Arkansas Department of Higher Education

Personal Services Recommendations for State-Supported Institutions of Higher Education

Fiscal Year 2018-19



Institutional Finance

December 2017

Arkansas Department of Higher Education 423 Main Street, Suite 400 Little Rock, AR 72201 Agenda Item No. 10 Higher Education Coordinating Board October 27, 2017

PERSONAL SERVICES RECOMMENDATIONS FOR NON-CLASSIFIED PERSONNEL 2018-19 FISCAL YEAR

A.C.A. §6-61-209 requires the Arkansas Higher Education Coordinating Board to present a consolidated budget request from the state-supported colleges and universities to the General Assembly and the Governor prior to each regular session of the General Assembly. As part of this process, the quantity of positions, titles, and line-item maximum salaries or pay grades for all administrative, academic, and auxiliary positions at each Arkansas public institution of higher education are reviewed, and changes recommended.

The recommendations included in this agenda item, to be effective July 1, 2018, recognize the varying structures and sizes of institutions, while maintaining reasonable consistency among positions at similar institutions. The primary objective of the Arkansas Department of Higher Education (ADHE) staff was to maintain relative uniformity in titles and line item maximums or pay grades for similar positions in comparable institutions, while recognizing the varying missions and structures of institutions, priorities of the new fiscal year, and FTE enrollment growth.

During the 2017-19 Personal Service Request process, institutions of higher education requested positions based on a two-year term. Due to this, requests for the 2018-19 fiscal year were expected to be minimal. Recommendations included in this agenda item are for position needs that could not be addressed using central pool positions or other means. ADHE staff reviewed all position requests and provided recommendations.

While additional positions and titles are recommended when institutions demonstrate a compelling need, ADHE staff attempted to keep the net growth at a minimum due to concerns over budget shortfalls and the expansion of state services. Salary recommendations for new positions are based on salaries for similar positions previously established at comparable Arkansas institutions.

Institutions of higher education, apart from UAMS, have 27,009 positions currently authorized. For 2018-19, staff recommend a net increase of five positions, for a total recommendation of 27,014 positions (0.02 percent increase). UAMS currently has 11,741 authorized positions. For 2018-19, UAMS did not request an increase in positions.

Institutions' state funding is not based on the number of approved positions; therefore, additional positions do not generate a need for new state funding. If institutional growth necessitates additional positions during the year, positions are requested from the appropriate central pool.

Summaries of authorized, requested, and recommended positions for two-year and four-year institutions are shown in Table A and Table B. Recommended maximum salaries for selected key administrative and academic positions are shown in Table C and Table D.

ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolution.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the recommended number of positions, titles, and maximum salaries or pay grades for positions in academic, administrative, and auxiliary positions for the 2018-19 fiscal year as recommended by staff.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to make technical corrections consistent with Coordinating Board action.

FURTHER RESOLVED, That the Coordinating Board requests the Director to transmit the Personal Services recommendations to the Governor and the General Assembly for consideration for the 2018-19 fiscal year.

TABLE 10-A 2018-19 PERSONAL SERVICES SUMMARY FOR INSTITUTIONS OF HIGHER EDUCATION NON-CLASSIFIED POSITIONS FOR UNIVERSITIES

					I																				\neg
		Authorized 2017-18 Positions*			tions*	I	Deleted P	ositions		Reques	sted Add	ed Positio	ons*	Recomm	ended A	dded Posi	tions	Total Positions				F	Percent In	ncrease	
Institution	AY 2016 FTE	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total
Four-Year Institution by SREB Grou																									
ASUJ ASU-SYS ASU-ABI ATU ATU-Ozark HSU SAUM UAF UA-GWG UAFS UALR UAM UAMCT-C UAMCT-M UAMCT-M UAM-AHEOTA-W UAPB UAPB-AES & EP UA SYSTEM UA-AAS UA-AES UA-AREON UA-ASMSA UA-CES UA-CS UA-CS UCA	12,388 8,178 3,245 3,930 24,461 5,409 8,711 1,337 2,502 N/A	898 24 18 609 66 250 225 2,176 14 394 840 211 14 23 3 367 24 83 9 376 11 129 734 39 31 863	1,169 0 20 761 153 346 284 2,454 0 683 1,355 265 49 44 4 261 149 0 62 586 0 0 218 0 0	155 0 80 1 49 15 782 0 42 96 40 0 0 0 77 0 0 0 0	2,222 24 38 1,450 220 645 524 5,412 14 1,119 2,291 516 63 67 7 705 173 83 71 962 11 129 952 39 31 2,253	1 0 0 0 0 0 0 22 0 2 0 0 0 0 0 0 0 0 0 0	130 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	131 0 0 0 0 0 26 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	130 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	131 0 0 0 0 0 26 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 0 0 0 9 0 0 0 0 0 0 0 0 0 0 0	130 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1311 0 0 0 0 0 0 26 0 0 0 0 0 0 0 0 0 0 0 0	898 24 18 609 66 250 225 2,163 14 394 840 211 14 23 3 368 24 83 9 376 11 129 734 39 31 863	1,169 0 20 761 153 346 284 2,464 0 683 1,355 265 49 44 4 261 149 0 62 586 0 0 218 0 0	155 0 80 1 49 15 785 0 42 96 40 0 0 0 0 0 0 0 0 0	2,222 24 38 1,450 200 645 524 5,412 14 1,119 2,291 516 63 67 7 705 173 83 71 962 11 129 952 39 31 2,253	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%
Total without UAMS	-,		10,057		20,021	28	130	5	163	16	140	7	163	16	140	7	163		10,067	1,535		-0.1%	0.1%	0.1%	0.0%
UAMS Total with UAMS		4,832 13,263	2,403 12,460	•	11,741 31,762	0 28	0	0 5	0	0	0	0 7	0 163	0 16	0 140	0	0	4,832 13,251	2,403 12,470	4,506	11,741 31,762	0.0%	0.0%	0.0%	0.0%
Total 2-yr & 4-yr witho	ut UAMS	10,782	14,650	1,577	27,009	63	130	5	198	34	162	7	203	34	162	7	203	10,753	14,682	1,579	27,014	-0.3%	0.2%	0.1%	0.02%

^{*}Moves are considered to be authorized, filled, and requested in the category to which they were moved.

TABLE 10-B 2018-19 PERSONAL SERVICES SUMMARY FOR INSTITUTIONS OF HIGHER EDUCATION NON-CLASSIFIED POSITIONS FOR COLLEGES

		Authori	zed 2017-	18 Posit	ions*	D	eleted F	ositions		Reque	sted Add	led Positio	ns*	Recomm	nended A	dded Pos	itions		Total Po	sitions		I	Percent I	ncrease	
Institution	AY 2016 FTE	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total	Admin/Claasified	Academic	Auxiliary	Total
Two-Year Institutions: Sorted by Institution																									
ANC	917	112	199	1	312	0	0	0	0	0	0	0	0	0	0	0	0	112	199	1	312	0.0%	0.0%	0.0%	0.0%
ASUB	2,899	190	346	7	543	0	0	0	0	0	0	0	0	0	0	0	0	190	346	7	543	0.0%	0.0%	0.0%	0.0%
ASUMH	1,086	78	120	0	198	0	0	0	0	0	0	0	0	0	0	0	0	78	120	0	198	0.0%	0.0%	0.0%	0.0%
ASUMS ASUN	1,069 1.838	116 107	199 201	2	316 310	0	0	0	0	0	0	0 0	0	0	0	0 0	0	116 107	199 201	2	316 310	0.0% 0.0%	0.0% 0.0%	0.0% 0.0%	0.0% 0.0%
BRTC	1,838	107	192	0	313	0	0	0	0	0	0	0	0	0	0	0	0	121	192	0	313	0.0%	0.0%	0.0%	0.0%
CCCUA	965	77	158	0	235	1	0	0	1	1	0	0	1	1	0	0	1	77	158	0	235	0.0%	0.0%	0.0%	0.0%
COTO	805	68	156	0	224	0	0	0	0	0	0	0	0	0	0	0	0	68	156	0	224	0.0%	0.0%	0.0%	0.0%
EACC	751	147	199	1	347	24	0	0	24	8	22	0	30	8	22	0	30	131	221	1	353	-10.9%	11.1%	0.0%	1.7%
NAC	1,314	106	292	1	399	0	0	0	0	0	0	0	0	0	0	0	0	106	292	1	399	0.0%	0.0%	0.0%	0.0%
NPC	1,908	141	240	2	383	0	0	0	0	0	0	0	0	0	0	0	0	141	240	2	383	0.0%	0.0%	0.0%	0.0%
NWACC	4,883	320	751	0	1,071	7	0	0	7	7	0	0	7	7	0	0	7	320	751	0	1071	0.0%	0.0%	0.0%	0.0%
OZC	812	59	150	10	219	0	0	0	0	0	0	0	0	0	0	0	0	59	150	10	219	0.0%	0.0%	0.0%	0.0%
PCCUA	942	127	194	4	325	1	0	0	1	1	0	0	1	1	0	0	1	127	194	4	325	0.0%	0.0%	0.0%	0.0%
SACC	1,076	114	211	2	327	0	0	0	0	0	0	0	0	0	0	0	0	114	211	2	327	0.0%	0.0%	0.0%	0.0%
SAUT	1,052	97	135	4	236	0	0	0	0	0	0	0	0	0	0	0	0	97	135	4	236	0.0%	0.0%	0.0%	0.0%
SAUT-FTA		17	50	0	67	0	0	0	0	0	0	0	0	0	0	0	0	17	50	0	67	0.0%	0.0%	0.0%	0.0%
SAUT-ECC		6	20	0	26	0	0	0	0	0	0	0	0	0	0	0	0	6	20	0	26	0.0%	0.0%	0.0%	0.0%
SEAC	1,029	80	279	0	359	0	0	0	0	0	0	0	0	0	0	0	0	80	279	0	359	0.0%	0.0%	0.0%	0.0%
UACCB	963	73	195	4	272	0	0	0	0	0	0	0	0	0	0	0	0	73	195	4	272	0.0%	0.0%	0.0%	0.0%
UACCH	948	85	126	1	212	2	0	0	2	1	0	0	1	1	0	0	1	84	126	1	211	-1.2%	0.0%	0.0%	-0.5%
UACCM	1,545	110	180	3	293	0	0	0	0	0	0	0	0	0	0	0	0	110	180	3	293	0.0%	0.0%	0.0%	0.0%
UA-PTC	5,150	255	743	0	998	0	0	0	0	0	0	0	0	0	0	0	0	255	743	0	998	0.0%	0.0%	0.0%	0.0%
UA-RM	551	41	91	1	133	0	0	0	0	0	0	0	0	0	0	0	0	41	91	1	133	0.0%	0.0%	0.0%	0.0%
Grand Total		2,351	4,593	44	6,988	35	0	0	35	18	22	0	40	18	22	0	40	2,334	4,615	44	6,993	-0.7%	0.5%	0.0%	0.1%

^{*}Moves are considered to be authorized in the category they are moved to.

TABLE 10-C
MAXIMUM LINE ITEM COMPARISONS FOR SELECTED
KEY POSITIONS - AHECB RECOMMENDATIONS
FOR FOUR-YEAR INSTITUTIONS: FY 2018-19

	CHIEF	CHIEF	CHIEF	CHIEF			9-MONTH					
	EXECUTIVE	ACADEMIC	FISCAL	STUDENT		DEPT		ASSOC	ASSIST			
INSTITUTION	OFFICER	OFFICER	OFFICER	OFFICER	DEAN	CHAIR	PROFESSOR	PROFESSOR	PROFESSOR	INSTRUCTOR		
UAF**	308,973	230,678	206,787	185,125	198,708	252,910	189,683	148,671	144,116	95,802		
UALR	304,200	211,180	177,172	153,339	169,099	158,329	152,946	134,095	112,251	87,587		
ASUJ	278,850	211,180	177,172	174,481	169,099	158,329	152,946	134,095	112,251	87,587		
ATU	278,850	211,180	177,172	174,481	169,100	158,329	152,946	134,095	112,251	87,587		
UCA	278,850	211,180	177,172	174,481	169,099	158,329	152,946	134,095	112,251	87,587		
нѕи	253,500	169,770	169,770	167,190	162,029	151,709	146,549	128,479	107,562	83,921		
SAUM	253,500	158,327	152,837	148,247	136,787	125,948	117,732	104,026	95,807	79,366		
UAM	228,150	158,327	152,837	148,247	136,787	125,948	117,732	104,026	95,807	79,366		
UAPB	229,071	158,327	152,837	148,247	136,787	125,948	117,732	104,026	95,807	79,366		
UAFS	228,150	182,554	169,770	167,190	136,787	151,708	146,549	128,478	107,561	83,921		
UAMS*	380,250	367,058	310,210	N/A	303,492	442,124	308,459	282,754	267,331	211,926		
ASU/SYS	342,808	199,240	214,863	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
UA/SYS	442,593	230,678	218,010	N/A	N/A	N/A	N/A	N/A	N/A	N/A		

^{*}UAMS faculty salaries are for 12-month positions.

^{**}UAF Chief Student Officer is listed as a Vice Provost

TABLE 10-D

MAXIMUM LINE ITEM COMPARISONS FOR SELECTED

KEY POSITIONS - AHECB RECOMMENDATIONS

FOR TWO-YEAR INSTITUTIONS: FY 2018-19

	CHIEF	CHIEF	CHIEF	CHIEF				9-MONTH		
	EXECUTIVE	ACADEMIC	FISCAL	STUDENT	DIVISION			ASSOC	ASSIST	
INST	OFFICER	OFFICER	OFFICER	OFFICER	CHAIR	FACULTY	PROFESSOR	PROFESSOR	PROFESSOR	INSTRUCTOR
ANC	163,704	131,394	123,214	123,214	114,990	87,588				
ASUB	163,704	131,394	123,214	123,214	114,990		93,982	88,608	78,403	68,309
ASUMH	163,704	131,394	123,214	123,214	114,990	87,588				
ASUMS	163,704	131,394	123,214	123,214	114,990	87,588				
ASUN	163,704	131,394	123,214	123,214	114,990		92,685	87,385	77,321	67,366
BRTC	163,704	131,394	123,214	123,214	114,990	87,588				
CCCUA	163,704	131,394	123,214	123,214	114,990	87,588				
СОТО	163,704	131,394	123,214	123,214	114,990	87,588				
EACC	163,704	131,394	123,214	123,214	114,990	87,588				
NAC	163,704	131,394	123,214	123,214	114,990	87,588				
NPC	163,704	131,394	123,214	123,214	114,990	87,588				
NWACC	163,704	131,394	123,214	123,214	114,990	87,588				
OZC	163,704	131,394	123,214	123,214	114,990	87,588				
PCCUA	163,704	131,394	147,560	123,214	114,990	87,588				
SACC	163,704	131,394	131,394	123,214	114,990	87,588				
SAUT	163,704	131,394	123,214	123,214	114,990	87,588				
SEARK	163,704	131,394	123,214	123,214	114,990	87,588				
UACCB	163,704	131,394	123,214	123,214	114,990	87,588				
UACCH	163,704	131,394	131,394	123,214	N/A	87,588				
UACCM	163,704	131,394	123,214	123,214	114,990	87,588				
UA-PTC	163,704	131,394	123,214	123,214	114,990	87,588				
UA-RM	163,704	131,394	123,214	123,214	114,990	87,588				