

Arkansas Division of Higher Education

Intercollegiate Athletic Revenue and Expenditure Report

Fiscal Year 2018-19



Institutional Finance

December 2019

Arkansas Division of Higher Education
423 Main Street, Suite 400 Little Rock, AR 72201

REPORT OF 2018-19 INTERCOLLEGIATE ATHLETIC REVENUES AND EXPENDITURES

Act 245 of 1989 (A.C.A. §6-62-106) directed the Coordinating Board to develop and establish uniform accounting standards and procedures for reporting revenues and expenditures. Based on these standard definitions and formats, the Coordinating Board is to collect the financial data and provide a uniform report of each institution's athletic revenues and expenditures for the previous fiscal year to the Legislative Joint Auditing Committee and the public by November of each year.

Athletic revenues and expenditures for 2018-19 for each institution have been collected according to uniform standards and compiled in a summary report that follows this agenda item. An explanation of the reporting format follows:

1. The athletic report details revenues and expenditures for each institution.
2. Athletic revenues will match athletic expenditures unless there is an ending fund balance.
3. Act 366 of 1991 (A.C.A. § 6-62-804) prohibits athletic deficits. A designated athletic fee must be charged to the students by the institution if athletic-generated revenues (i.e., ticket sales, media/tournament/bowl, concessions/program sales, and game guarantees), foundations/clubs and other private gifts, other athletic income, auxiliary profits, and the allowable educational and general transfer do not cover the total expenditures for athletics.
4. In accordance with the uniform reporting and auditing of intercollegiate athletic expenditures of state-supported institutions of higher education, maintenance of facilities expenditures related to all intercollegiate teams and spirit groups, excluding bands, shall be reported as actual costs of operating such athletic facilities or a proration of actual costs based on athletic usage (A.C.A. § 6-62-807).

The 2018-19 total amount of athletic expenditures reported by state-supported universities is \$201,926,435 and two-year colleges is \$1,067,153. The statewide total is \$202,993,588 – an increase of \$13,431,291 (7.1%) from \$189,562,297 in 2017-18.

A comparison of 2018-19 actual expenditures to 2018-19 budgeted revenues certified to the Coordinating Board in July 2018 is also illustrated at the bottom of the summary chart. Certified budgeted expenditures for 2018-19 totaled

\$195,336,238 for all institutions. Total actual expenditures for 2018-19 for all institutions exceeded this budgeted amount by 3.9% percent. Actual expenditures varied from the Board of Trustees-certified budgeted expenditures by a range of 1 percent to 61 percent over the budgeted amount.

The following resolution is presented for the Board's consideration:

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Report of 2018-19 Intercollegiate Athletic Revenues and Expenditures as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

FURTHER RESOLVED, That the Coordinating Board authorizes the Director to transmit the Report of 2018-19 Intercollegiate Athletic Revenues and Expenditures to the Legislative Joint Auditing Committee according to the provisions of A.C.A. §6-62-106.

Summary of Intercollegiate Athletic Revenues, 2018-19

INSTITUTIONS		ASUJ	ATU	HSU	SAUM	UAF	UAFS	UALR	UAM	UAPB	UCA	4-yr TOTAL	ASUMS	CCCUA ¹	NAC	NPC	SACC ¹	SAUT	UACCRM ¹	2-yr TOTAL	
R E V E N U E S	TICKET SALES	\$1,205,306	\$149,795	\$58,922	\$27,608	\$40,501,312	\$22,497	\$433,387	\$41,396	\$411,449	\$417,755	\$43,269,426	\$2,923	\$0	\$3,550	\$0	\$0	\$4,786	\$0	\$11,259	
	STUDENT FEES	\$4,499,209	\$4,323,667	\$1,666,641	\$1,828,347	\$0	\$2,577,209	\$3,586,230	\$1,127,970	\$1,551,970	\$5,215,840	\$26,377,083	\$0	\$0	\$0	\$0	\$0	\$129,218	\$0	\$129,218	
	GAME GUARANTEES	\$2,266,935	\$0	\$5,000	\$0	\$327,000	\$5,550	\$288,110	\$11,000	\$1,269,100	\$1,053,000	\$5,225,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CONTRIBUTIONS	\$1,091,164	\$0	\$50,183	\$8,356	\$14,540,179	\$94,173	\$730,165	\$0	\$0	\$280,490	\$16,794,711	\$25,000	\$4,670	\$0	\$0	\$0	\$6,877	\$0	\$36,547	
	NCAA/CONFERENCE DISTRIBUTIONS	\$1,608,896	\$48,204	\$44,000	\$0	\$13,779,107	\$21,070	\$567,088	\$8,778	\$260,549	\$1,095,227	\$17,432,919	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	BROADCAST, TV, RADIO, INTERNET RIGHTS	\$0	\$0	\$0	\$0	\$32,442,958	\$0	\$0	\$0	\$0	\$0	\$32,442,958	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	PROGRAM SALES, CONCESSIONS, NOVELTIES, PARKING	\$0	\$0	\$1,311	\$40,294	\$1,718,741	\$39,582	\$0	\$0	\$51,987	\$10,996	\$1,862,911	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ROYALTIES, LICENSING, ADVERTISEMENTS, SPONSORSHIPS	\$1,131,216	\$33,572	\$0	\$0	\$23,270,068	\$26,328	\$271,501	\$0	\$0	\$381,963	\$25,114,648	\$0	\$0	\$8,500	\$0	\$0	\$0	\$0	\$0	\$8,500
	SPORTS CAMPS REVENUES	\$0	\$161,686	\$0	\$68,365	\$151,572	\$22,891	\$0	\$0	\$0	\$0	\$404,514	\$0	\$0	\$11,065	\$0	\$0	\$0	\$680	\$0	\$11,745
	ENDOWMENT AND INVESTMENT INCOME	\$159,528	\$27,379	\$0	\$0	\$786,401	\$491	\$0	\$0	\$0	\$0	\$973,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER INCOME	\$564,397	\$15,927	\$6,003	\$19,163	\$765,466	\$37,472	\$182,812	\$11,018	\$29,786	\$19,378	\$1,651,420	\$43,647	\$0	\$16,451	\$0	\$0	\$0	\$1,003	\$0	\$61,101	
O T H E R F I N A N C I N G S O U R C E S	CWSP FEDERALLY FUNDED PORTION	\$0	\$9,315	\$0	\$57,616	\$11,702	\$0	\$0	\$30,943	\$0	\$130,672	\$240,248	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CWSP FED. PORTION AS % TOTAL CWSP	0%	75%	0%	52%	75%	0%	0%	100%	0%	100%	73%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	OTHER AUXILIARY PROFITS	\$4,753,169	\$0	\$0	\$1,385,424	\$0	\$748,980	\$0	\$1,577,554	\$2,446,324	\$3,698,946	\$14,610,397	\$0	\$0	\$108,333	\$0	\$4,383	\$0	\$0	\$0	\$112,716
	TRANSFERS FROM UNRESTRICTED E&G	\$3,358,644	\$1,974,240	\$1,333,453	\$1,333,453	\$0	\$0	\$2,790,449	\$1,055,000	\$1,174,253	\$1,333,453	\$14,352,945	\$157,746	\$0	\$153,481	\$86,600	\$5,000	\$97,652	\$48,705	\$48,705	\$549,184
	PRIOR YEAR FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$24,273	\$533,511	\$0	\$393,115	\$0	\$950,899	\$0	\$0	\$23,489	\$0	\$0	\$0	\$0	\$0	\$23,489
Total Revenues for Athletics	\$20,638,464	\$6,743,785	\$3,165,513	\$4,768,627	\$128,294,507	\$3,620,516	\$9,383,253	\$3,863,659	\$7,588,533	\$13,637,719	\$201,704,574	\$229,316	\$4,670	\$324,869	\$86,600	\$9,383	\$240,216	\$48,705	\$943,759		

Summary of Intercollegiate Athletic Expenditures, 2018-19

INSTITUTIONS		ASUJ	ATU	HSU	SAUM	UAF	UAFS	UALR	UAM	UAPB	UCA	4-yr TOTAL	ASUMS	CCCUA ¹	NAC	NPC	SACC ¹	SAUT	UACCRM ¹	2-yr TOTAL	
E X P E N D I T U R E S	SALARIES	\$4,564,203	\$1,586,625	\$1,291,687	\$1,171,987	\$3,371,587	\$934,282	\$3,142,019	\$994,536	\$1,834,043	\$2,945,121	\$52,180,089	\$30,000	\$0	\$60,666	\$0	\$3,125	\$56,500	\$6,000	\$156,291	
	BUDGETED FTE POSITIONS	\$79	\$30	\$22	\$22	\$358	\$19	\$45	\$25	\$0	\$56	\$655	\$0	\$0	\$1	\$0	\$1	\$2	\$0	\$4	
	FRINGE BENEFITS	\$1,355,713	\$479,515	\$397,710	\$354,021	\$7,389,845	\$240,181	\$724,366	\$269,998	\$425,209	\$1,010,675	\$12,647,234	\$8,381	\$1,648	\$10,802	\$3,268	\$896	\$16,592	\$3,868	\$45,455	
	FRINGE BENEFITS AS A % OF SALARIES	29.7%	30.2%	30.8%	30.2%	21.9%	25.7%	23.1%	27.1%	23.2%	34.3%	24.2%	27.9%	0.0%	17.8%	0.0%	28.7%	29.4%	64.5%	29.1%	
	EXTRA HELP	\$278,859	\$26,283	\$34,714	\$13,938	\$1,517,625	\$6,799	\$58,668	\$107,049	\$122,151	\$185,018	\$2,351,104	\$14,925	\$15,194	\$14,338	\$15,729	\$2,885	\$10,801	\$1,414	\$75,286	
	CWSP- TOTAL COST (FEDERAL AND STATE MATCH)	\$0	\$12,420	\$23,048	\$111,122	\$15,603	\$4,911	\$0	\$30,943	\$0	\$130,672	\$328,719	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ATHLETIC SCHOLARSHIPS	\$5,844,778	\$1,895,099	\$1,828,752	\$1,760,602	\$10,768,829	\$1,052,929	\$2,628,532	\$1,273,863	\$2,730,048	\$4,554,909	\$34,338,341	\$43,647	\$0	\$67,671	\$0	\$0	\$49,928	\$3,286	\$164,532	
	RECRUITING	\$522,086	\$68,902	\$82,426	\$28,884	\$3,275,057	\$28,014	\$305,200	\$17,616	\$9,169	\$272,452	\$4,609,807	\$0	\$13,228	\$924	\$0	\$85	\$12,324	\$2,752	\$29,313	
	TEAM TRAVEL	\$3,119,633	\$424,747	\$449,819	\$496,951	\$8,026,595	\$363,247	\$976,638	\$307,589	\$1,315,698	\$1,759,693	\$17,240,609	\$31,075	\$0	\$45,707	\$19,127	\$0	\$21,183	\$5,819	\$122,911	
	SPORTS EQUIPMENT, UNIFORMS, SUPPLIES	\$1,029,357	\$107,933	\$225,212	\$263,506	\$4,506,834	\$193,312	\$351,798	\$164,090	\$268,136	\$494,424	\$7,604,603	\$32,186	\$2,882	\$29,026	\$31,887	\$0	\$51,217	\$5,071	\$152,269	
	CONCESSIONS/PROGRAMS	\$0	\$0	\$0	\$32,268	\$0	\$30,712	\$0	\$0	\$0	\$0	\$62,980	\$0	\$0	\$0	\$0	\$0	\$134	\$140	\$274	
	GAME EXPENSES	\$897,208	\$61,589	\$98,344	\$77,787	\$6,266,905	\$86,896	\$319,628	\$84,491	\$322,171	\$550,691	\$8,765,711	\$15,800	\$0	\$22,030	\$0	\$0	\$8,890	\$343	\$47,063	
	GAME GUARANTEES	\$603,620	\$0	\$0	\$5,750	\$3,932,599	\$14,500	\$19,000	\$7,000	\$71,500	\$18,375	\$4,672,344	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250	
	FUNDRAISING, MARKETING, PROMOTIONS	\$89,525	\$35,262	\$6,000	\$1,229	\$1,896,036	\$49,057	\$80,027	\$0	\$26,528	\$9,014	\$2,192,679	\$3,729	\$0	\$0	\$0	\$912	\$724	\$6,971	\$12,336	
	SPORTS CAMPS EXPENSES	\$0	\$96,574	\$0	\$22	\$56,540	\$10,555	\$0	\$0	\$0	\$0	\$163,691	\$0	\$0	\$9,283	\$0	\$0	\$297	\$0	\$9,580	
	DIRECT FACILITIES, MAINTENANCE, RENTALS	\$1,081,940	\$427,984	\$153,951	\$8,387	\$13,635,810	\$85,844	\$48,458	\$100,964	\$18,888	\$474,377	\$16,036,603	\$7,895	\$0	\$29,697	\$0	\$0	\$108,733	\$0	\$146,325	
	DEBT SERVICE	\$0	\$352,961	\$0	\$52,855	\$14,763,304	\$0	\$0	\$119,881	\$0	\$672,746	\$15,961,747	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	SPIRIT GROUPS	\$0	\$106,130	\$0	\$0	\$1,313,719	\$119,482	\$74,079	\$52,893	\$0	\$48,456	\$1,714,760	\$0	\$0	\$0	\$0	\$0	\$1,695	\$0	\$1,695	
	MEDICAL EXPENSES AND MEDICAL INSURANCE	\$286,783	\$263,538	\$150,527	\$75,063	\$1,822,493	\$65,091	\$90	\$150,264	\$102,000	\$152,211	\$3,068,060	\$9,307	\$0	\$22,800	\$0	\$0	\$9,064	\$4,850	\$46,021	
	MEMBERSHIPS AND DUES	\$133,206	\$37,555	\$27,835	\$27,367	\$68,943	\$16,585	\$4,974	\$25,900	\$52,565	\$61,088	\$456,018	\$4,179	\$0	\$2,286	\$0	\$0	\$2,976	\$5,527	\$14,968	
OTHER OPERATING EXPENDITURES	\$826,449	\$308,140	\$7,794	\$273,387	\$10,309,242	\$318,119	\$734,410	\$156,582	\$290,427	\$121,780	\$13,346,330	\$27,942	\$859	\$9,639	\$0	\$1,480	\$0	\$2,664	\$42,584		
OTHER FINANCING USES	TRANSFERS TO OTHER FUNDS/ACCOUNTS	\$5,104	\$255,997	\$0	\$13,500	\$3,700,817	\$0	\$43,977	\$0	\$0	\$165,610	\$4,185,006	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Expenditures for Athletics	\$20,638,464	\$6,547,255	\$4,777,819	\$4,768,627	\$126,982,384	\$3,620,516	\$9,511,864	\$3,863,659	\$7,588,533	\$13,627,313	\$201,926,435	\$229,316	\$33,811	\$324,869	\$70,011	\$9,383	\$351,058	\$48,705	\$1,067,153		
Fund Balance	\$0	\$196,529	-\$1,612,307	-\$1	\$1,312,122	\$1	-\$128,611	\$0	\$0	\$10,406	-\$221,861	\$0	-\$29,141	\$0	\$16,589	\$0	-\$110,842	\$0	-\$123,394		
2018-19 Budgeted Expenditures Certified July 2018	\$18,142,928	\$6,306,020	\$2,971,512	\$4,933,477	\$125,529,750	\$3,489,145	\$9,640,282	\$4,007,596	\$6,423,188	\$12,996,795	\$194,440,693	\$255,000	\$0	\$320,063	\$76,600	\$0	\$243,882	\$0	\$895,545		
% Difference Between Expenditures & Budgeted Revenue	14%	4%	61%	3%	1%	4%	1%	4%	18%	5%	4%	10%	0%	2%	9%	0%	44%	0%	19%		

¹NOTE: CCCUA, SACC, and UACCRM did not submit a budgeted Series 21-2 for approval for FY19. See attached justifications.



183 College Drive • De Queen, AR 71832 • 870.584.4471 • 800.844.4471 • www.cccua.edu

9-11-2019

Maria Markham
Director
Arkansas Department of Education
Division of Higher Education
423 Main Street, Suite 400
Little Rock, AR 72201

Dear Maria:

UA Cossatot had Auxiliary Sports Revenues and Expenditures for the FY2019 fiscal year, for which there was no original budget anticipated and requested. Therefore, no Series 21 Budget was submitted. Later in the FY2019 year, the college decided to move toward changing our Club Sports to official NJCAA Men's and Women's Basketball for the upcoming FY2020 year.

In anticipation of the sports beginning in the Fall 2019, the college hired a coach so that we could begin recruiting potential players. This coach was paid as extra help until a position was requested and approved by ADHE for his full-time status.

Other expenditures during the last couple of months in FY2019 for Auxiliary Sports were for recruiting trips, equipment, and readying the gymnasium. The college also took in some contributions from local vendors that will go toward funding the teams in this coming year.

Please accept this letter as my justification for unbudgeted Auxiliary Athletics and the college's Series 21 Auxiliary Athletics report submitted on 9-10-2019 for FY2019.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steve Cole", is written over a white background.

Steve Cole
Chancellor

UA Cossatot embraces diversity and is committed to improving the lives of those in our region by providing quality education, outstanding service, and relevant industry training.

UA Cossatot Mission Statement

South Arkansas Community College

P.O. Box 7010 El Dorado AR 71731 1-800-955-2289

ESTABLISHED 1992



Memo

Date: September 18, 2019

To: ADHE

From: Barbara R. Jones, PH. D.
President

A handwritten signature in blue ink that reads "Barbara R. Jones". The signature is written in a cursive style.

Subject: Series 21 Athletic Program Report

Presidents and Chancellors from across Arkansas had discussions approximately three years ago to look at ways to increase student engagement, enrollment, and enthusiasm. Most of the two-year institutions were interested in starting basketball programs and wanted local teams to play to keep costs down. SouthArk administration and its Board of Trustees discussed a potential program, researching costs and feasibility, but there were no firm plans for the FY 18-19 budget. Therefore, SouthArk did not submit a budgeted Series 21-2 for FY 19.

In the fall and winter of 2019, the College consulted with other institutions and discussed the possibility of a sports program with local college friends and alumni to test the level of local support. As interest rose, SouthArk researched the development of a basketball program for men and women. The College created a budget and brought it forward to the Board of Trustees. The SouthArk Board approved the program and associated budget in their March 2019 meeting (meeting minutes attached).

SouthArk had prior year unused student activities funds available to hire coaches and begin recruiting. Coaches began in April 2019 to start the program. Subsequently, SouthArk submitted a Series 21 budget for FY 20.

If you have any questions, please contact Carey Tucker at ctucker@southark.edu or call at 870-864-7147.

South Arkansas Community College
Board of Trustees Meeting - Minutes
March 19, 2019 - 3:45 p.m., Center for Workforce Development, Room 121

Trustees Present: Steve Cousins, Dr. Kermit Parks, Kerri Brown, Jose Covas, Gary Griffis, Melissa Jerry, and Tasha Sinclair

Via Phone: Wayne Gibson, Crystal Yeager, and Dr. Michael Murders

Staff Present: Barry Bagwell, Andrew Fielder, Bill Fowler, Caroline Hammond, David Henry, Dr. Barbara Jones, Susan Jordan, Dr. Tim Kirk, Dr. Derek Moore, Cynthia Reyna, Philip Shackelford, Ann Southall, Mary Kate Sumner, Carey Tucker, Dr. Stephanie Tully-Dartez, Heath Waldrop, Ray Winiecki, and Dr. Jim Yates

Others Present: Veronica Creer and Michael Shine, El Dorado News-Times

- I. Call to Order – Mr. Steve Cousins, Chair, called the meeting to order at 3:45 p.m.
- II. Recognitions and Awards – Dr. Barbara Jones
 - Dr. Jones and Mr. Cousins recognized and thanked Outgoing Trustee, Veronica Creer, for 12 years of dedicated service on the SouthArk Board of Trustees and presented her with a token of appreciation.
 - OTA Program Director, **Dr. Cindy Meyer**, has been elected to another term as the Arkansas Representative to the American Occupational Therapy Association’s (AOTA) Representative Assembly.
 - **Philip Shackelford**, Library Director, was elected Secretary (a member of the Board of Directors) for ARKLink, the consortium for all academic libraries in the State of Arkansas.
 - SouthArk **Outdoor Expo** won the Bronze award for Best Photo and **Dean Inman** won the State Volunteer of the Year at the Arkansas Festivals and Events Awards ceremony held in Hot Springs.
- III. Regular Meeting Minutes – February 15, 2019. Under Administrative Reports, the Foundation section on page 5, “...50% of the funds will be used for items lost in fire for the Foundation Office...” Mr. Covas asked to remove “lost in fire” to reflect the intent of the Thomas Administration Building Fund request. Under “Trustees Present”, Dr. Parks requested listing the officers first in attendance, then alphabetically. Mr. Cousins made a motion to approve the amended minutes. Dr. Parks/Covas. **Board approved amended minutes.** Phone participants: Gibson, aye and Yeager, aye.
- IV. Approval of Consent Agenda – Mr. Cousins asked if any items needed to be moved from the consent agenda to the regular agenda for discussion/comments/questions. Dr. Parks asked that the Personnel Report, Policy #9, and Policy #29 be pulled.
Mr. Cousins entertained a motion to approve the remainder of consent agenda items. Jerry/Covas. **Board approved.** Gibson, aye and Yeager, aye. Dr. Jones noted that the tuition and fees will be addressed in the Finance committee report.
Discussion: Personnel Report: Dr. Parks requested clarification under resignations/retirements/terminations. Student Services area had organizational/restructuring changes. HCIT program director position is posted. Dr. Parks asked about the following:
Policy #9: Item #4, page 10. How do we evaluate?
Policy #29: Item #29, Global Policy Prohibition: how “tolerance” is measured? Dr. Jones stated that this will be reviewed in the Policy Governance committee report. Changes will be recommended.
Page 13 – what foundation? Add SouthArk
Page 14: Hispanic Outreach – no summary of what happened. Action: President will ask for participation to be quantified.
Page 17, #2: faculty evaluation classroom observation – Dr. Parks suggested Deans should meet before evaluation for goals and objectives for the day.
Motion action item: President will include participation of events, if they can be quantified.
Classroom observation – metrics used to evaluate the classroom. Make sure the metrics of the observation are being used.
Motion to accept personnel report and approve #9 and #29. Parks/Jerry. **Board approved.** Phone participants: Gibson, aye and Yeager, aye.

A. Personnel Report

SouthArk new employees:

Brittney Helton	Practical Nursing Evening Instructor	01/15/2019
LaTrice Hildreth	Administrative Specialist II- VPAA	02/05/2019
Lillian Ellen	Culinary Arts Program Director	02/28/2019

SouthArk promotions/transfers/organizational changes:

Shontorria Lougin	Recruiter to Student Advising Coach	01/08/2019
Dean Inman	Dean of Enrollment to Director of Enrollment Services	02/13/2019

SouthArk resignations/retirements/terminations:

Mir Ali	Computer Information Technology Instructor	01/07/2019
Heather Smith	Director of Student Advising Coaches	02/12/2019
Susan Heyde	HCIT Program Director	03/01/2019
Sherri Whitehead	Corporate Education Specialist	03/15/2019

B. Monitoring Reports

- Policy # 6 – Emergency President Succession
- Policy # 9 – Communication and Support to the Board
- Policy #29 – Diversity
- Policy #30 – Policy Governance Review

C. Approval of Board Meeting Schedule/Calendar

D. Approval of Proposed 2018-2019 Tuition and Fees Schedule

V. Board Committee Reports

A. Real Estate and Facilities Committee – Ms. Kerri Brown, chair, reported that the committee met on Feb. 26 for property updates and discussed housing options. Agreed to explore housing on campus. No action was taken.

B. Personnel and Planning Committee – Mr. Gary Griffis, chair, reported that the committee met on Feb. 26.

1. Mr. Griffis presented the committee's recommendation to move forward and execute the board calendar and start the ACCT Evaluation tool for the presidential review. **Board approved.** Phone participants: Gibson, aye and Yeager, aye.

2. NJCAA status – Dr. Moore, VPSA, presented an update on applying for NJCAA status for basketball programs and what membership would entail. Mr. Griffis presented the committee's recommendation to apply for NJCAA status. **Board approved.** Phone participants: Gibson, aye and Yeager, aye.

C. Budget and Finance Committee – Ms. Melissa Jerry, chair noted that the committee met on Feb. 26.

1. Ms. Jerry presented the committee's recommendation to approve a zero increase in tuition and approve the course fees as presented. **Board approved.** Phone participants: Gibson, aye and Yeager, aye.

D. Policy Governance Committee – Mr. Steve Cousins

1. Mr. Cousins presented the committee's recommendation to approve the Board Policy Governance Manual revisions as presented. **Board approved.** Phone participants: Gibson, aye and Yeager, aye.

VI. Chair's Report – Mr. Cousins

A. Board Evaluation of Own Performance/Policy Governance Model

B. Board Process & Performance Monitoring

C. Determine Date for July 2019 Board Retreat – Cousins made motion July 12, 2019 for Board Retreat date. Covas/Jerry. All yes; phone participants: Gibson aye and Yeager aye. Board approved.

D. Nomination Committee for Vice Chair – Melissa Jerry, Gary Griffis, Kerri Brown.

Nominations to be presented at May board meeting.

VII. Financial Services Report – Mr. Carey Tucker

A. January Monthly Statements

January 2019 highlights included total unrestricted revenue of \$9,753,625, which is 70.74% of the total budget of \$13,787,652. Total unrestricted expenses of \$7,437,070, which is 53.94% of the total budget of \$13,787,652. Total revenues over expenditures at January 31, 2019 were \$2,316,555. Total cash and investments at January 31, 2019, were \$9,067,673.35.

B. February Monthly Statements

February 2019 highlights included total unrestricted revenue of \$10,226,466, which is 74.17% of the total budget of \$13,787,652. Total unrestricted expenses of \$8,468,566, which is 61.42% of the total budget of \$13,787,652. Total revenues over expenditures at February 28, 2019 were \$1,757,900. Total cash and investments at February 28, 2019, were \$8,532,880.

C. El Dorado Conference Center Financial/Marketing Reports were presented.

VIII. President's Report – Dr. Barbara Jones

A. Administrative Reports

Vice President for Finance and Administration – Carey Tucker

- The estimated completion date for the 1905 Thomas Administration Building has been changed to August 22, 2019, due to plumbing/piping in basement that needed to be replaced and mold on the stairs.
- The asbestos removal in the McWilliams House has been completed. Morris-Beck Construction began work on January 21. Completion date is on schedule for mid-May.
- The State Auditors are on campus through March reviewing FY 2017-2018 financials.
- The AHEC board voted not to increase premiums or deductibles this year.
- Student Services area will have Jenzabar training in April.

Vice President for Academic Affairs – Dr. Stephanie Tully-Dartez in Dr. Murders' absence

- SouthArk and ATU signed a MOU on February 5 which allowed 15 bachelor's degrees at ATU to be accessible to SouthArk students.
- The college hired a Culinary Arts program director/faculty member, Lillian Ellen, to begin postsecondary course offerings next Fall. She is in the process of working on curriculum, lab renovation and equipment orders.
- The Radiologic Technology program earned the maximum reaccreditation period of eight years from Joint Review Committee on Education in Radiologic Technology (JRCERT).
- The Secondary Technical Center will begin accepting high school juniors and seniors this Fall in the Process Technology program.
- Arkansas Department of Career Education has been consulted on adding Culinary Arts and EMT programs.
- Distance Education: nearly 25% of class offerings are online/hybrid and 35% of enrolled students are in online/hybrid courses.
- The Second Annual South Arkansas Literary Festival was held on Saturday, March 9 with 140 participants in attendance.
Action; AMTC #s for next meeting

Vice President for Student Services – Dr. Derek Moore

- Spring Enrollment: Headcount 1,341 (98% of spring 2018, which was 1,370)
- Student semester credit hours 12,752 (99% of spring 2018, which was 12,784)
- Mentor program
- Plans are underway for men's and women's basketball program.

Workforce and Advancement – Dr. Jones

- SouthArk's Outdoor Expo received the Bronze award for Best Photo and Dean Inman was awarded the State volunteer of the Year at the Arkansas Festivals and Events Awards ceremony.
- Invitations for the Foundation Donor and Scholar Luncheon, scheduled for Thursday, April 11, 2019, at the El Dorado Conference Center, will go out on Monday.
- SouthArk, in partnership with the El Dorado Workforce Taskforce Committee and the Chamber of Commerce, planned and sponsored the spring Manufacturing Day on March 12th. This event hosted 323 El Dorado High School 9th-graders. 14 industries provided break-out workshops.
- SouthArk's Adult Education department was recently notified that a Bradley County GED student ranked 12th out of 3,462 students for the highest GED in the state.

Planning and Institutional Effectiveness – Dr. Jones

- SouthArk employees participated in the national College Employee Satisfaction Survey (CESS) through Noel Levitz as a new measure for the Strategic Initiative – Campus Culture. Results should arrive this spring.

- The Institutional Research Department submitted the annual graduation rate and financial aid reports to the Integrated Post-Secondary Educational Data System (IPEDS). These required reports provide the opportunity for benchmark comparisons with peer institutions and are included as measures of institutional effectiveness.

B. President's Update

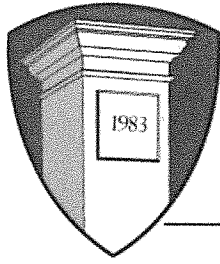
- Legislative Updates
- SouthArk Lead Class IV visited the Arkansas Capitol on March 5th.

IX. Announcements

X. Executive Session (if required)

XI. Adjournment – 5:20 p.m.

DRAFT



University
of Arkansas
RICH MOUNTAIN

September 19, 2019

Ms. Sarah Cox
Arkansas Department of Higher Education
423 Main Street, Suite 400
Little Rock, AR 72201

Ms. Cox:

UA Rich Mountain began an Athletics program for the first time in FY2019, which consisted of a small Cross Country Team. We also began recruiting efforts for an upcoming Soccer program for FY2020. Unfortunately we did not submit a Series 21-2 report simply because we did not know the process. Please accept this letter as an apology for not completing this form when it was due.

If I can answer any questions on this matter, please let me know.

Sincerely,

Phillip Wilson, Ed.D.

Chancellor

University of Arkansas Community College Rich Mountain

Ph: 479.394.7622 ext. 1200