

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Regular Quarterly Meeting
July 29, 2011**

Minutes of Meeting

The July 29, 2011, regular meeting of the Arkansas Higher Education Coordinating Board was held at the Phillips Community College of the University of Arkansas (PCCUA) Stuttgart Campus. Chairman Leech called the meeting to order at 8:30 a.m. with a quorum present.

Coordinating Board present:

David Leech, Chair
Dr. Olin Cook, Vice Chair
Sarah Argue, Secretary
Dr. Charles Allen
Dr. Joe Bennett
Bob Crafton
Horace Hardwick
Kaneaster Hodges
Dr. Calvin Johnson
Steve Luelf
Florine Milligan

Coordinating Board absent:

Dr. Bob Burns

Department staff present:

Shane Broadway, Interim Director
Harold Criswell, Interim Deputy Director
Rick Jenkins, Associate Director for Planning and Accountability
Cynthia Moten, Associate Director for Academic Programs
Jackie Holloway, Senior Associate Director for Finance
Zanette Douglas, Coordinator of Institutional Certification
Jeanne Jones, Academic Affairs Program Specialist
Brandi Hinkle, Communications Officer
Nichole Abernathy, Administrative Support

Presidents, chancellors, institutional representatives, members of the press, numerous ADHE staff, and guests were also present.

Chairman Leech introduced Dr. Steven Murray, the Chancellor for PCCUA, for a welcome. Dr. Murray welcomed everyone to the meeting and presented information on the Grand Prairie Center. Dr. Murray also noted that in 1996 PCCUA became the first community college of the University of Arkansas System.

Chairman Leech thanked Dr. Murray for his welcome and introduced Jennifer Flinn, Deputy Policy Advisor for Higher Education in the Governor's Office.

Agenda Item No. 1
Approval of Minutes

Dr. Olin Cook moved to approve Agenda Item No. 1, following a correction on page 1-8 of the Agenda book. Dr. Charles Allen seconded the motion and the Board unanimously approved.

Agenda Item No. 2
Agency Updates

Shane Broadway, Interim Director for the Department of Higher Education, presented information on performance funding and academic legislation. He also explained that the Winthrop Rockefeller Foundation Board of Directors awarded a \$258,500 grant to ADHE to support the placement of three College and Career Coaches in Pulaski County high schools whose graduation rates are consistently below 60 percent. The College and Career Coaches will provide critical access to quality guidance in college and career planning in the state's high need schools.

Florine Milligan thanked Director Broadway for always providing informative information to the board.

Chairman Leech congratulated the department for doing an outstanding job.

Agenda Items No. 3 - 4
Report on College – Going Rate of Public
School Students that Graduated in 2010
and Remediation Supplement

Rick Jenkins presented summary and detailed information about the college – going rate of public school students that graduated in 2010 and the remediation supplement.

The college-going rate for all Arkansas public and independent institutions in 2010 Fall is 51.7 percent. This is an increase of 4.8 percent from the previous fall term. The proportion of this cohort entering 4-Year Universities was 31.2 percent (an increase of 2.0 percentage points), while the 2-Year Colleges was 17.3 percent (a decrease of 0.4 percentage points) and the proportion of the cohort entering Private Institutions was 3.3 percent (an increase of 3.3 percentage points).

The remediation report presented in February 2011 did not include the enclosed reports – they are being presented at this time. These reports will be included in future remediation reports presented at the Winter AHECB meeting.

Agenda Item No. 5
Technical Certificate in Pharmacy Technology
Associate of Applied Science in Pharmacy Technology
National Park Community College

The Technical Certificate in Pharmacy Technology is designed to prepare students for employment as pharmacy technicians in health care and retail facilities. The certificate curriculum includes 29 credit hours of pharmacy technology-related coursework and internship, and 6-9 credit hours of computer and academic support courses. The associate degree program in pharmacy technology builds upon the technical certificate program and requires 27 additional credit hours of general education courses.

Local pharmacists indicated a need for trained pharmacy technicians to help them provide additional services such as patient wellness checks, counseling, and other pharmacy-related customer services. More than half of the 17 pharmacies in the institutional service area indicated that they expected to hire 3-5 new employees over the next 3-5 years and would be willing to pay a higher salary for trained, certified technicians. Current salary for a pharmacy technician ranges from \$9 per hour for a non-certified pharmacy technician to \$13 per hour for a certified pharmacy technician.

Students successfully completing the technical certificate or associate degree program will be eligible to take the certification examination administered by the Arkansas Board of Pharmacy.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Pharmacy Technology (CIP 51.0805, 38 semester credit hours) and the Associate of Applied Science in Pharmacy Technology (CIP 51.0805, 65 semester credit hours) at National Park Community College effective Fall 2011; and requires that the Pharmacy Technology program meet state certification guidelines for program continuation.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of National Park Community College of the approval.

Agenda Item No. 6
Associate of Science in Criminal Justice and Corrections
Ozarka College

The Associate of Science in Criminal Justice and Corrections is designed for individuals planning a career in criminal justice and corrections, and for individuals currently employed as correctional officers who need job experience and an academic credential to advance in the corrections field. Ozarka College has signed

a transfer agreement with Arkansas State University-Jonesboro that will allow students graduating with this degree to transfer all coursework to a bachelor's degree in criminology. One *new course* will be added to the Ozarka curriculum. One new faculty member will be hired to teach criminal justice/corrections courses.

The program was designed to develop a pool of qualified candidates for openings at the North Central Unit of the Arkansas Department of Correction, and to provide career-related educational opportunities for current employees.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Science in Criminal Justice and Corrections (CIP 43.0104, 62 semester credit hours) at Ozarka College effective Fall 2011.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of Ozarka College of the approval.

Agenda Item No. 7
Institutional Certification Advisory Committee
Report and Resolutions

The Institutional Certification Advisory Committee (ICAC) met on June 28, 2011, for its regular quarterly meeting. ADHE Executive Staff recommend that the Arkansas Higher Education Coordinating Board approve the following resolutions.

Program Certifications

American InterContinental University, Hoffman Estates, Illinois

Initial Certification – Distance Technology

Master of Business Administration

Master of Information Technology

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to American InterContinental University, Hoffman Estates, Illinois, to offer the following degree programs by distance technology: Master of Business Administration and Master of Information Technology. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of American InterContinental University, Hoffman Estates, Illinois, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of American InterContinental University, Hoffman Estates, Illinois, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Briarcliffe College, Bethpage, New York
Initial Certification – Distance Technology**

Associate of Applied Science in Business Administration

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Briarcliffe College, Bethpage, New York, to offer the following degree program by distance technology to Arkansas residents: Associate of Applied Science in Business Administration. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Briarcliffe College, Bethpage, New York, that the certification of the degree program requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Briarcliffe College, Bethpage, New York, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Bryant and Stratton College, Orchard Park, New York
Initial Certification – Distance Technology**

Associate of Applied Science in Medical Administrative Assistant
Associate of Applied Science in Human Resources Specialist
Associate of Applied Science in Paralegal Studies
Associate of Applied Science in Security Technology

Associate of Applied Science in Criminal Justice

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Bryant and Stratton College, Orchard Park, New York, to offer the following degree programs by distance technology to Arkansas residents: Associate of Applied Science in Medical Administrative Assistant, Associate of Applied Science in Human Resources Specialist, Associate of Applied Science in Paralegal Studies, Associate of Applied Science in Security Technology, and Associate of Applied Science in Criminal Justice. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Bryant and Stratton College, Orchard Park, New York, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Bryant and Stratton College, Orchard Park, New York, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Colorado Technical University, Colorado Springs, Colorado
Initial Certification – Distance Technology**

Executive Master of Business Administration
Master of Business Administration
Master of Science in Computer Science
Master of Science in Systems Engineering

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Colorado Technical University, Colorado Springs, Colorado, to offer the following degree programs by distance technology to Arkansas residents: Executive Master of Business Administration, Master of Business Administration, Master of Science in Computer Science, and Master of Science in Systems Engineering. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Colorado Technical University, Colorado Springs, Colorado, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Colorado Technical University, Colorado Springs, Colorado, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Excelsior College, Albany, New York
Initial Certification – Distance Technology
RN to Bachelor of Science in Nursing
RN to Master of Science in Nursing
Master of Science in Nursing

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Excelsior College, Albany, New York, to offer the following degree programs by distance technology to Arkansas residents: RN to Bachelor of Science in Nursing, RN to Master of Science in Nursing, and Master of Science in Nursing. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Excelsior College, Albany, New York, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Excelsior College, Albany, New York, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Franklin University, Columbus, Ohio
Initial Certification – Distance Technology

Master of Science in Accounting

Master of Science in Instructional Design and Performance Technology

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Franklin University, Columbus, Ohio, to offer the following degree programs by distance technology to Arkansas residents: Master of Science in Accounting and Master of Science in Instructional Design and Performance Technology. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Franklin University, Columbus, Ohio, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Franklin University, Columbus, Ohio, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Grand Canyon University, Phoenix, Arizona
Initial Certification – Distance Technology

Bachelor of Arts in English Literature

Bachelor of Science in Marketing

Doctor of Business Administration: Management

Doctor of Philosophy in Psychology

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Grand Canyon University, Phoenix,

Arizona, to offer the following degree programs by distance technology to Arkansas residents: Bachelor of Arts in English Literature, Bachelor of Science in Marketing, Doctor of Business Administration: Management, and Doctor of Philosophy in Psychology. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Grand Canyon University, Phoenix, Arizona, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Grand Canyon University, Phoenix, Arizona, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Kaplan University, Davenport, Iowa
Initial Certification – Distance Technology

Associate of Applied Science in Early Childhood Development
Associate of Applied Science in Education Paraprofessional
Master of Science in Fire and Emergency Services

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Kaplan University, Davenport, Iowa, to offer the following degree programs by distance technology to Arkansas residents: Associate of Applied Science in Early Childhood Development, Associate of Applied Science in Education Paraprofessional, and Master of Science in Fire and Emergency Services. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Kaplan University, Davenport, Iowa, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Kaplan University, Davenport, Iowa, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Liberty University, Lynchburg, Virginia
Initial Certification – Distance Technology**

Master of Business Administration
Master of Science in Accounting

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Liberty University, Lynchburg, Virginia, to offer the following degree programs by distance technology to Arkansas residents: Master of Business Administration and Master of Science in Accounting. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Liberty University, Lynchburg, Virginia, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Liberty University, Lynchburg, Virginia, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Oklahoma Wesleyan University, Bartlesville, Oklahoma
Initial Certification – Distance Technology**

Associate of Arts
Bachelor of Science in Organizational Management and Leadership

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Oklahoma Wesleyan University, Bartlesville, Oklahoma, to offer the following degree programs by distance technology to Arkansas residents: Associate of Arts and Bachelor of Science in Organizational Management and Leadership. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Oklahoma Wesleyan University, Bartlesville, Oklahoma, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Oklahoma Wesleyan University, Bartlesville, Oklahoma, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Rasmussen College, Ocala, Florida

Initial Certification – Distance Technology

Associate of Applied Science in Accounting
 Associate of Applied Science in Business Management
 Associate of Applied Science in Early Childhood Education
 Associate of Applied Science in Health Information Technician
 Associate of Applied Science in Medical Administration

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Rasmussen College, Ocala, Florida, to offer the following degree programs by distance technology to Arkansas residents: Associate of Applied Science in Accounting, Associate of Applied Science in Business Management, Associate of Applied Science in Early Childhood Education, Associate of Applied Science in Health Information Technician, and Associate of Applied Science in Medical Administration. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Rasmussen College, Ocala, Florida, that the certification of the degree programs requires

the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Rasmussen College, Ocala, Florida, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Regis University, Denver, Colorado
Recertification – Distance Technology**

Master of Science in Database Technologies
Master of Science in Information Assurance
Master of Science in Software Engineering

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants recertification to Regis University, Denver, Colorado, to offer the following degree programs by distance technology to Arkansas residents: Master of Science in Database Technologies, Master of Science in Information Assurance, and Master of Science in Software Engineering. The recertification is for a period of five years and expires on July 29, 2016.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Regis University, Denver, Colorado, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Regis University, Denver, Colorado, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as

required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Shorter College, North Little Rock, Arkansas
Initial Certification - Planning and Development - Reinstatement of Academic Degrees**

Associate of Arts

Associate of Arts in Teaching

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification for planning and development to reinstate academic degree programs at Shorter College, North Little Rock, Arkansas, for the offering of the Associate of Arts and Associate of Arts in Teaching. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Shorter College, North Little Rock, Arkansas, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Shorter College, North Little Rock, Arkansas, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**Strayer University, Washington, D.C.
Initial Certification – Distance Technology, Little Rock Campus**

Master of Science in Management

Recertification – Distance Technology and Little Rock Campus

Master of Health Services Administration

Master of Public Administration

New Location – Verizon Wireless Call Center

Bachelor of Business Administration

Master of Business Administration

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Strayer University, Washington, D.C., to offer the following degree program by distance technology and at the Little Rock campus to Arkansas residents: Master of Science in Management. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants recertification to Strayer University, Washington, D.C., to offer the following degree programs by distance technology and at the Little Rock campus to Arkansas residents: Master of Health Services Administration and Master of Public Administration. The certification is for a period of five years and expires on July 29, 2016.

FURTHER RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Strayer University, Washington, D.C., to offer the following degree programs at the Verizon Wireless Call Center to Arkansas residents: Bachelor of Business Administration and Master of Business Administration. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Strayer University, Washington, D.C., that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Strayer University, Washington D.C., that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Ultimate Medical Academy, Tampa, Florida
Initial Certification – Distance Technology

Associate of Applied Science in Health Information Technology
Associate of Applied Science in Healthcare Management
Associate of Applied Science in Spa Management
Undergraduate technical programs:

Medical Transcription/Editing

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to Ultimate Medical Academy, Tampa, Florida, to offer the following degree programs by distance technology to Arkansas residents: Associate of Applied Science in Health Information Technology, Associate of Applied Science in Healthcare Management, Associate of Applied Science in Spa Management, and the Medical Transcription/Editing undergraduate technical program. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of Ultimate Medical Academy, Tampa, Florida, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Ultimate Medical Academy, Tampa, Florida, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

University of North Carolina at Chapel Hill, North Carolina
Initial Certification – Distance Technology
Master of Business Administration

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to the University of North Carolina at Chapel Hill, Chapel Hill, North Carolina, to offer the following degree program by distance technology to Arkansas residents: Master of Business Administration. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of the University of North Carolina at Chapel Hill, Chapel Hill, North Carolina, that the certification of the degree program requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of North Carolina at Chapel Hill, Chapel Hill, North Carolina, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

**University of the Rockies, Colorado Springs, Colorado
Initial Certification – Distance Technology**

Master of Arts in Psychology

RESOLVED, That pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to the University of the Rockies, Colorado Springs, Colorado, to offer the following degree program by distance technology to Arkansas residents: Master of Arts in Psychology. The certification is for a period of two years and expires on July 29, 2013.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of the University of the Rockies, Colorado Springs, Colorado, that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of the Rockies, Colorado Springs, Colorado, that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Institutional Certification Advisory Committee (ICAC) Report begins on page 7-14 of the Agenda Book.

Zanette Douglas explained that Act 205, Section 1 - 6-61-136, states that an individual shall not establish or operate an accrediting agency in Arkansas without recognition by the United States Department of Education (USDOE). Sarah Argue asked if ADHE allowed anyone to operate in Arkansas without being recognized by the USDOE before the new legislation. Ms. Douglas explained that while the entities were required to meet Arkansas standards some of them slipped through the cracks.

Shane Broadway mentioned that ADHE held a Professional Development seminar to help institutions better recognize false credentials. Because of work from Dr. Ben Mays with the State Board of Education we were able to work with Representative Kathy Web to strengthen the bill to further protect Arkansans, said Broadway. Broadway then asked if any representatives were there from our out-of-state institutions. Representatives stood from a total of 17 states including New York, North Carolina, Tennessee, Illinois, Colorado, said Ms. Douglas.

Florine Milligan moved to recommend Agenda Items No. 5-7 to the full Board for consideration. Horace Hardwick seconded and the Committee approved.

Agenda Item No. 8 Report on Faculty Performance Review

Arkansas Code Annotated §6-63-104 and Arkansas Higher Education Coordinating Board (AHECB) policy 5.5 require that each college and university conduct an annual performance review of faculty members. Pursuant to this statute, Arkansas Department of Higher Education (ADHE) staff is required to monitor the faculty evaluation processes adopted at public institutions, and make a report to the Coordinating Board and Legislative Council each year. Each institution must have on file with ADHE a plan detailing the procedures for faculty evaluation at each institution. Significant amendments to these plans are to be submitted for Board approval. Institutions also were required to submit a report to ADHE that describes the process followed during the 2010-2011 academic year.

Faculty performance was assessed using a variety of methods including assessment by students, classroom visits by administrators, peer review, and self-evaluation activities. Findings were shared with faculty members being evaluated and, when appropriate, an improvement plan was jointly developed between the faculty member and the administrator who conducted the evaluation. Evaluation methods and time frames of the process varied among institutions. All teaching faculty members including teaching assistants as well as full-time, part-time, adjunct, and visiting faculty were evaluated.

Agenda Item No. 9 Minority Recruitment and Retention Report

Act 1091 of 1999 (ACA § 6-61-122) requires all state-supported colleges and

universities to establish a program for the recruitment and retention of students, faculty, and staff who are members of minority groups. The Act requires institutions to prepare a 5-year action plan and an annual report on recruitment and retention activities. Initial plans were developed by the institutions in 2000 and must be prepared on a continuing basis every 5 years. The annual reports and 5-year plans are submitted to ADHE for inclusion in the Comprehensive Arkansas Higher Education Annual Report required by Act 416 of 2009 (ACA § 6-60-701).

Agenda Items No. 10 & 11
Letters of Notification and Letters of Intent

The Department of Higher Education received notice from 63 institutions on programs not requiring Board action. Notification was received on 2 programs possibly requiring Board action. During this period, the Institutional Certification Advisory Committee received notice of requests from 17 out-of-state institutions to offer degree programs to Arkansas residents. The program notice list appears in the Letters of Notification on pages 10-1 through 10-24 and in the Letters of Intent on pages 11-1 through 11-14 of the agenda book.

Agenda Item No. 12
Certification of Intercollegiate Athletic Budgets for 2011-12

A.C.A. §6-62-805 (Act 366 of 1991) requires each state supported institution of higher education to annually certify by June 15 to the Arkansas Higher Education Coordinating Board that its intercollegiate athletic program will generate sufficient revenues to meet expenditures or that any athletic deficit will be met by separate institutional board sanctioned student athletic fees.

A.C.A. §6-62-804 requires that any student athletic fees assessed must be clearly defined in all publications and institutional board minutes, and listed separate and distinct from tuition or other student fees on student tuition and fee statements. All institutions assessing a student athletic fee have certified to the Department compliance with this requirement and have submitted copies of their student fee billing statements illustrating the disclosure of the athletic fee to each student.

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Certification of Intercollegiate Athletic Revenues and Expenditures Budgeted for 2011-12 as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

Chairman Leech asked how much the E&G transfer amount was last year. Jackie Holloway said it was approximately \$1,142,000.

Steve Luelf asked if everything over 25% was subsidized. Ms. Holloway said yes.

Kaneaster Hodges voiced frustration over the increasing athletic fees.

Steve Luelf questioned what "other" athletic income was listed for UAPB. Chancellor Lawrence Davis said it was private donations.

Dr. Joe Bennett moved to recommend Agenda Item No. 12 to the full Board for consideration. Bob Crafton seconded and the Committee approved. Kaneaster Hodges voted no.

Agenda Item No. 13
Economic Feasibility of an Auxiliary Bond Issue
Arkansas Tech University

Arkansas Tech University requested approval of the economic feasibility of plans to issue bonds not to exceed \$12,505,000 with a term of thirty (30) years at an annual interest rate not to exceed 5.25 percent. Proceeds from the bond issue will be used for auxiliary purposes. The Arkansas Tech University Board of Trustees approved this financing at its meeting on June 16, 2011.

The auxiliary issue will not exceed \$12,505,000 with an annual debt service payment of \$805,053. Proceeds will be used to construct a new five-story 64,170 square foot residence hall. The debt service on the bond issue will be supported by net housing revenue. Coordinating Board policy regarding debt service for auxiliary projects provides that annual net auxiliary revenues should be no less than 120 percent of the total annual auxiliary debt service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for Arkansas Tech University to issue bonds in an amount not to exceed \$12,505,000 with a term of thirty (30) years at an estimated interest rate of 5.25 percent to construct a new five story residence hall.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of Arkansas Tech University of the Coordinating Board's resolution.

Steve Luelf asked if there was a mechanism in place to make sure the funds were being set aside as required. Ms. Holloway said that ADHE staff verify that institutions set aside the required funds when they file their Series 17 forms.

Chairman Leech asked if the Maintenance fund was just for the building that it was collected for or did it go in a fund to be used for any building. Ms. Holloway said that the funds could be used to maintain any facility on campus.

Bob Crafton moved to recommend Agenda Items No. 13 to the full Board for consideration. Dr. Joe Bennett seconded and the Committee approved.

Report of the Committees

Dr. Charles Allen presented the report of the Academic Committee and moved approval of Agenda Items 5 - 7. Horace Hardwick seconded the motion and the unanimously Board approved.

Steve Luelf presented the report of the Finance Committee and moved approval of Agenda Items 12 & 13. Dr. Joe Bennett seconded the motion and the Board unanimously approved.

Chairman Leech opened the floor for public comments.

Chairman Leech announced that the next Coordinating Board meeting would be held at the University of Arkansas Community College at Batesville on October 28, 2011.

With no further comments, the meeting adjourned at 11:45 a.m.

Nichole Abernathy

APPROVED:

Sarah Argue, Secretary