,202</b>	<b>\$2,984,735</b>	<b>\$527,160</b>	<b>\$42,376,097</b>

NWACC Board of Trustee Reserve\* **\$2,914,815**

\* The BOT Reserve will be funded from educational and general funds year-end balance.

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
FY 2014 BUDGET by NACUBO FUNCTIONAL PROGRAM CODES**

**Educational & General Funds**

	<b>Revenue</b>	<b>Expenses</b>
Tuition & Fees	\$22,525,150	
Scholarships	(\$1,038,100)	\$57,000
Appropriations	\$17,252,152	
Other Misc Revenues	\$125,000	
Instruction-Credit		\$16,134,967
Instruction-Non Credit		\$533,166
Instruction-Secondary		\$228,172
Academic Administration		\$2,413,429
Library/Educational Media Services		\$545,494
Academic Support Technology		\$3,106,275
Student Support Services		\$3,938,237
Institutional Support		\$7,456,132
Operation & Maintenance of Plant		\$4,451,330
	<b>\$38,864,202</b>	<b>\$38,864,202</b>

**Designated Funds**

Tuition & Fees	\$2,773,735	
Other Misc Revenues	\$211,000	
Instruction-Credit		\$747,619
Instruction-Non Credit		\$3,000
Academic Administration		\$595,450
Library/Educational Media Services		\$251,238
Academic Support Technology		\$39,429
Student Support Services		\$2,850
Institutional Support		\$183,414
Operation & Maintenance of Plant		\$1,161,735
	<b>\$2,984,735</b>	<b>\$2,984,735</b>

**Auxiliary Funds**

Auxiliary - Revenue	\$527,160	
Auxiliary - Expenditures		\$527,160
<i>(Auxiliary Services include Bookstore, Campus Food Services, Vending Machines, Employee Parking)</i>		
	<b>\$527,160</b>	<b>\$527,160</b>

<b>Grand Total</b>	<b>\$42,376,097</b>	<b>\$42,376,097</b>
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**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
FY 2014 EXPENDITURE BUDGET by DEPARTMENT**

**General & Educational Fund**

<b>Department</b>	<b>Budget</b>
<b>Board of Trustees/President</b>	
Board of Trustees	\$14,000
President	\$435,793
<b>Total</b>	<b>\$449,793</b>

**Learning/Learner Support Services**

SR VP Office Learning/Learner Support-Provost	\$407,802
Community & Government Relations	\$125,094
Academic Equipment Replacement	\$42,179
<b>Total</b>	<b>\$575,075</b>

**Learning**

VP Office of Learning	\$218,939
Assessment	\$2,500
Service Learning Program	\$2,500
Faculty Senate	\$800
Honors Program	\$8,121
Faculty Professional Development	\$125,148
Dean Office Arts & Communication	\$229,877
Art	\$484,911
English	\$1,617,628
Foreign Language	\$238,051
Graphic Design	\$179,179
Music	\$267,983
Student Newspaper	\$4,000
Communications	\$415,906
Theater	\$76,814
Dean Office Social & Behavioral Science	\$165,689
Behavioral Sciences	\$825,545
Criminal Justice	\$193,416
Early Childhood Development Education	\$149,499
Education & Instruction	\$138,841
Fitness & Wellness Education	\$160,474
Homeland Security	\$83,420
Intramural Activities	\$4,000
Paralegal	\$134,352
Social Sciences	\$1,351,832
English for Bilingual Students	\$89,366
National Child Protection Center	\$99,000
Dean Office Math & Sciences	\$162,069
Developmental Math	\$781,421
Environmental & Regulatory Science	\$1,600
Life & Physical Science	\$2,192,294

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
FY 2014 EXPENDITURE BUDGET by DEPARTMENT**

Math / Physics / Astronomy	\$1,551,655
High School Relations	\$221,548
Career & Technical Programs	\$143,691
Medical Professions	\$1,000
Library	\$545,494
<b>Total</b>	<b>\$12,868,563</b>

**Global Business/Health Professions/External Affairs**

VP Office Learning:GbBus/HP/ExtAffairs	\$184,939
Dean Office Business & Computer Info	\$241,951
Business Information	\$940,143
Computer Aided Drafting	\$118,023
Computer Information	\$1,091,668
Sustainability Institute	\$3,200
Dean Office Health Professions	\$279,012
Emergency Med Services	\$418,884
Fire Science	\$128,857
Physical Therapy Assistant	\$289,461
Respiratory Care	\$228,690
Nursing	\$1,553,183
Dental Program	\$109,071
Health Information Management	\$170,973
AVP Office Corporate & NonCredit Learn	\$139,784
Electrical Apprentice	\$45,048
Energy Training	\$11,408
HVAC	\$46,949
Plumbing Apprentice	\$11,688
Professional & Personal Development	\$120,243
Retail & Supplier Education	\$137,872
Contract Training	\$369,607
Culinary & Hospitality Post Secondary	\$367,835
Culinary & Hospitality High School	\$79,430
<b>Total</b>	<b>\$7,087,919</b>

**Learner Support Services**

VP Office Learner Support Services	\$295,763
Student Services Printing & Publication	\$12,500
Dean Office Learner Administrative Services	\$218,541
Admissions Office	\$310,931
Financial Aid	\$571,173
Student Records	\$381,243
Academic Success Center	\$132,221
Student Information Center	\$98,702
Dean Office Learner Success	\$142,347
Student Activities	\$114,485
Global Communities Center	\$184,844
Disability Services	\$372,456
Veterans Services	\$55,195
Washington County Learning Center	\$273,683
Jones Learning Center	\$111,128



**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
FY 2014 EXPENDITURE BUDGET by DEPARTMENT**

Farmington Learning Center	\$107,941
Assoc Dean Office Intervention	\$7,000
Advising Center	\$350,438
Testing Services	\$118,311
Career Development Center	\$53,946
Transfer Services	\$60,203
<b>Total</b>	<b>\$3,973,050</b>

**Grants and Institutional Research**

AVP Office Grants & Institutional Research	\$186,615
Institutional Research & Planning	\$202,081
Accreditation & AQIP	\$95,602
Public Safety	\$804,964
Diversity	\$71,699
Emergency Management	\$89,231
<b>Total</b>	<b>\$1,450,192</b>

**College Relations/Foundation**

VP Office College Relations/Foundation	\$125,041
Public Relations	\$177,173
Marketing & Advertising	\$317,971
Foundation	\$334,316
Alumni Relations	\$10,000
<b>Total</b>	<b>\$964,501</b>

**Administrative Services**

SVP Office Administrative Services-CFO	\$213,484
VP Finance & Treasury Services	\$176,471
Accounting	\$455,494
Student Accounts Receivables	\$252,482
Travel & Payables	\$147,043
Budget, Financial Analysis & Reporting	\$137,609
Human Resources	\$515,647
Payroll	\$132,682
Professional Development	\$211,469
Information Technology	\$1,937,675
Telecommunications	\$733,000
Student Technology Support	\$435,600
AVP Office Operations	\$143,313
Physical Plant	\$2,905,141
Shipping, Receiving & Mail Services	\$119,710
Special Events	\$153,431
Purchasing	\$99,999
Facilities Planning & Construction	\$199,154
College-wide Operations	\$2,285,706
College Construction & Improvements	\$240,000

**Total** \$11,495,110

**Total Educational & General Funds** \$38,864,202

**NORTHWEST ARKANSAS COMMUNITY COLLEGE  
FY 2014 EXPENDITURE BUDGET by DEPARTMENT**

**Designated Funds**

<b>Department</b>	<b>Budget</b>
Art	\$1,100
Graphic Design	\$14,500
Music	\$414
Early Childhood Development Education	\$385
Fitness & Wellness Education	\$18,500
Environmental & Regulatory Science	\$8,429
Life & Physical Science	\$224,286
Math / Physics / Astronomy	\$10,942
Distance Learning	\$594,950
Library	\$176,238
Library Learning Resources	\$75,000
Business Information	\$77,000
Computer Aided Drafting	\$6,500
Computer Information	\$58,500
Dean Office Health Professions	\$181,301
Emergency Medical Services	\$20,484
Fire Science	\$2,040
Physical Therapy Assistant	\$6,552
Respiratory Care	\$16,080
Nursing	\$45,980
Dental Program	\$7,940
Health Information Management	\$14,400
AVP Office Corporate & NonCredit Learning	\$18,000
Culinary & Hospitality Post Secondary	\$39,000
AVP Office Grants & Institutional Research	\$70,000
Public Safety	\$251,238
Information Technology	\$39,429
College-wide Operations	\$1,005,547
<b>Total Designated Funds</b>	<b><u>\$2,984,735</u></b>

**Auxiliary Funds**

<b>Department</b>	<b>Budget</b>
Campus Food Services	\$281,500
Public Safety	\$52,660
College-wide Operations	\$193,000
<b>Total Auxiliary Funds</b>	<b><u>\$527,160</u></b>

**Grand Total** **\$42,376,097**