

**ARKANSAS HIGHER EDUCATION COORDINATING BOARD
Regular Quarterly Meeting
October 27, 2006**

Minutes of Meeting

The October 27, 2006 regular meeting of the Arkansas Higher Education Coordinating Board was held in the Doc Bryan Student Services Center Lecture Hall on the campus of Arkansas Tech University in Russellville. Chairman Kaneaster Hodges called the meeting to order at 10:00 a.m. with a quorum of Board members present.

Coordinating Board present:

Kaneaster Hodges, Chair
Dr. Lynda Johnson, Secretary
Jodie Carter
David Damron
Phil Ford
Dr. Dan Grant
Bill Johnson
Steve Luelf
Mark Smith
Dick Trammel

Coordinating Board absent:

David Leech, Vice Chair
Dr. Anne Trussell

Department staff present:

Dr. Linda Beene, Director
Dr. Steve Floyd, Deputy Director
Dr. Karen Wheeler, Associate Director of Academic Affairs
Dr. Stanley Williams, Senior Associate Director for Finance
Ron Harrell, Associate Director for Planning and Accountability
Cynthia Moten, Coordinator of Academic Affairs
Dr. Sandy Smith, Coordinator of Academic Affairs
Jeanne Jones, Coordinator of Institutional Certification
Tara Smith, Coordinator of Financial Aid
Lillian Williams, YOU Program Coordinator
Gloria Venable, Coordinator of Federal Programs
Ashley Pettingill, Financial Officer
Robin Henson, Communications Officer
Christina Miller, Assistant Director for Planning and Accountability
Nichole Abernathy, Administrative Support

Presidents, chancellors, institutional representatives, members of the press, and guests were also present.

Chairman Hodges introduced Dr. Robert Brown, President of Arkansas Tech University (ATU), for a welcome.

Dr. Brown began by welcoming everyone to ATU's campus and introducing the ATU Board of Trustee Chairman Dean Wilburn and State Senator Sharon Trusty. He then thanked Dr. Beene, the Higher Education Coordinating Board and ADHE staff for "setting Arkansas on the path of formula funding." Dr. Brown concluded by stating he was honored to host the Coordinating Board meeting and that it would be his honor to host again in the future.

Chairman Hodges announced that there would be a public hearing on amendments to the rules and regulations for the State Teacher Assistance Resource (STAR) Program.

Agenda Item No. 1 Approval of Minutes

Jodie Carter moved to approve the minutes of the August 4, 2006 regular meeting and September 8, 2006 Special Meeting. Dick Trammel seconded the motion, and the Board unanimously approved.

Agenda Item No. 2 Report of the Director

Chairman Hodges recognized Dr. Linda Beene for her Director's Report. She began by telling presidents and chancellors that the institutional budget requests would be presented to the Joint Budget Committee after the session begins. Dr. Beene said she is looking forward to discussing funding issues with the new governor and will be presenting ADHE's budget to the Legislative Council on November 14. She noted that four years ago at this meeting she presented the agency budget on the Tuesday after her appointment.

Dr. Beene thanked members of the Coordinating Board and institutions for the record attendance at the 2006 Joint Board meeting and Trustee Conference. She said that Governor Huckabee commented that he appreciated having the presidents/chancellors and trustees attending and supporting higher education. Dr. Beene reported that Michael Cohen, President of Achieve Inc., and Dave Spence, President of the Southern Regional Education Board (SREB), discussed college and workplace readiness through a redesign of the high school curriculum at the Joint Board Meeting.

Next, Dr. Beene explained that Arkansas is one of nine states working together to develop an end-of-course exam. The test will be used to measure a high school student's math level as a placement for college level math instead of the ACT math score. Dr. Beene said this discussion is being held at the national level and the decision will lie with the Coordinating Board.

Dr. Beene announced that ADHE has worked with representatives from campuses for several years addressing the issues related to concurrent enrollment (high school students who are enrolled in college general education courses). She noted that two years ago, Act 102 of the Second Extraordinary Session of 2003 created the Concurrent Enrollment Panel. Dr. Beene stated that one of the goals for the Concurrent Enrollment Panel is to develop ways for AP and Concurrent Enrollment courses to co-exist in high schools. The six member panel was appointed by Dr. Beene and Dr. Ken James, Commissioner of the Department of Education. Dr. Beene noted that the panel has written a draft policy of guidelines and would like feedback from the institutions. Dr. Beene said it may be necessary to have a special Coordinating Board meeting to review the Concurrent Enrollment document and to revise the capitol recommendations to reflect the \$150 million new dollars that would be generated if the bond issue passes.

Chairman Hodges asked about the impetus of the development of the concurrent enrollment policy. Dr. Beene remarked that this policy is about consistency in concurrent credit and quality assurance of those courses. The Concurrent Enrollment draft stipulates that each institution of higher education offering the concurrent credit course(s) must meet the National Alliance of Concurrent Enrollment Partnerships (NACEP) standards. Mark Smith asked how many institutions are currently members of NACEP. Dr. Beene said that while many institutions are interested in NACEP, none are members. She noted that if ADHE had a staff member available to work with the institutions to monitor the standards of NACEP, then that would be an alternative to having an outside accrediting agency monitoring the standards. Dick Trammel asked if the provisional membership for NACEP would cause a financial burden on the institutions. Dr. Beene stated that ADHE staff would look into the cost associated with NACEP and present it at the next meeting. Jodie Carter commented that this is a good move for higher education and gave his support.

Chairman Hodges commented that it is clear ADHE will require additional staff to execute the growing number of requests from legislators. Dick Trammel commented that he would like to see a study comparing the higher education salaries in Arkansas with those of neighboring states.

Phil Ford thanked Dr. Beene for her hard work, stating that she deserves a lot of credit for the progress higher education has made in Arkansas.

Chairman Hodges thanked Dr. Beene for her Director's Report.

Report of Committees

Dr. Dan Grant presented the report of the Academic Committee and moved to adopt Agenda Items 3-9. Dr. Lynda Johnson seconded the motion, and the Board unanimously approved. Dr. Grant moved to defer action on Agenda Item 10. Jodie Carter seconded the motion, and the Board unanimously approved.

David Damron presented the report of the Finance Committee and moved approval of Agenda Items 11 & 12. Dick Trammel seconded the motion, and the Board unanimously approved.

Agenda Item No. 3

Doctor of Philosophy in Health Promotion and Prevention Research
University of Arkansas for Medical Sciences

The administration and Board of Trustees of the University of Arkansas System (UA) request approval for the University of Arkansas for Medical Sciences (UAMS) to offer the Doctor of Philosophy (PhD) in health promotion and prevention research (HPPR). UAMS is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The program is within the role and scope established for the institution. The UA Board of Trustees approved the program on January 26, 2006.

The proposed PhD in health promotion and prevention research is designed to prepare students with the theoretical and methodological foundations necessary to research theory-based strategies to address public health concerns identified in collaboration with public health practitioners. Students must hold the master's or equivalent degree in a field relevant to health promotion and prevention research prior to enrollment in the program. Once enrolled, students must complete a minimum of 66 semester credit hours to fulfill the PhD program requirements. The program of study can be completed within a three-year period of full-time study, but must be completed within seven calendar years.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the PhD in health promotion and prevention research (CIP 51.2299) at the University of Arkansas for Medical Sciences, effective Summer 2007.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas for Medical Sciences of this approval.

Agenda Item No. 4
Associate of Applied Science in Aviation Maintenance
University of Arkansas Community College at Batesville

The administration and Board of Trustees of the University of Arkansas System (UA) request approval for the University of Arkansas Community College at Batesville (UACCB) to offer the Associate of Applied Science (AAS) in aviation maintenance. UACCB is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The program is within the role and scope established for the institution. The UA Board of Trustees approved the program on September 28, 2006.

The proposed program will provide students education and training in airframe and powerplant inspection and repair and the private sector with certified technicians licensed by the Federal Aviation Administration (FAA). Graduates will be employed as airframe and powerplant mechanics, repair inspectors, supervisory personnel, and FAA technicians.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in aviation maintenance (CIP 47.0608) at the University of Arkansas Community College at Batesville, effective Summer 2007.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the President and Chair of the Board of Trustees of the University of Arkansas System, and the Chancellor of the University of Arkansas Community College at Batesville of this approval.

Dr. Lynda Johnson asked if background checks would be performed on applicants, and if so, how rigorous they would be. Dr. Sandy Smith responded that all applicants will be expected to meet FAA requirements. Kathleen McNamee, Division Chair for Industrial Technology at UACCB, stated that UACCB is prepared to meet all FAA and Homeland Security requirements. She noted that currently, Homeland Security has amplified their security measures by requiring more paperwork and background checks.

Mark Smith asked the number of institutions in Arkansas that have aviation maintenance programs. Dr. Smith responded that currently four institutions carry aviation programs.

Agenda Item No. 5
Pulaski Technical College Arkansas Culinary School
Technical Certificate in Baking and Pastry Arts
Associate of Applied Science in Culinary Arts
Technical Certificate in Culinary Arts
Pulaski Technical College

The administration and Board of Trustees of Pulaski Technical College (PTC) request approval to establish a new academic unit, the Pulaski Technical College Arkansas Culinary School, and to offer the Associate of Applied Science in culinary arts, Technical Certificate in culinary arts, and Technical Certificate in baking and pastry arts. PTC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed academic unit and programs are within the institutional role and scope. The PTC Board of Trustees approved the proposal on August 28, 2006.

A Memorandum of Understanding (MOU) has been executed between Pulaski Technical College and the Arkansas Culinary School Inc., for PTC to establish a new academic unit, Pulaski Technical College Arkansas Culinary School (PTCACs). The MOU will become effective only upon Coordinating Board approval of the proposed academic unit and associated culinary programs. The MOU details the purchase of assets, assumption of liabilities, and the nature of potential employment contracts with existing Arkansas Culinary School staff.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the establishment of a new academic unit at Pulaski Technical College known as Pulaski Technical College Arkansas Culinary School; and the offering of the Associate of Applied Science in culinary arts, the Technical Certificate in culinary arts (CIP 12.0503), and the Technical Certificate in Baking and Pastry (CIP 12.0501), effective immediately.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of Pulaski Technical College of this approval.

Dr. Lynda Johnson commented that the establishment of the culinary school is an excellent public initiative for PTC. Chairman Hodges questioned where PTC would get the \$386,000 in estimated annual program costs. Dr. Dan Bakke, President of Pulaski Technical College, stated that revenues in the amount of \$593,525 would come from tuition and fees. Chairman Hodges commented that the agenda item should be amended to state there will be no new state general revenue.

Agenda Item No. 6
Technical Certificate in Culinary Arts
NorthWest Arkansas Community College

The administration and Board of Trustees of NorthWest Arkansas Community College (NWACC) request approval to offer the Technical Certificate in culinary arts. NWACC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institutional role and scope. The NWACC Board of Trustees approved the proposal on October 10, 2006.

The culinary arts program will provide students with food production skills required for entry-level employment in the hospitality industry. Twelve semester credit hours of the 36-credit hour program will be taught each semester. Six new courses in food production, culinary arts, food science and nutrition, and baking will be added. The program builds upon the existing Certificate of Proficiency in hospitality management and also will prepare students for the bachelor's program in hospitality and restaurant management at the University of Arkansas, Fayetteville.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Technical Certificate in culinary arts (CIP 12.0503) to be offered at NorthWest Arkansas Community College, effective January 2007.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of NorthWest Arkansas Community College of this approval.

Dr. Lynda Johnson enquired why NWACC's Technical Certificate in Culinary Arts program required 36-credit hours while PTC's Technical Certificate in Culinary Arts only required 30-semester credit hours. Cynthia Moten responded that in some instances, institutions include English and technical mathematics in the Technical Certificate program as part of the curriculum.

Chairman Hodges asked how many students would be involved in the program. Cynthia Moten responded that based on a preliminary survey, 25 students are expected to enroll in the program in the first semester.

Bill Johnson asked if the students that participated in the survey were tracked by the institution to determine the accuracy of the survey. Dr. Beene stated that each institution receives an annual productivity report that would contain that information.

Agenda Item No. 7
Bachelor of Arts in International Studies
University of Central Arkansas

The administration and Board of Trustees of the University of Central Arkansas (UCA) request approval to offer the Bachelor of Arts in international studies. UCA is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The program is consistent with the role and scope of the institution to offer degree programs in a wide variety of fields. The UCA Board of Trustees approved the proposal on August 4, 2006.

The proposed bachelor's degree in international studies is a multi-disciplinary program that will be located in the Department of Political Science. The proposed program is designed for students to study international topics and problems primarily from a social science perspective. The program will emphasize the political relations and interactions between and among countries in the international system. Students will be required to select a course of study from one of three concentration areas: international politics and diplomacy, international political economy and development, or regional studies. The concentration in international politics and diplomacy emphasizes the behaviors of sub-groups that operate within states and transnational groups that operate across state boundaries. The concentration in international political economy and development emphasizes the role of global institutions such as the World Bank and the World Trade Organization. The concentration in regional studies emphasizes the study of political, economic, and cultural systems in the African, Asian, European, Latin American, and Middle Eastern regions of the world.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Bachelor of Arts in international studies (CIP 30.2001) to be offered at the University of Central Arkansas, effective January 2007.

RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to inform the President and Chair of the Board of Trustees of the University of Central Arkansas of this approval.

Dr. Grant commented that he thought this was a solid program; however, he didn't see any reference to a foreign studies requirement. Clay Arnold, Political Science Chair at UCA, responded that while this is only a pilot program, it is an excellent opportunity for students in the political science and international studies program.

Chairman Hodges asked if only three semester credit hours of foreign language were required for the international studies program. Clay Arnold responded that

three semester credit hours are required in addition to what the university's baccalaureate program requires.

Dr. Lynda Johnson commented that this is an excellent program and she would like to see a foreign studies program started at Central High School in the near future. Clay Arnold agreed.

David Damron questioned the process used to pick the six new courses, in particular the political revolution and Mexican politics courses. Clay Arnold commented that the political revolution course deals with the dynamics of revolutionary activities in any country or region. It, as well as the Mexican politics course, draws heavily on the examples of Latin American heritage due to the professors specialty in Latin patriarch. Damron asked if there were any plans to include Asian or Southeastern Asian cultures. Arnold answered that that is one of the options for a student who is pursuing a concentration in regional studies.

Agenda Item No. 8
Associate of Applied Science
in Pharmacy Technician Science
Arkansas State University—Beebe

The administration and Board of Trustees of the Arkansas State University System (ASU) request approval to offer the Associate of Applied Science (AAS) in pharmacy technician science at Arkansas State University—Beebe (ASU-Beebe). ASU-Beebe is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The proposed program is within the institutional role and scope. The ASU System Board approved the proposal on February 24, 2006.

The Coordinating Board approved the Certificate of Proficiency and Technical Certificate in pharmacy technician at ASU-Beebe in August 2006. The AAS in pharmacy technician science consists of 66 semester credit hours that include 31 credit hours of technical courses required for the existing Technical Certificate and 35 credit hours of general education core courses. The program will be taught in the evenings, on weekends, and online to a maximum of 20 students per semester. A satisfactory criminal background check will be required for program admission.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the Associate of Applied Science in pharmacy technician science (CIP 51.0805) at Arkansas State University—Beebe, effective immediately.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher

Education to inform the President and Chair of the Board of Trustees of the Arkansas State University System, and the Chancellor of Arkansas State University—Beebe of the approval.

Agenda Item No. 9
Institutional Certification Advisory
Committee Resolutions

The Institutional Certification Advisory Committee (ICAC) met on October 3, 2006. The following resolutions were presented for Coordinating Board consideration.

Program Certification

Bryan College

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Bryan College of Rogers, Arkansas, to offer the following degree programs: Associate of Applied Science in Business Administration and Management, Associate of Applied Science in Computer Information Systems-Networking, Associate of Applied Science in Medical Assistant, and Associate of Applied Science in Exercise Specialist. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Bryan College that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Bryan College that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing

institutional and program certification as defined in Arkansas Code §6-61-301.

Ecclesia College

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Ecclesia College of Springdale, Arkansas, to offer the following degree programs: Associate of General Studies and Bachelor of Science in Business Administration. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Ecclesia College that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; (3) changes in the method of operation of the institution's programs in Arkansas, including the development of new degree programs not customarily offered at colleges and universities.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Ecclesia College that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Franklin University

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Franklin University of Columbus, Ohio, to offer the following degree programs: Bachelor of Science in Financial Management, Bachelor of Science in Forensic Accounting, and Bachelor of Science in Business Forensics. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Franklin University that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Franklin University that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Grand Canyon University

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Grand Canyon University of Phoenix, Arizona, to offer the following degree programs: Master of Business Administration and Master of Science in Leadership. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Grand Canyon University that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Grand Canyon University that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

Regis University

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to Regis University of Denver, Colorado, to offer the following degree programs: Bachelor of Science in Accounting, Bachelor of Science in Business Administration, Bachelor of Science in Computer Information Systems, Bachelor of Science in Computer Networking, Bachelor of Science in Computer Science, Bachelor of Science in Finance, Bachelor of Science in Health Care Administration, Bachelor of Science in Health Information Management, Bachelor of Science in Marketing, Bachelor of Science in Nursing (RN to BSN), Bachelor of Science in Public Administration, Master of Business Administration, Master of Non-profit Management, Master of Science in Computer Information Technology, Master of Science in Management, Master of Science in Nursing, Master of Science in Software and Information Systems, and Doctor of Physical Therapy (Transition). The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of Regis University that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of Regis University that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

University of Phoenix-Little Rock

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to the University of Phoenix-Little Rock, Arkansas, to offer the following degree programs: Bachelor of Science in Communications and Bachelor of Science in Psychology. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of the University of Phoenix-Little Rock that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of Phoenix-Little Rock that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

University of Phoenix-Online

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to the University of Phoenix-Online of Phoenix, Arizona, to offer the following degree programs: Bachelor of Science in Communications and Bachelor of Science in Psychology. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of the University of Phoenix-Online that the initial certification of these degree programs requires the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in

the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of Phoenix-Online that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

University of Phoenix-Rogers

RESOLVED: That pursuant to ACA §6-61-301 the Arkansas Higher Education Coordinating Board grants initial program certification to the University of Phoenix-Rogers, Arkansas, to offer the following degree programs: Bachelor of Science in Communications and Bachelor of Science in Psychology. The certification is for a period of two years and expires October 27, 2008.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the administration of the University of Phoenix-Rogers that the initial certification of these degree programs require the institution to notify the Arkansas Department of Higher Education whenever any of the following occurs: (1) major reorganization of the controlling body; (2) changes in the charter or incorporation documents of the institution; or (3) changes in the method of operation of the institution's programs in Arkansas.

FURTHER RESOLVED, That the Coordinating Board instructs the Director to notify the administration of the University of Phoenix-Rogers that any advertisement or published materials using the name of the Arkansas Higher Education Coordinating Board or the Arkansas Department of Higher Education must contain the following statement:

Arkansas Higher Education Coordinating Board certification does not constitute an endorsement of any institution or program. Such certification merely indicates that certain criteria have been met as required under the rules and regulations implementing institutional and program certification as defined in Arkansas Code §6-61-301.

The Institutional Certification Advisory Committee (ICAC) Report begins on page 9-1 of the Agenda book.

Dr. Dan Grant voiced concern over the growing number of requests from out-of-state institutions. He said it gives him some easement knowing they have to meet ICAC standards. Dr. Beene noted that Arkansas is known for having the third most stringent standards in the nation.

Dr. Grant commented that Ecclesia College did not have regional accreditation and enquired how it was possible for them to get program approval without it. Jeanne Jones explained that under the current ICAC Rules and Regulations, institutional accreditation must be recognized by the United States Department of Education (USDOE). She explained that Ecclesia College is accredited by the Association of Biblical Higher Education, which is recognized by the USDOE.

Dr. Beene informed the Coordinating Board that the ICAC Committee meeting dates are published on the ADHE website and they are welcome to attend the meetings.

Dr. Dan Grant moved to recommend Agenda Items No. 3-9 to the full Board for consideration. Dr. Lynda Johnson seconded, and the Committee unanimously approved.

Agenda Item No. 10 Review of Institutional Role and Scope Designations

ACA 6-61-207 requires the Arkansas Higher Education Coordinating Board to establish appropriate institutional role and scope designations in consultation with college and university personnel. The law also requires periodic review of institutional role and scope designations. The Coordinating Board last adopted role and scope designations for each institution in 1999. Act 502 of 2005 amended ACA 6-61-207 by requiring institutional role and scope to address changing economic needs of the state and the new economy.

The requested changes and rationale for each institutional role and scope designation have been reviewed and the recommended changes are underlined in this agenda item beginning on page 10-3. The recommended role and scope designations create consistency among master's- and doctoral-level institutions.

Dr. Dan Grant voiced concerns over the proposed revisions to the role and scope designations. He presented to the Coordinating Board a handout detailing his questions and concerns. He stated that in order for the Coordinating Board to be responsive to legislative mandates and to avoid proliferating and/or duplicating graduate programs, further examination of the Role and Scope is needed to ensure it is written in a legal precise language, free from "P.R. type statements."

Cynthia Moten gave an overview of the role and scope review process and a summary of the proposed changes. She stated that the current role and scope designations allow institutions to address the economic development needs of the state and the new economy as required by Act 502 of 2005. Cynthia also responded to questions from the Coordinating Board about the ADHE staff recommendation for institutional role and scope revisions. She gave the history of the role and scope review process and noted that ADHE staff and the Coordinating Board generally have accepted the institutional requests to include more details about college and university programs and operations. Cynthia stated that the recommended role and scope designations allowed the ADHE staff to edit the current designations for clarity and to create consistency among master's- and doctoral-level institutions in Arkansas. The proposed revisions do not change the degree program level of any institution.

Chairman Hodges moved deferment of Agenda Item No. 10 until ADHE staff, with the assistance of an external consultant, can study more fully the language of Role and Scope Statements, and work with the colleges and universities to achieve an appropriate end result. Jodie Carter seconded, and the Committee unanimously approved.

Agenda Item No. 11
Report of 2005-2006 Intercollegiate Athletic
Revenues and Expenditures

Act 245 of 1989 (A.C.A. §6-62-106) directed the Coordinating Board to develop and establish uniform accounting standards and procedures for reporting revenues and expenditures. Based on these standard definitions and formats, the Coordinating Board is to collect the financial data and provide a uniform report of each institution's athletic revenues and expenditures for the previous fiscal year to the Legislative Joint Auditing Committee and the public by November of each year.

The 2005-06 total amount of athletic expenditures reported by state-supported universities is \$78,341,553 and two-year colleges is \$243,635. The statewide total is \$78,585,188, an increase of \$754,726 (1.0%) from \$77,830,462 in 2004-05.

RESOLVED, That the Arkansas Higher Education Coordinating Board accepts the Report of 2005-06 Intercollegiate Athletic Revenues and Expenditures as prepared in accordance with Arkansas Higher Education Coordinating Board uniform accounting standards and definitions for athletic reporting.

FURTHER RESOLVED, That the Coordinating Board authorizes the Director of the Arkansas Department of Higher Education or her designee to transmit the Report of 2005-06 Intercollegiate Athletic

Revenues and Expenditures to the Legislative Joint Auditing Committee according to the provisions of Act 245 of 1989.

Steve Luelf asked Dr. Stanley Williams to clarify the term "auxiliary profits." Dr. Williams stated that bookstores, cafeterias, parking decks and items like these fall under the auxiliary profit category.

Mark Smith asked if all students are required to pay athletic fees and what is the typical amount. Dr. Williams stated that all students do have to pay athletic fees and they generally range from \$7 to \$12 dollars per Semester Credit Hour or \$120 to \$180.

Chairman Hodges asked what the total amount would be for a credit hour. Dr. Williams stated the total could range from \$7 to \$12, depending on the institution.

Bill Johnson moved to recommend Agenda Item No. 11 to the Full Board for consideration. Dick Trammel seconded, and the Committee unanimously approved.

Agenda Item No. 12
Guidelines for Economic Incentive Funds

Arkansas Code Annotated §6-61-209 requires the Arkansas Higher Education Coordinating Board (AHECB) to present a consolidated budget request from the state-supported colleges and universities to the General Assembly and the Governor prior to each regular session of the General Assembly. At its August 4, 2006 meeting, the AHECB approved recommendations for state funding of the educational and general operations of Arkansas public institutions of higher education in the 2007-09 biennium. As part of this recommendation, \$6.6 million would be appropriated to the Arkansas Department of Higher Education (ADHE) each year of the biennium to be distributed to two-year colleges for economic development initiatives.

ADHE staff has worked with a committee of presidents and chancellors of Arkansas two-year colleges in the development of guidelines for the Economic Incentive Funds. As directed by the AHECB, an amount not to exceed \$300,000 would be available to each two-year college after acceptance of a plan for stimulating economic development in the region served by the college. All plans submitted would be required to include accountability measures. Funds would become a part of the college's base for the next biennium only if the plan is implemented and has demonstrated economic improvements according to these stated accountability measures.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the guidelines presented in this agenda item for the awarding of Economic Incentive Funds to two-year colleges.

Dr. Stanley Williams commented that the committee of two-year presidents and chancellors did an excellent job preparing the guidelines. The committee also prepared a report format for the institutions to follow when preparing their final reports. Dr. Williams stated that the institutions needed to submit their reports by January 15. The review committee would have until July 1, 2007 to review them. This would provide enough time, if needed, for major changes to be made to each report, stated Dr. Williams. He also added that the institutions must show accomplishments during the biennium to have the \$300,000 in the base for the next biennium.

David Damron asked how many schools were represented on the committee. Dr. Williams stated five. Dr. Beene commented that Dr. Becky Paneitz prepared the initial draft for the guidelines and did a significant amount of work. Dr. Larry Williams, Dr. Glen Fenter, Dr. Charles Welch, and Dr. Barry Ballard were also on the committee. The draft was unanimously approved at the AATYC meeting.

Dick Trammel asked about the funding process. Dr. Williams said that the funds would be distributed during the process of the project. Dr. Beene added that ADHE's recommendation to legislators is that the \$300,000 be appropriated to the institutions using special language that the funds could only be released after the proposal has been approved. Mr. Trammel asked if the institution would be made aware of the progress during the project. Dr. Beene answered yes.

Steve Luelf asked what protection would be used to ensure the funds are not used for overhead. Dr. Beene stated that ADHE will have to work with each individual institution to make sure that doesn't happen.

Dick Trammel moved to recommend Agenda Item No. 11 to the Full Board for consideration. Bill Johnson seconded, and the Committee unanimously approved.

Agenda Item No. 13 Arkansas Course Transfer System

Act 672 of 2005 directed the Arkansas Higher Education Coordinating Board to implement a transfer curriculum for all state public colleges and universities effective December 1, 2006. Beginning in November 2004, 14 chief academic officers (CAOs) from two- and four-year institutions began meeting to discuss developing a transfer system. The primary goals of the CAO Transfer Committee were to: (1) identify and reduce barriers so that students might reach the highest attainment level possible; (2) comply with statutes that provide for seamless transfer; (3) reduce the number of individual articulation agreements by establishing a single statewide course transfer agreement that is simple, accessible, and student friendly; (4) provide an ongoing process for course transferability rather than a one-time fix; and (5) communicate with the Governor and legislators about course transfer issues.

Act 672 of 2005 specified that all freshman and sophomore general education courses must be accepted for full transfer credit in the appropriate subject area and that the criteria for course transferability would be determined by faculty teams grouped by discipline. Twenty-two faculty teams composed of college and university faculty met by disciplines in March 2006 to determine course transferability criteria for 88 courses. These faculty review teams determined appropriate course index numbers and names, and established course descriptions and learning outcomes for courses in their disciplines. All faculty who served on review teams were nominated by their institutions and appointed by the Executive Council of Presidents and Chancellors of the Arkansas Higher Education Coordinating Board.

RESOLVED, That the Arkansas Higher Education Coordinating Board approves the implementation of the Arkansas Course Transfer System as directed by Act 672 of 2005 and the activation of the ACTS website by December 1, 2006.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education to notify the presidents and chancellors of Arkansas's colleges and universities, the House and Senate Education Committees, and the Governor's office of this approval.

FURTHER RESOLVED, That the Board directs the ADHE staff to prepare an institutional status report on the Arkansas Course Transfer System annually.

Dr. Karen Wheeler, Associate Director for Academic Programs, gave a presentation on the background and development process of the ACTS. Dr. Sandy Smith, Coordinator of Academic Affairs, gave a demonstration of the ACTS website <http://acts.adhe.edu>.

Chairman Hodges questioned whether ACTS would cause an issue regarding students meeting their major's pre-requisite. Dr. Smith commented that ACTS only pertains to general education courses that are not specific to a degree.

David Damron questioned if there were any plans to expand the 88 courses available on ACTS. Dr. Smith responded that ACTS would be expanding and will eventually include private institutions.

Dr. Dan Grant asked if new funding was provided for ACTS since it was mandated by legislation. Dr. Beene responded no.

Jodie Carter moved to approve Agenda Item No. 13. Mark Smith seconded the motion, and the Board unanimously approved.

Chairman Hodges recognized Senator Trusty for her sponsorship of Act 672 of 2005. Senator Trusty commented that as a legislator, she heard a lot of complaints about the complexities of transferability. And while she is proud to have the transfer bill as her legacy, the real credit goes to the individuals that have worked on it for years. Senator Trusty concluded by saying she has enjoyed working with higher education and looks forward to future projects.

Dr. Beene thanked Dr. Karen Wheeler and Ron Harrell of ADHE for their vision and hard work in implementing the ACTS website.

Public Hearing

Chairman Hodges declared the meeting a public hearing for the review of rules and regulation changes to the State Teacher Assistance Resource (STAR) Program. He called on Tara Smith to present the information.

Agenda Item No. 14 Approval of Amended Rules and Regulations State Teacher Assistance Resource (STAR) Program

This agenda item presents amended rules and regulations for the Arkansas State Teacher Assistance Resource (STAR) Program, which is necessary to comply with Act 48 of the Second Extraordinary Session of 2003. The Financial Aid Division of ADHE will administer this program.

The STAR Program was created by the 2003 Arkansas General Assembly as a loan forgiveness program to serve as an incentive to induce Arkansans to enter the field of teaching, particularly in high-need areas. This program began in the fall semester of 2004.

In compliance with the Administrative Procedures Act of 1979, a public hearing was announced in a newspaper of general circulation to discuss the amended rules and regulations that will govern the STAR Program. The hearing will be held on October 27, 2006, in conjunction with a meeting of the Arkansas Higher Education Coordinating Board.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopts the amended rules and regulations presented in this agenda item for the Arkansas State Teacher Assistance Resource (STAR) Program administered by the Arkansas Department of Higher Education.

FURTHER RESOLVED, That, by the adoption of these amended rules and regulations presented in this agenda item, the Director of

the Arkansas Department of Higher Education or her designee is authorized to promulgate these rules and regulations and to implement them for the 2006-07 academic years.

FURTHER RESOLVED, That the Director of the Arkansas Department of Higher Education or her designee is authorized to make technical changes and corrections when necessary in the program rules for the Arkansas State Teacher Assistance Resource (STAR) Program.

Phil Ford questioned if the STAR Program was successful. Tara Smith responded that the program has influenced students to teach in high-need areas and therefore she feels it is a success.

Steve Luelf questioned whether applicants are required to be legal residents of Arkansas. Ms. Smith stated that under the eligibility criteria listed in the rules and regulations, an applicant must be a citizen of the United States or a permanent resident alien. Applicants must also be bona fide Arkansas residents, as defined by the Arkansas Department of Higher Education, for at least six months prior to the application deadline.

Dr. Lynda Johnson asked if there was any assistance for students desiring to participate in the STAR Program that needed help passing the Praxis II exam. Ms. Smith responded that help can be offered but there is no official assistance.

There were no public comments made.

Jodie Carter moved to approve Agenda Item No. 14. Dr. Lynda Johnson seconded the motion, and the Board unanimously approved.

Agenda Item No. 15 Guidelines for the Notification of Sex Offenders

Arkansas Code Annotated § 12-12-913 requires the Arkansas Higher Education Coordinating Board (AHECB) to promulgate guidelines for the disclosure to students and parents of information regarding a sex offender when such information is released to a local institution of higher education by a local law enforcement agency having jurisdiction. These guidelines will be used by institutions of higher education in the development of a written policy to be adopted by the institution's board of trustees.

ADHE staff has worked with institutions of higher education in the development of these guidelines. All institutions have a set of procedures in place to provide the required notification. These guidelines will provide direction in the development of the written policy.

RESOLVED, That the Arkansas Higher Education Coordinating Board adopt the following guidelines presented in this agenda item for the disclosure to students and parents of information regarding a sex offender when such information is released to a local institution of higher education by a local law enforcement agency having jurisdiction.

FURTHER RESOLVED, That the Coordinating Board instructs the Director of the Arkansas Department of Higher Education or her designee to inform the presidents and chancellors of Arkansas college and universities of the approval of these guidelines.

Dr. Ed Coulter voiced concern regarding the disclosure to students and parents of information. He noted that students over the age of 18 have privacy rights that may be infringed upon if their parents are notified. He also stated that his institution doesn't keep contact information for student's parents. Dr. Steve Floyd commented that the original statute pertained to K-12 and therefore, it was necessary to include parents in the language. However, there is now a need to amend the statute and possibly remove the notification of parents, depending on the student's age.

Dr. Robert Brown stated that because federal law supersedes state law, institutions have to adhere to the 1974 Family Privacy laws which contradict the Guidelines for the Notification of Sex Offenders.

Dr. Beene commented that ADHE has done its best to adhere to the statute that requires the development of a written policy. However, the institutions have made legitimate points. She recommended that the Coordinating Board notify the legislature that ADHE will not be able to fulfill the statutory requirements for implementing the policy until these issues have been addressed.

After some discussion, Dr. Lynda Johnson moved to communicate with legislators the Coordinating Board's desire to implement Agenda Item No. 15. However, technical issues will have to be refined and conflicts between federal and state laws will have to be concluded before the Coordinating Board can disseminate the Guidelines for the Notification of Sex Offenders. Dr. Dan Grant seconded the motion, and the Board unanimously approved. Chairman Hodges commented that the absence of legal council at the Department of Higher Education is felt during issues like this.

Agenda Item No. 16
Revision and Update of the Alternate
Retirement Plan for ADHE Employees

On July 14, 1967, the State Board of Higher Education, now the Arkansas Higher Education Coordinating Board (AHECB), approved the Arkansas Department of Higher Education (ADHE) employee participation in the Arkansas Department of Higher Education Alternate Retirement Plan (the "Plan") through the Teachers Insurance and Annuity Association (TIAA) and the College Retirement Equities Fund (CREF) [A.C.A. Title 24, Chapter 7, Subchapter 8].

Since that time, the Plan has been revised in 1993, 2001 and 2004. The current Plan document is written in such a way that it allows only one company, TIAA/CREF, to offer the Plan to participating ADHE employees. ADHE staff decided to have the Plan document revised in order to allow more than one vendor to offer products through the Plan, if a decision is made to do so. In addition, ADHE wishes to restate the Plan to incorporate previously adopted amendments and to permit employees to make elective contributions to the Plan.

RESOLVED, that the Arkansas Department of Higher Education ("ADHE") herein amends and restates the Arkansas Department of Higher Education Alternate Retirement Plan (the "Plan") effective January 1, 2007 in the form attached hereto. The Plan is being amended and restated in order to incorporate existing amendments to the Plan, to enable ADHE or its delegate to retain service providers at its discretion and to permit members to make pre-tax or designated Roth contributions to the Plan.

FURTHER RESOLVED, that the Director of the ADHE or his/her designee is authorized and directed to take any and all further action as may be necessary or advisable to effectuate the foregoing resolution, including, but not limited to, providing notification to certain interested parties of such amendment and restatement.

Dr. Floyd thanked David Damron and his firm, Beall Barclay and Company PLC, for recommendations they made regarding the Alternate Retirement Plan.

Steve Luelf questioned if the plan would have an affect on public money. Dr. Floyd responded no.

Dr. Dan Grant moved to approve Agenda Item No. 16. Phil Ford seconded the motion, and the Board unanimously approved.

Agenda Item No. 17
Higher Education Coordinating Board
2007 Meeting Schedule

The Arkansas Higher Education Coordinating Board meets quarterly to act upon Board initiatives and to respond to campus proposals. The proposed 2007 schedule for these regular quarterly meetings follows:

February 2, 2007	Southeast Arkansas College Pine Bluff
April 27, 2007	Lyon College Batesville
August 3, 2007	University of Arkansas Fayetteville
October 16, 2007	AATYC Conference Hot Springs

RESOLVED, That the Arkansas Higher Education Coordinating Board agrees to the following dates for regular quarterly meetings during 2007: February 2, April 27, August 3, and October 16.

FURTHER RESOLVED, That the Board expresses its appreciation and accepts the invitations to meet in February at the Southeast Arkansas College, in April at Lyon College, in August at the University of Arkansas, and in October at the AATYC conference in Hot Springs.

Dr. Floyd noted that the October 16 Board meeting would be held in conjunction with the AATYC Annual Conference in Hot Springs. He also noted that the April 27 meeting would be the first Coordinating Board meeting to be held on the campus of a private institution.

Dr. Lynda Johnson moved to approve Agenda Item No. 17. Dick Trammel seconded the motion, and the Board unanimously approved.

Agenda Item No. 18
Report on Curriculum Alignment Project

Arkansas is one of ten states to have received a National Governors Association (NGA) Honors State Grant and is using these funds to further the state's efforts to redesign Arkansas high schools. One of the goals in the redesign work is to develop college ready/workforce ready standards in mathematics and English/language arts. This project has been the focus of the Arkansas Curriculum Alignment Team consisting of Arkansas high school and college/university faculty members. Dr. Mary Gunter, Director of the Center for Leadership and Learning at Arkansas Tech University, presented information on the curriculum alignment project and discussed the process for engaging the higher education community in the understanding and use of the standards that have been developed by the alignment team members.

Chairman Hodges announced that Dr. Gunter is nationally recognized for her work and thanked her for the report.

Agenda Item No. 19
Report on Program Deletions Fiscal Year 2005-06

Ron Harrell presented a summary and detailed information about program deletions during the 2005-06 fiscal year. He noted that 49 programs were deleted in 2005-06 compared to 40 deletions in 2004-05. Seven graduate programs were deleted, with the balance of the deletions at the undergraduate level.

Agenda Item No. 20
The Secretary of Education's Commission
on the Future of Higher Education

Christina Miller presented information on the U.S. Secretary of Education's National Commission on the Future of Higher Education. The Commission was charged with developing a comprehensive national strategy for postsecondary education that will meet the needs of America's diverse population and also address the economic and workforce needs of the country's future. The four areas of focus include access, accountability, affordability, and quality. Spellings will convene a summit next spring to discuss the full slate of recommendations, progress and specific responsibilities going forward.

Agenda Item No. 21 and 22
Letters of Notification and Letters of Intent

The Department of Higher Education received notice from institutions on programs not requiring Board approval including 10 new certificate programs, 2 new program options, 1 program name change, 2 existing degrees offered by distance technology, 2 new organizational units, 17 unit name changes, 4 inactive programs, 12 deleted certificate and degree programs, and 5 deleted organizational units.

Notification of items requiring Board approval included 3 certificate programs, 4 associate degrees, 5 master's degrees, and 1 doctoral degree.

During this period, the Institutional Certification Advisory Committee received notice of requests for initial certification for 11 degrees, 10 program options, and 1 new organizational unit. Recertification for 6 degrees and decertification of programs at 2 institutions. The complete list of these notices appear in the Letters of Notification on page 21-1 through 21-7 and in the Letters of Intent on pages 22-1 through 22-3 of the agenda book.

Dick Trammel moved to approve the implementation of "Arkansas Higher Education Day" as a way to let legislators know that higher education needs their help. Dr. Dan Grant seconded the motion, and the Board unanimously approved. Chairman Hodges appointed Dick Trammel as Chair of the Committee to work with Dr. Beene on the Advocacy Day.

Dr. Coulter commented that his institution would consider hosting a lunch for Arkansas' Higher Education Day.

Chairman Hodges opened the floor for public comments; there were none.

Dr. Brown invited everyone to pick up a box lunch at the conclusion of the meeting.

Chairman Hodges announced that Dr. Phil Shirley and Southeast Arkansas College in Pine Bluff will host the next Coordinating Board meeting on February 2, 2007.

With no further comments, the meeting adjourned at 12:00 p.m.

Nichole Abernathy

APPROVED:

Dr. Lynda Johnson, Secretary