

ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Regular Quarterly Meeting
October 26, 2018

Minutes of Meeting

The October 26, 2018, regular meeting of the Arkansas Higher Education Coordinating Board (AHECB) was held at the Arkansas Department of Higher Education in Little Rock. Chairman Charles Allen called the meeting to order at 8:30 a.m., with a quorum present.

Coordinating Board present:

Dr. Charles Allen, Chair
Keven Anderson
Al Brodell
Dr. Olin Cook
Chris Gilliam
Dr. Olin Cook
Lori Griffin

Coordinating Board absent:

Dr. Jim Carr, Vice Chair
Sam Sicard, Secretary
Sherrel Johnson
Dr. Michael Stanton

Department staff present:

Dr. Maria Markham, Director
Nick Fuller, Deputy Director
Dr. Jessie Walker, Senior Associate Director for Academic Affairs/Research & Analytics
Ann Clemmer, Senior Associate Director for Governmental Relations
Sonia Hazelwood, Associate Director for Research and Analytics
Alisha Lewis, Associate Director of Communications
Micah Gilbert, Senior Software Support Specialist
Nichole Abernathy, Executive Assistant

Presidents, chancellors, institutional representatives, members of the press, and guests were also present.

Agenda Item No. 1
Approval of Minutes

Lori Griffin moved to approve Agenda Item No. 1. Al Brodell seconded the motion and the Board unanimously approved.

Agenda Item No. 2
Appointment of Nominating Committee

Chair Charles Allen appointed members of the Arkansas Higher Education Coordinating Board nominating committee. The nominating committee will recommend Board officers for 2019-20 at the January 25, 2019 meeting. The members included Dr. Charles Allen (Chair), Dr. Michael Stanton and Dr. Olin Cook.

Greg Revels moved to approve Agenda Item No. 2. Chris Gilliam seconded the motion and the Board unanimously approved.

Agenda Item No. 3
Approval of 2019 Coordinating Board
Meeting Schedule

The Arkansas Higher Education Coordinating Board meets quarterly to act upon Board initiatives and to respond to campus proposals.

RESOLVED, That the Arkansas Higher Education Coordinating Board agrees to the following dates for regular quarterly meetings during 2019: January 25, April 19, July 26, and October 25.

FURTHER RESOLVED, That the Board express its appreciation and accepts the invitations to meet in January and April at the Arkansas Department of Higher Education, in July at the University of Central Arkansas and in October at the University of Arkansas – Fort Smith.

Al Brodell asked if the Coordinating Board and ADHE staff would consider moving the board meeting from 8:30 to 10:00 a.m. This would allow additional driving time and most likely eliminate the need for a hotel room.

Chair Allen said he supports saving the agency money.

The audience gave a round of applause in support of the board meeting time change.

Greg Revels moved to approve Agenda Item No. 3. Al Brodell seconded the motion and the Board unanimously approved.

Agenda Item No. 4
Director's Report

ADHE Staff Changes

Pamela Anderson is the new Program Coordinator for Institutional Finance. Anderson began July 29, 2018.

Terrance Youngblood is the new Program Coordinator for Academic Affairs. Youngblood began on September 4.

Institutional Changes

Effective Dr. Jan Ziegler, Vice President for Development at BRTC, was named as Interim President, effective July 31.

Dr. Edward A. Serna was named interim chancellor at the University of Arkansas – Fort Smith on Sept. 1, 2018.

Bill Stovall resigned from his job as head of the lobbying organization for two-year colleges, Arkansas Community Colleges (ACC). Former ACC Executive Director Dr. Ed Franklin is back currently serving as interim director.

Dr. Markham announced that there are a few vacancies on the Higher Education Coordinating Board. She welcomed institutions to suggest potential applicants to the Boards and Commissions Department.

Transforming State Government

Governor Hutchinson has unveiled his plan to reduce the number of cabinet-level agencies by nearly 65 percent, without sacrificing any services. The reorganization assigns more than 200 boards and commissions to larger umbrella departments. This proposal will create savings for the state and taxpayers beginning the FY 2021 budget through lease and rent savings, shared services and a more responsive management approach, to name a few.

Markham said that due to amendment 33, the changes would not affect the institutions. They will remain autonomous and the Coordinating Board will remain independent.

Closing the Gap Awards

Markham explained that part of the implementation of our Master Plan was to develop best practices consortia. The objective of these consortia is for institutions to share ideas about successful programs that can be implemented on a broader scale and to generate innovative strategies, which respond to the goals and objectives of the plan.

As a method to the consortia, my team developed the first Closing the Gap Awards, said Markham. Over 60 submissions were received for best practices in four categories that align with the master plan goals. Entries were judged on innovative implementation, creative solutions, increased outcomes, and delivering value to stakeholders.

The award winners were:

- Northwest Arkansas Community College – Support for Underserved Minority Students.
- Arkansas Tech University – Support for Adult Learners
- University of Arkansas Cossatot – Improved Institution Efficiency
- East Arkansas Community College – Increased Student Completion

Agenda Item No. 5
Review of Audit Report by
Governing Board

In accordance with A.C.A. §10-4-418, the audit report and accompanying comments and recommendations relating to any entity of the state or political subdivision of the state were reviewed by the applicable governing body if the entity has such a governing body.

The governing body shall take appropriate action relating to each finding and recommendation contained in the audit report. The minutes of the governing body shall document the review of the findings and recommendations and the action taken by the governing body.

In accordance with A.C.A. §10-4-418, the Director of the Department of Higher Education reported on the 2017 audit findings, comments and recommendations to the Higher Education Coordinating Board.

Markham explained that ADHE has a Teacher Education Forgiveness Loan Program that was eliminated legislatively several years ago. While ADHE no longer offers the program, we have students that are still in the repayment process. Auditors determined that ADHE has not done a sufficient job at reconciling the loan payments. Markham noted that ADHE has assigned the loans to another staff member to bring those records up to date.

Agenda Item No. 6
Report on Academic Program Deletions

Sonia Hazelwood provided summary and detailed information about program deletions during Academic Years 2014 – 2018. In AY2018, colleges and universities deleted 104 programs as compared to 69 in AY2017, 46 deletions in AY2016, 43 deletions in AY2015, and 40 deletions in AY2014.

Dr. Olin Cook asked if private institutions were included in this report. Hazelwood said no.

Chris Gilliam asked why we are deleting programs. Hazelwood explained that usually the two-year programs are industry driven. Once the students are through the program, the need for the program is met.

Agenda Item No. 7
Annual Status Report for Sexual Assault
Prevention on Campus

Under Act 563 of 2017, the Higher Education Coordinating Board was directed to develop an action plan to address the prevention of sexual assault. ADHE collected the first year plans from the 33 institutions of higher education. This information was relayed to the AHECB and reported to the House and Senate Chairs of Education Committees

and the House and Senate Chairs of the Committees of Public Health, Welfare, and Labor. ADHE has collected the annual campus status reports for the 2017–2018 academic year, as required by the legislation.

Agenda Item No. 8
Unplanned Pregnancy Prevention Annual Report

Under Act 943 of 2015, the Arkansas Higher Education Coordinating Board (AHECB) was directed to develop an action plan to address unplanned pregnancies on college campuses. In the uncodified portion of the legislation, the high rate of unplanned pregnancy among older teens of college age was addressed and institutions of higher education were called upon to act. ADHE has collected the campus implementation reports for 2017-2018.

Act 943 requires the ADHE to report annually to the Chairs of the Senate and House Committees on Public Health, Welfare, and Labor and to the Chairs of the Senate and House Education Committees on the status of the action plans from all public two and four-year colleges and universities. The Arkansas Department of Higher Education has collected reports from all 11 public four-year universities in the state and all 22 two-year colleges. The reports show that all campuses are in compliance with Act 943.

Agenda Item No. 9
Bond/Loan Feasibility Update

Nick Fuller presented an update of the actual terms for bond and loan issues receiving AHECB approval that occurred October 2016 through October 2017. An annual update was requested by the AHECB during the July 30, 2010 quarterly meeting.

There were no questions.

Agenda Item No. 10
Report on AHECB Policy for Maintenance
of New Facilities

The AHECB policy for maintenance of new facilities passed October 29, 2010, states that a report on the amount transferred to plant funds would be presented annually at the October Board meeting. This policy was proposed to ensure that in the future, all newly constructed or purchased facilities would have a source of funding for maintenance of the new facility. Institutions seeking approval of a loan or a bond issue for the construction or purchase of a new facility must provide for the maintenance of that facility by transferring annually to plant funds an amount as recommended by the Association of Physical Plant Administrators of Universities and Colleges (APPA). This is currently \$2.50 per gross square foot for an educational and general facility or \$1.25 per gross square foot for an auxiliary facility. A lower rate per gross square foot for a specific building/facility can be approved with appropriate justification. It is the expectation that the institution provide for the long-term maintenance of the facility for which the funds were accrued. Funds may be utilized for facility renovation

and upkeep including upgrade or replacement of equipment and furnishings of the designated building. These funds will be transferred to the plant fund annually, shall begin in the fiscal year following the completion and occupancy of the facility, and will continue as long as the building is in use. The funds can also be used for critical and deferred maintenance of the institution. This report includes the status of the FY2015-16 and FY2016-17 maintenance transfers.

Keven Anderson asked how long the current rates have been at \$2.50 and \$1.25. Nick Fuller said the rates have been the same since the policy was established in 2010.

Anderson asked who set the rates. Fuller said the amounts are a recommendation from the Association of Physical Plant Administrators of Universities and Colleges.

Al Brodell voiced concerns regarding the importance of the report, asking if the report was just busy work.

Keven Anderson questioned the accountability. He stated there needs to be follow-up.

Agenda Item No. 11
Economic Feasibility of Loan Issue
University of Arkansas System

The University of Arkansas System (UA-SYS) requests approval of the economic feasibility of plans to secure a loan up to \$27.0 million with a term of ten (10) years at an annual interest rate not to exceed 4.0 percent. Proceeds from the loan will be used for educational & general (E&G) purposes. The University of Arkansas Board of Trustees approved this financing at its meeting on September 14, 2018.

The auxiliary issue will be approximately \$27.0 million with an annual debt service of approximately \$3,110,896 and a term of ten (10) years. Proceeds from the loan will be used for the implementation costs of the Workday Enterprise Resource Planning (ERP) system. The debt service on the loan issue will be supported by E&G revenues derived from billings to the campuses/units for administrative support including legal services, internal audit and risk management. Coordinating Board policy regarding debt service provides fee revenue should be no less than 120 percent of the estimated total annual debt service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the University of Arkansas to secure a loan up to exceed \$27.0 million with a term of ten (10) years at an estimated interest rate not to exceed 4.0 percent for E&G purposes for the implementation costs of the Workday ERP system.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of University of Arkansas of the Coordinating Board's resolution.

Steven Fulkerson, UA System Vice President for Finance and Administration, said that the UA System has embarked on a transformational project to modernize their finance, HR and Student Information Systems. They are in the process of bringing fourteen systems onto a common platform. This will enable the System to have a global view of all HR, finance and student information, across their system.

Greg Revels questioned the use of auxiliary funds for this project. Nick Fuller said because the loan is not for educational purposes.

Gina Terry, UA System Chief Financial Officer, explained that the UA System did this loan consistent with their other loan.

Keven Anderson asked if there were maintenance fees associated with this loan. Fulkerson said there would be monthly subscription fees.

Keven Anderson moved to recommend the approval of Agenda Item No. 11 to the full Board for consideration. Chris Gilliam seconded and the Committee approved.

Agenda Item No. 12
Economic Feasibility of Bond Issues
University of Central Arkansas

The University of Central Arkansas requests approval of the economic feasibility of plans to issue bonds not to exceed \$57.315 million with a maximum term of thirty (30) years at an estimated annual interest rate not to exceed 5.00 percent. Proceeds from the bond issue will be used for education and general (E&G) and auxiliary purposes. The University of Central Arkansas Board of Trustees will vote on this financing at its meeting on October 18, 2018.

The E&G issue will be up to \$45.17 million with an annual debt service of \$2,760,000 and a term of thirty (30) years. Proceeds from this bond issue will be used to (1) proceed with the planning, design, and construction of an approximately 80,000 sq. ft. Integrated Health Sciences Building; (2) fund the improvement, renovation, equipping and/or furnishing of information technology infrastructure; and (3) acquire various real property. The debt service bond issue will be supported by tuition and fee revenue. Coordinating Board policy regarding debt service for E&G projects provides that a maximum of 25 percent of tuition and fee revenue may be pledged to E&G debt service.

RESOLVED, That the Arkansas Higher Education Coordinating Board considers economically feasible plans for the University of Central Arkansas to issue bonds in an amount not to exceed \$57.315 million with a term of thirty (30) years at an estimated interest rate not to exceed 5.00 percent for E&G purposes to (1) proceed with the planning, design, and construction of an approximately 80,000 sq. ft. Integrated Health Sciences Building; (2) fund the improvement, renovation, equipping and/or furnishing of information technology infrastructure; and (3) acquire various real property. For auxiliary purposes to (1) renovate

the existing State and Carmichael residence halls and (2) complete brick remediation and roof replacement for portions of Bernard Hall.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the President and the Chair of the Board of Trustees of the University of Central Arkansas and the President of the University of Central Arkansas of the Coordinating Board's resolution.

Dr. Houston Davis, President of the University of Central Arkansas gave an overview of the Integrated Health Sciences Building.

Greg Revels moved to recommend the approval of Agenda Item No. 12 to the full Board for consideration. Keven Anderson seconded and the Committee approved.

Agenda Item No. 13
Report of 2017-18 Intercollegiate Athletic
Revenues and Expenditures

Act 245 of 1989 (A.C.A. §6-62-106) directed the Coordinating Board to develop and establish uniform accounting standards and procedures for reporting revenues and expenditures. Based on these standard definitions and formats, the Coordinating Board is to collect the financial data and provide a uniform report of each institution's athletic revenues and expenditures for the previous fiscal year to the Legislative Joint Auditing Committee and the public by November of each year.

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Report of 2017-18 Intercollegiate Athletic Revenues and Expenditures as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

FURTHER RESOLVED, That the Coordinating Board authorizes the Director to transmit the Report of 2017-18 Intercollegiate Athletic Revenues and Expenditures to the Legislative Joint Auditing Committee according to the provisions of A.C.A. §6-62-106.

Greg Revels asked for the revenues by source. Fuller said he would send that information to the board.

Al Brodell asked if the transfers from the unrestricted E&G's, were capped. Fuller said yes.

On the revenues by source, Chris Gilliam asked where those funds come from. Fuller said it could be ticket sales or generated from different athletics that schools have.

Agenda Item No. 14
 Technical Certificate in Paramedic
 Associate of Applied Science in Paramedic
 Arkansas State University - Newport

The proposed Technical Certificate and Associate of Applied Science in Paramedic will provide students with the skills, knowledge, and clinical experience required to provide safe and effective pre-hospital care. Graduates will be prepared to work in hospitals, emergency rooms, and fire departments. The program integrates classroom, laboratory, and applied clinical practice that follows the standard curriculum of the Arkansas Department of Health for paramedic education. The proposed program will collaborate with local fire departments, hospitals and emergency departments for medical, trauma, and specialty rotations. Students are required to pass a national board exam to practice as a paramedic in Arkansas. ASUN will pursue national accreditation from the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (COAEMSP) following approval by the Arkansas Department of Health Division of Emergency Medical Services (EMS).

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Paramedic (CIP 51.0904; 48-52 credit hours) and the Associate of Applied Science in Paramedic (CIP 51.0904; 61 credit hours) offered by Arkansas State University - Newport, effective Spring 2019.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of Arkansas State University System and the Chancellor of Arkansas State University – Newport of the approval.

There were no questions.

Agenda Item. No. 15
 Certificate of Proficiency in Shielded Metal Arc Welding (SMAW)
 Certificate of Proficiency in Gas Metal Arc Welding (GMAW)
 Certificate of Proficiency in Tungsten Arc Welding (TIG)
 Certificate of Proficiency in Pipe Welding
 Technical Certificate in Welding Technology
 Associate of Applied Science in Welding Technology
 College of the Ouachitas

The proposed welding technology programs will prepare students for entry-level employment as welders. Students will gain proficiency to weld metals using processes including material processing, welding and cutting, SMAW, GMAW, and GTAW. Further, students will learn to follow safe practices in performing welding tasks. The Certificates of Proficiency and Technical Certificate in welding will allow graduates to

continue their academic pathway to obtain an Associate of Applied Science in Welding Technology.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Certificate of Proficiency in Shielded Metal Arc Welding (CIP 48.0508; 9 credit hours); Certificate of Proficiency in Pipe Welding (CIP 48.0508; 9 credit hours); Certificate of Proficiency in Gas Tungsten Arc Welding (CIP 48.0508; 9 credit hours); Certificate of Proficiency in Gas Metal Arc Welding (CIP 48.0508; 9 credit hours); Technical Certificate in Welding Technology (CIP 48.0508; 30 credit hours) and the Associate of Applied Science in Welding Technology (CIP 48.0508; 60 credit hours) offered by College of the Ouachitas, effective Spring 2019.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of College of the Ouachitas of the approval.

There were no questions.

Agenda Item No. 16
University of Arkansas System – eVersity

The University of Arkansas Board of Trustees approved the establishment of the University of Arkansas System eVersity on March 24, 2014. eVersity is a 100 percent online institution created to serve students who are unable to access traditional higher education campuses. On October 31, 2014, the Arkansas Higher Education Coordinating Board admitted eVersity as an organizational unit of the University of Arkansas System. The AHECB recognized eVersity to offer degrees in collaboration with and under the authority of existing institutions in the University of Arkansas System. The Board acknowledged eVersity's collaborative approach with its member institutions as it sought independent accreditation; the Board also recognized that when accreditation is obtained, degree authority would reside with eVersity. The University of Arkansas System eVersity would like to secure independent listing of its programs and recognition by the Arkansas Department of Higher Education. Currently, its programs are listed through the University of Arkansas at Monticello. eVersity is also currently seeking approval for independent accreditation through the United States Department of Education of the programs listed below. This approval will allow eVersity to be able to offer Title IV funds to students. Based on approval by the AHECB, the programs will be listed independently under eVersity on the Arkansas Higher Education Coordinating Board's Approved Degree Programs list.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the independent listing of the programs offered by the University of Arkansas System eVersity on the Arkansas Department of Higher Education AHECB Approved Degree Programs list, effective Fall 2018.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of the Arkansas of University System of the approval.

Al Brodell asked if these programs were being approved primarily for funding purposes. Dr. Michael Moore, Vice President for Academic Affairs, said that the Department of Education requires eVersity's programs be independently listed by the chief agency in the state, which is also in support for their application for Title IV funding.

Agenda Item No. 17
Instruction Center in Carroll County
North Arkansas College

The administration and Board of Trustees of North Arkansas College (NAC) request Arkansas Higher Education Coordinating Board to recognize an off-campus instructional site in Carroll County, to be called the North Arkansas College–Carroll County Center (The Center). NAC is also requesting Coordinating Board approval to offer remedial/developmental education courses in addition to courses required for the following degree programs: Associate of Arts in General Studies, Certificate of General Studies, Associate of Science in Business, Associate of Applied Science in Business Administration, Technical Certificate in Accounting, Technical Certificate in Computer Support Technician, Certificate of Proficiency in Administration Medical Assistant and the Certificate of Proficiency in Nursing Assistant. These programs will be offered via a combination of online and onsite delivery. NAC has had an educational presence in Carroll County for the last ten years offering concurrent credit classes, Adult Education courses, and English as a Second Language (ESL) courses. The center also has a bilingual staff member to help students and parents.

RESOLVED, That the Arkansas Higher Education Coordinating Board (AHECB) approves the establishment of North Arkansas College-Carroll County Center in Berryville, Arkansas, and the offering of selected courses listed above leading to associate degree completion along with the offering of remedial/developmental education courses effective immediately, contingent on off-campus center accreditation or recognition by the Higher Learning Commission.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education (ADHE) to inform the President and Chair of the Board of Trustees of North Arkansas College of the approval.

There were no questions.

Agenda Item No. 18

Technical Certificate in Massage Therapy
University of Arkansas – Rich Mountain

The proposed Technical Certificate in Massage Therapy will provide students with skills and techniques to help with pain management, expedite the healing of injuries, improve circulation, promote relaxation, and support the general wellness of a client. Trained massage therapists utilize touch to manipulate the muscles and other soft tissues of the body in order to treat clients. Massage therapy encompasses many different techniques for various health-related purposes and is considered a part of complementary and alternative medicine.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Technical Certificate in Massage Therapy (CIP 51.3501; 38 credit hours) offered by the University of Arkansas – Rich Mountain, effective Spring 2019.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of the University of Arkansas System and the Chancellor of the University of Arkansas – Rich Mountain of the approval.

Agenda Item No. 19
Institutional Certification Advisory Committee

Initial Program Certification-Distance Technology

RESOLVED, That pursuant to A.C.A. §6-61-301, the Arkansas Higher Education Coordinating Board grants initial certification to the institutions listed on pages 1 - 2 to offer the specified degree programs to Arkansas residents for a period of three years through December 31, 2021.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education is authorized to notify the administration of said institutions that the certification of the degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of said institutions that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in A.C.A. §6-61-301.

Community Care College, Tulsa, Oklahoma
DeVry University, Naperville, Illinois
Northcentral University, San Diego, California
Pepperdine University, Malibu, California

New Institution – Distance Technology

Judson University, Elgin, Illinois

Initial Program Certification – Arkansas Locations

Arkansas Colleges of Health Education, Fort Smith, Arkansas
Evangel University, Springfield, Missouri

There were no questions.

Dr. Charles Allen moved to recommend the approval of Agenda Items No.14 – 19 to the full Board for consideration. Dr. Olin Cook seconded and the Committee approved.

Agenda Items No. 20 & 21
Letters of Notification and Letters of Intent

The Director of the Arkansas Department of Higher Education approved institutional requests for new programs not requiring Board action unless further review is requested by the Board. During this period, the Institutional Certification Advisory Committee received notice of requests from out-of-state institutions to offer degree programs to Arkansas residents. The program notice lists appear in the Letters of Notification on pages 20-1 through 20-44 and in the Letters of Intent on pages 21-1 through 21-6 of the agenda book.

There were no questions.

Report of the Committees

Al Brodell presented the report of the Finance Committee and moved approval of Agenda Items 11 – 13. The board approved.

Lori Griffin presented the report of the Academic Committee and moved approval of Agenda Items 14 – 19. The board approved.

Remarks by Presidents and Chancellors

Chair Allen announced that the next Arkansas Higher Education Coordinating Board meeting would be held at the Arkansas Department of Higher Education in Little Rock on January 25, 2019.

With no further comments, the meeting adjourned at 9:47 a.m.

Nichole Abernathy

APPROVED:

Sam Sicard, Secretary